

AGENDA ITEM 20

Discuss and consider preliminary approval of Stage Coach Hill Subdivision. (Previously approved May 7, 2002).

Assistant County Engineer Dwight L. Pittman addressed the Court. **Commissioner Limmer** asked that all future agendas state the precinct in which the subdivision is planned.

Moved: **Commissioner Boatright**

Seconded: **Judge Doerfler**

Motion: To grant preliminary approval of Stage Coach Hill Subdivision.

Vote: 4 – 0

AGENDA ITEM 21

Discuss and consider preliminary approval of G E M Commercial.

Assistant County Engineer Dwight L. Pittman addressed the Court.

Moved: **Commissioner Limmer**

Seconded: **Judge Doerfler**

Motion: To grant preliminary approval of G E M Commercial.

Vote: 4 – 0

AGENDA ITEM 22

Discuss and take appropriate action on road bond program.

Paul Petrich addressed the Court.

AGENDA ITEM 23

Discuss and take appropriate action on jail/courthouse annex expansion.

Ed Lee and Joe Latteo addressed the Court. The move date has been re-scheduled for the weekend of June 26 and 27, 2004. District Clerk Bonnie Wolbrueck wished it to be noted that she was not consulted on lighting issues in her file cabinet area.

AGENDA ITEM 24

Consider approving change order for the Criminal Justice Center moving services.

Ginny Atkinson addressed the Court regarding a change order which will bring the previous quoted amount of \$82,827.38 down by \$18,670.38 for a total cost of \$64,157.00.

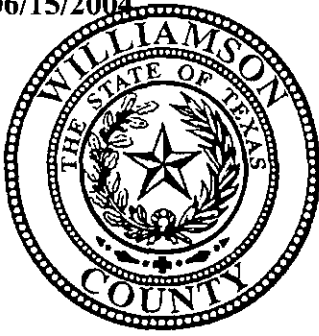
Moved: **Commissioner Birkman**

Seconded: **Judge Doerfler**

Motion: To approve change order for the Criminal Justice Center moving services.

Vote: 4 – 0

< Attachment >



**WILLIAMSON COUNTY
JUDGE'S OFFICE
710 MAIN STREET, SECOND FLOOR
GEORGETOWN, TEXAS 78626**

AGENDA ITEM REQUEST FORM

REQUESTING DEPARTMENT: AUDITORS DATE: 6/10/04
NAME OF REQUESTOR: GINNY ATKINSON
REQUESTED AGENDA DATE: JUNE 15, 2004
REQUESTED ITEM(S): _____

1. Consider approving change order for the Criminal Justice Center moving services.

AGENDA ITEM REQUEST DEADLINE - 12 NOON ON THURSDAY

WILLIAMSON COUNTY BID FORM
MOVING SERVICES
RELOCATION OF VARIOUS DEPARTMENTS
WILLIAMSON COUNTY CRIMINAL JUSTICE CENTER
BID NUMBER: 04WC213

NAME OF BIDDER: Electronic Data Carriers of Austin, Inc.

Mailing Address: 11604 Stonehollow Drive, Ste. 200

City: Austin State: TX Zip: 78634

Email Address: Ldill@edc-mover.com

Telephone: (512) 832-4361 Fax: (512) 832-4370

BID FOR PHASE ONE: \$30,239.00

BID FOR PHASE TWO: \$33,918.00

TOTAL BID FOR RELOCATION: \$64,157.00

NUMERICAL AMOUNT

Sixty Four Thousand One Hundred Fifty Seven Dollars and no cents
WRITTEN AMOUNT

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with the terms and conditions of the attached Invitation for Bid, Specifications, and Special Provisions for the amount(s) shown on the accompanying bid sheet(s). By signing below, you have read the entire document and agreed to the terms therein.


Signature of Person Authorized to Sign BID

Date of BID: 06/02/04

Printed Name and Title of Signer: Leslie Dill, President

approved 6-15-04
John C. Daerfler

DO NOT SIGN OR SUBMIT WITHOUT READING ENTIRE DOCUMENT

Message

Ginny Atkinson

From: Leslie Dill [LDill@EDC-Mover.com]
Sent: Tuesday, June 08, 2004 8:57 AM
To: 'Ginny Atkinson'
Subject: RE: Revised Relocation Bid Form

Ginny,

In an effort to lower the cost of the relocation for the County, the following changes were made:

- 1) Electronic Data Carriers of Austin Inc. has assumed the cost of the bid bond and not passed that on to the County.
- 2) Electronic Data Carriers was required to provide insurance for loss or damage to assets while in our care, custody and control. We priced in the cost of the to cover the additional premiums required by our carrier for increased liability. However, the County did not declare what the value of the assets were. We lowered the amount we had declared on your behalf to lower the premium significantly. We had overvalued the documents that we will be relocating. We believe that the County will be amply covered by the new declaration of value.
- 3) Electronic Data Carriers of Austin, Inc. had included a usual and customary service that was not outlined in the original scope that would include a significant amount of labor hours to assist in the removal of rubbish, hanging of wall boards, art work, etc. as well as any required rearrangement that may be necessary once employees arrived at their new work environment and their original furniture placement did not meet their needs after all. We removed this service as it was not in the original bid requirement. Thus, lowering labor hours and the cost of some hardware for hanging/placement of art, etc. Broaddus and Associates felt this service could be performed by Faulkner, if needed.
- 4) There are several classifications of staff that cost is associated with. We changed the classification of the staff to lower the cost to the County. The County will still be well serviced with the classification provided.
- 5) We changed the number of Project Managers from two down to one. We were able to do this by:
- 6) Broaddus and Associates assuming labor and the management of the placement and removal of identification labels on items not prepared by Electronic Data Carriers, Inc. and assuming some of the training and follow-up with County employees on their expectations and requirements as it relates to this project. This will expedite the close out of this relocation for your mover and reduce overall labor and Project Management hours for the County.

None of the changes will create additional work on behalf of the County or it's employees as it relates to the overall scope of the original bid. All services are being performed, either by Broaddus and Associates, Electronic Data Carriers or perhaps Faulkner (if applicable).

The efforts of Gerald Bates with Broaddus and Associates and his diligence in reducing the cost of this relocation can be directly attributed to the lower bid amounts through the changes outlined above. If I can be of further assistance, please do not hesitate to contact me. My cell is 512-748-1780.

Sincerely,

Leslie Dill, President
Electronic Data Carriers of Austin, Inc.
11604 Stonehollow Drive, Ste. 200
Austin, Texas 78758
512-832-4361

AGENDA ITEM 25

Discuss and take appropriate action on order designating a location of monthly trustee sale.

County Clerk Nancy E. Rister addressed the Court regarding the placement of the trustee sale bulletin board outside the Clerk's Office in the basement of the addition to the Williamson County Justice Center and the designation of the northeast basement door to be used for jury call as the location of the monthly trustee sale beginning in January 2005.

Moved: **Judge Doerfler**

Seconded: **Commissioner Birkman**

Motion: To designate the northeast basement door which will be used for jury call in the addition to the Williamson County Justice Center as the location of the monthly trustee sale beginning in January 2005.

Vote: **4 – 0**

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