

AGENDA ITEM 19

Consideration and action on the approval of the sale of the Williamson County Appraisal District's current building to the City of Georgetown and the purchase of 5.826 acre tract of land at FM 1460 and Industrial Blvd. in Georgetown including but not limited to approval of a resolution.

County Tax Assessor / Collector Deborah Hunt addressed the Court. She noted for the minutes that Bill Carroll, Chief Appraiser for the Williamson County Appraisal District (WCAD) and Brig Morales, Board Member of the WCAD were available in Court for questions. The property would be sold to and then leased back from the City of Georgetown while a facility was being built on the stated property. The budget for the Appraisal District would not have to be increased for the purchase of the building as funds could be drawn from the sale of the present structure, and a note could be taken out on any remaining expenses involved with the project.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Birkman**

Motion: To approve the resolutions regarding the sale of the Williamson County Appraisal District's current building to the City of Georgetown and the purchase of 5.826 acre tract of land at FM 1460 and Industrial Blvd. in Georgetown.

Vote: 4 – 0

< Attachment >

WILLIAMSON COUNTY APPRAISAL DISTRICT

BOARD OF DIRECTORS

DON PAULL, Chairman
ROBERT TAGGE, Vice Chairman
HARRY GIBBS, Secretary
DEBORAH HUNT
BRIG MIRELES

CHIEF APPRAISER

BILL CARROLL
510 W. 9th Street
Georgetown, Texas 78626-5510
Georgetown/Austin (512) 930-3787
Taylor/Granger/Hutto (512) 352-8542

June 9, 2004

Williamson County
Judge John Doerfler
710 S. Main, Suite 303
Georgetown, Texas 78626

Dear Judge John Doerfler

The Board of Directors of the Williamson County Appraisal District is seeking your approval of a proposed plan to provide adequate facilities for our district. The dynamic growth of the district has caused us to outgrow our current space. This growth is evidenced by an increase in appraised value from \$1,677,209,608 in 1984 to an appraised value of \$31,831,754,014 in 2003 and an increase in the number of parcels of 40,930 to 169,559. The number of protests that require space and personnel for hearings has increased from 4,293 to 30,596 annually. This growth requires that we provide additional space and we believe the plan we are proposing is the most cost effective plan to provide that space.

In 2002 we began the process of exploring our options to provide space. The first option we considered was the possibility of purchasing an existing building and in pursuit of that option, we looked at ten potential buildings. We also looked at additional buildings in consideration of lease or lease purchase. Those buildings had problems of inadequacy or were too expensive. In addition, with the taxing unit's budgets extremely tight, the Board made the decision to only move forward with the purchase of land during a time of favorable interest rates. Also the decision was made to move forward because the district had reserved enough funds to allow us to purchase the land with no financial impact to the taxing units. We then looked at 28 tracts of vacant land and have now made an offer on a 5.826-acre tract of land on FM 1460 directly across from the City of Georgetown municipal complex. This is a very accessible location from anywhere in the district. We were able to get the land under contract for a favorable price of \$393,360. This amount of acreage will also provide adequate space to meet the building and parking space requirements well into the future. We ask you to adopt the enclosed resolution to approve this purchase.

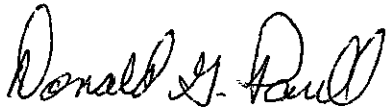
During our process of searching for facilities, it became evident that our current facility would be available for sale. The City of Georgetown made an offer and we have entered into a proposed contract to sell our current facility to the City of Georgetown for \$1,200,000. We ask you to approve this sale by approving the enclosed resolution.

We are requesting that you place both of these resolutions on your **June 15th** agenda for consideration and action. These resolutions must be approved within 30 days from the date they are received by your presiding officer, **Judge John Doerfler**. **Deborah Hunt**, a member of our Board will be present at your meeting to respond to any questions.

We do appreciate your consideration and support.

Please feel free to call if you have any questions.

Sincerely

A handwritten signature in black ink, appearing to read "Donald G. Paull". The signature is fluid and cursive, with the first name "Donald" and last name "Paull" being clearly legible.

Don Paull
Chairman
Board of Directors
Williamson County Appraisal District

Williamson County Appraisal District

510 W. 9th Street, Georgetown, Texas 78626-5510
Georgetown/Austin (512) 930-3787 Taylor/Granger/Hutto (512) 352-8542

Property Information

21st Street and Industrial Avenue
Georgetown, Texas

(AKA 100 East FM 1460, Georgetown,
Texas)

June 7, 2004

Williamson County Appraisal District
Historical Statistics

	1984	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
Parcel Count	40,930	85,202	86,985	120,596	128,856	125,992	136,149	140,057	143,617	155,386	163,453	169,559
Total \$Mkt	\$1,677,209,608											\$31,831,754,014
Protests Filed	4,293											30,596
Homestead Exemptions	31,326	36,180	38,673	41,174	44,368	49,901	56,389	59,919	65,183	71,853	82,154	85,482
Total Exemptions	886	1,322	1,385	1,461	1,627	1,578	1,636	1,741	1,851	1,984	2,156	2,272
# of Employees in Budget	40	46	51	53	56	53	54	54	53	56	59	60



1000 N. IH35, Ste. "A"
Round Rock, Texas, 78681

Tel: 512 255 3000

Fax 512 310 0441

E-mail: Don@DonQuick.com

May 24, 2004

Williamson County Appraisal District
Attn.: Mr. Bill Carroll, Chief Appraiser
510 West 9th Street
Georgetown, Texas, 78627

RE: 21st Street and Industrial, Georgetown, Texas
5.826 acres, Clement Stubblefield Survey, Georgetown, Williamson Co., Texas

SUBJECT: Property Details

Dear Mr. Carroll,

Attached hereto is a summary of information about the above captioned property that the Appraisal District has under contract as intended for a new office facility. Please note that the District has surveyed, studied and visited more than 28 sites in the Western Williamson County area.

If you need any further information, please let me know.

Sincerely,


Don Quick and Associates, Inc.,
By: Don Quick, REALTOR
President

CC: Mr. Bill Carroll, Chief Appraiser,
CC: Mr. Don Paull, Chairman of the Board of Directors

Attachments: Property Data and Procedural Details/timelines
File: Property details presentation.doc

LEASING & SALES ** COMMERCIAL ** INDUSTRIAL ** PROPERTY MANAGEMENT



1000 N. IH35, Ste. "A"
Round Rock, Texas, 78681

Tel: 512 255 3000

Fax 512 310 0441

E-mail: Don@DonQuick.com

Property Information

**21st Street and Industrial Avenue
Georgetown, Texas,**

(AKA 100 East FM 1460, Georgetown, Texas)

ADDRESS: 21st Street and Industrial, Georgetown, Texas. The property addressed may also be addressed as (in) the 100 Block of East FM 1460, Georgetown, Texas.

DETAILS: 5.826 acres (253,780.56 square feet +/-) This property is in a commercial/industrial area joined by residential property on west.

ZONING: C-3, General Commercial; (will allow for Office use) The zoning will support a building that does not exceed 45 feet in height.

UTILITIES: All utilities available to the property (w,ww,elec,tel,cable) Gas is located 250-300 feet to the west of the NW corner of the property.

PRESENT USE: Undeveloped land, no vertical improvements exist

TOPOGRAPHY: Gentle slope from NW to SE with estimate 8-10' fall in grade thus the drainage will need to be collected in the SE portion of the tract.

**ENGINEERING:
INFORMATION** Detention will be required (SWPPP); UDC Code applies;
TCEQ review as property is over Edwards Aquifer

TAX INFORMATION: WCAD Tax No: R372339; Currently taxed at \$253,781.00 (1.00 PSF)

LEGAL LOT STATUS: The Tract may require platting under "Minor plat" provisions. This process may take from 30 to 45 days and may be "administratively" approved.

TRAFFIC: Two new curb cuts will need to be requested as part of the application for the site plan review. The FM 1460 driveway will have to be approximately 325' west of Industrial Avenue. The curb cut and driveway on 21st Street may need to be aligned with Main Street.

LEASING & SALES ** COMMERCIAL ** INDUSTRIAL ** PROPERTY MANAGEMENT



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Round Rock, Texas, 78681

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FIRE/SAFETY: Two additional fire hydrants may need to be provided on site. Fire Department review will determine this requirement. There are no fire hydrants currently on the west side of Industrial Avenue that provide fire protection to the site.

DEVELOPMENT FEES: In order to develop the site, the utility fees, building permits and other fees have not been estimated at this time until the proper authorities have reviewed the site plan for the building and site development plan (DDP – Detailed Development Plan).

OFFERED PRICE: \$425,000.00 (\$1.675 per sq. ft.)
The previous listing price on 11/22/2002, was \$502,486.00 (\$1.98 PSF)
The property had been on the market for several years and reduced to the above stated price on January 23, 2004 before the WCAD offer.

CONTRACTUAL PRICE \$393,360.00 (\$1.55 per sq. ft.) (after negotiations)

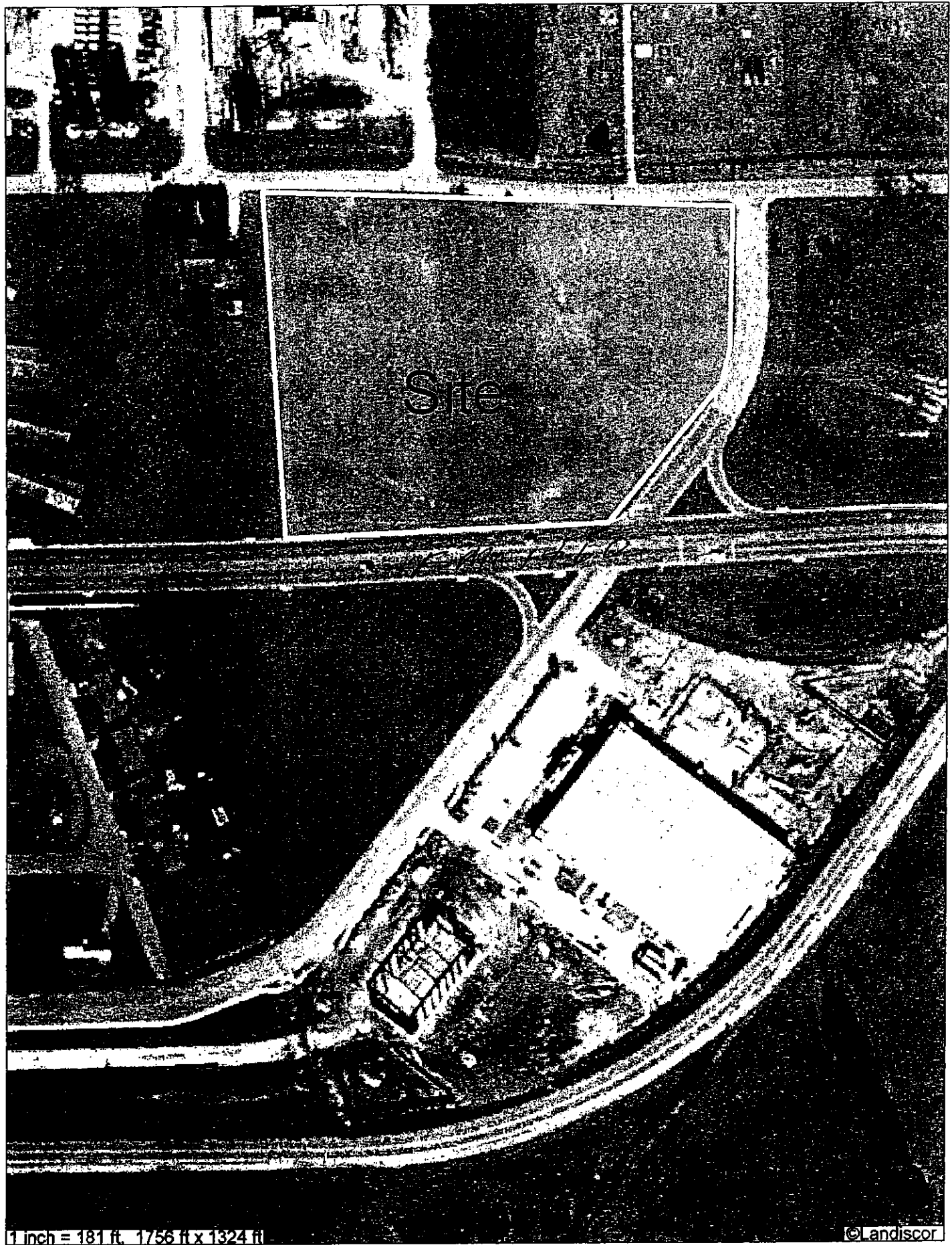
ATTACHMENTS: Seller's Agent/Marketing Information (Historical Info.)
Stewart Title Commitment (Active title commitment)
Timelines for Contract performance (all dates are estimates)
Letter from Engineering Firm
Aerial Photos

Note: Site Development Information (AVAILABLE UPON REQUEST)

LEASING & SALES ** COMMERCIAL ** INDUSTRIAL ** PROPERTY MANAGEMENT

Williamson County Appraisal District Proposed Location Site Map





1 inch = 181 ft. 1756 ft x 1324 ft

©Landiscor

SCHEDULE A

Commitment No.	Effective Date of Commitment: April 12 2004 5 p 20 o'clock m
GF No. or File No. GF 04057461 Z4	Issued April 19 2004 5 p 20 o'clock m

1. The policy or policies to be issued are:

- (a) OWNER POLICY OF TITLE INSURANCE (Form T-1)
(Not applicable for improved one-to-four family residential real estate)

Policy Amount: \$ 393,360.00

PROPOSED INSURED: WILLIAMSON COUNTY APPRAISAL DISTRICT

- (b) TEXAS RESIDENTIAL OWNER POLICY OF TITLE INSURANCE
—ONE-TO-FOUR FAMILY RESIDENCES (Form T-1R)

Policy Amount: \$

PROPOSED INSURED:

- (c) MORTGAGEE POLICY OF TITLE INSURANCE (Form T-2)

Policy Amount: \$

PROPOSED INSURED

Proposed Borrower:

- (d) TEXAS SHORT FORM RESIDENTIAL MORTGAGEE POLICY OF TITLE INSURANCE (Form T-2R)

Policy Amount: \$

PROPOSED INSURED

Proposed Borrower:

- (e) MORTGAGEE TITLE POLICY BINDER ON INTERIM CONSTRUCTION LOAN (Form T-13)

Binder Amount: \$

PROPOSED INSURED:

Proposed Borrower:

- (f) OTHER

Policy Amount: \$

PROPOSED INSURED:

2. The interest in the land covered by this Commitment is:

FEE SIMPLE

3. Record title to the land on the Effective Date appears to be vested in:

ALU-CUT INTERNATIONAL, INC.

4. Legal description of land:

5.826 acres of land, more or less, out of the CLEMENT STUBBLEFIELD SURVEY, Abstract No. 558, in Williamson County, Texas, Abstract No. 558, in Williamson County, Texas, and being more fully described by metes and bounds in Exhibit "A"

Continued on next page

GF 04057461 Z4

Attached to and made a part of Stewart Title Guaranty Company Policy No.

Continuation of Schedule A

PARAGRAPH 4 CONTINUED

attached hereto and made a part hereof.

NOTE: The Company does not represent that the above acreage or square footage calculations are correct.

Page _____



Steger & Bizzell Engineering, Inc.
Consulting Engineers

Surveyors

1978 South Austin Avenue
Georgetown, Texas 78626

Telephone: (512) 930-9412
Facsimile: (512) 930-9416

May 10, 2004

Mr. Bill Carroll, Chief Appraiser
Williamson County Appraisal District
510 W. 9th Street
Georgetown, Tx 78626

Re: Site Evaluation
FM 1460 Property
Georgetown, Texas

Dear Sir:

I am enclosing the referenced summary for your review. The summary is based on field investigation, meetings with city planning personnel, and the review of documents and drawings contained within our files and city files.

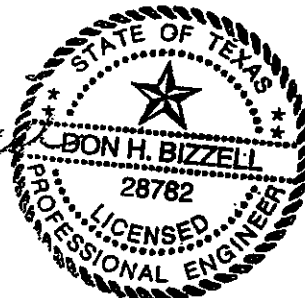
As with any report, the potential for errors and omissions does exist. However, I believe that the information contained herewith is accurate.

If you should have any additional questions or desire to discuss this further, please feel free to contact me.

Sincerely,

Don H. Bizzell, P.E.

DHB/JMC/jmc



H:\Word Documents\20499 WCAD\eng summary.doc

**ENGINEERING SUMMARY FOR PROPOSED WILLIAMSON COUNTY
APPRAISAL DISTRICT OFFICE**

GEORGETOWN, TEXAS

Legal:

5.286 acres of land situated in the Clement Stubblefield Survey, Abstract No. 558, Williamson County, Texas. (FM 1460 Address)

Zoning:

The tract is Zoned C3 – General Commercial. The zoning will support the intended government office use.

Regulatory Review:

The City of Georgetown has stated that they will review any development of this lot under the guidelines of the Unified Development Code (UDC). The tract will need to be platted under the requirements of a Minor Plat.

A Site Plan will need to be submitted to the City of Georgetown for their review. Construction plans for site improvements are also reviewed by the City.

The tract is located within the Edwards Aquifer Recharge Zone. An approved Water Pollution Abatement Plan (WPAP) will be required by the TCEQ prior to any construction on the site.

If more than one acre of the site is disturbed during the development, a Storm Water Pollution Prevention Plan (SWPPP) must also be prepared. This document is kept on site and must be presented to the TCEQ if requested.

Drainage and Detention:

The majority of the site drains toward FM 1460, particularly, the southeast corner of the property. The UDC requires new development to comply with the City of Georgetown Drainage Criteria Manual. The Drainage Criteria Manual requires that "Peak runoff rates leaving the project must be controlled to levels below existing conditions for the 2-, 10-, 25-, and 100-year design storms" (City of Georgetown Drainage Criteria Manual 2003). Therefore, a stormwater detention facility will need to be constructed to accommodate any development on this lot. Discharge from the detention pond will be conveyed to existing storm sewer lines located on FM 1460.

Water Quality:

Permanent pollution abatement BMPs, or Best Management Practices, will need to be designed and constructed for the development. An example of this type of BMP would be a sedimentation/sand filtration pond. The BMP would most likely be situated adjacent to the storm water detention facility at the southeast corner of the tract.

Water:

There appears to be adequate water supply and fire flow for an office type development. The site will be served by a 12" waterline located on the east side of Industrial Avenue. Water will need to be extended to this site either by bore or open cut of Industrial Avenue. 1500 GPM fire flow is required for this type of commercial development. The owner should plan on constructing two fire hydrants on site.

Wastewater:

According to City of Georgetown records, there is an existing 8" wastewater line located along the southern boundary of the site.

Building Limitations and Impervious Cover:

The UDC does not regulate the amount of building coverage on a lot. However, it does regulate the amount of total impervious cover. Under the UDC, the maximum amount of impervious cover for a property of this size (over 5 acres) is 50%. The allowed amount of impervious cover may be increased to a maximum of 65% by utilizing various methods including: increased landscaping, water quality management and low impact site design. Typically, the most the impervious cover can be increased to is 60%.

The UDC will require any portion of the building which fronts a public street to provide horizontal and vertical articulation. Masonry is also required on 80% of the vertical walls (excluding doors and windows). Brick, plaster and EIFS fulfill the masonry requirement. A complete list of allowed Exterior Building Materials is contained in Section 7.04040 A. of the UDC.

Parking:

For government office use, the UDC requirement is one parking place for each 250 s.f. of Gross Floor Area. An additional parking space is required for each government fleet vehicle kept on site. For a 60,000 sf building, 240 parking spaces would be required.

A complete listing of use specific parking requirements is contained in Section 9.02.030 of the UDC.

Curb Cuts/Access:

Access will be allowed to the site from FM 1460 and from 21st Street.

Traffic Impact Analysis:

Based on 60,000 sf of Gross Floor Area, 1,500 Average Daily Trips (ADT) should be generated by this development. The City of Georgetown requires that a Traffic Impact Analysis be prepared for non-residential sites that generate over 2,000 ADTs. A TIA should not be required for this development.

Landscaping:

A landscaping plan is required by the City of Georgetown with the site plan submittal. The City of Georgetown requires that a Landscape Architect or a Certified Professional Landscape Installer prepare the plan. The site is not located within a Gateway District. However, street trees will be required to be installed around the perimeter of the site. The UDC also requires that irrigation be provided for any new landscaping.

STATE OF TEXAS

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COUNTY OF WILLIAMSON

APPROVAL OF WILLIAMSON COUNTY APPRAISAL DISTRICT
RESOLUTION #2004-01

WHEREAS, § 6.051, TEX. TAX CODE authorizes the Board of Directors of an appraisal district to purchase real property and improvements as necessary to establish and operate the appraisal office.

WHEREAS, the Board of Directors of the Williamson County Appraisal District has delivered a copy of resolution # 2004-01 setting forth their desire to purchase property situated in Williamson County, known as a 5.826 acre tract in the C. Stubblefield survey, abstract No. 558 in the City of Georgetown, Texas.

WHEREAS, the Board of Directors of the Williamson County Appraisal District has also delivered information showing the costs of available alternatives to purchase the property situated in Williamson County, known as a 5.826 acre tract in the C. Stubblefield survey, abstract No. 558 in the City of Georgetown, Texas.

WHEREAS, § 6.051, TEX. TAX CODE requires that an appraisal district's purchase of such real property and improvements must be approved by three-fourths (3/4) of the taxing units entitled to vote on the appointment of board members.

WHEREAS, the referenced provisions of the Texas Property Tax Code authorize the following action:

NOW, THEREFORE, BE IT RESOLVED by the _____ of _____:

- The Williamson County Appraisal District's proposal to acquire the real property, a 5.826 acre tract in the C. Stubblefield survey, abstract No. 558 in the City of Georgetown, Williamson County, Texas is hereby APPROVED.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2004.

PRESIDING OFFICER
NAME OF TAXING UNIT

ATTEST:

STATE OF TEXAS

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COUNTY OF WILLIAMSON

RESOLUTION #2004-01 OF THE
WILLIAMSON COUNTY APPRAISAL DISTRICT

WHEREAS, § 6.051, TEX. TAX CODE authorizes the Board of Directors of an appraisal district to purchase real property and improvements as necessary to establish and operate the appraisal office.

WHEREAS, the Board of Directors of the Williamson County Appraisal District desires to purchase land situated in Williamson County, Texas, a 5.826 acre tract in the C. Stubblefield survey, abstract No. 558 in the City of Georgetown, Texas.

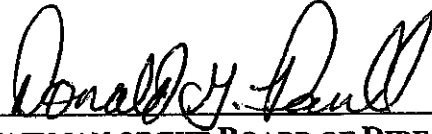
WHEREAS, the referenced provisions of the Texas Property Tax Code authorize the following action:

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Williamson County Appraisal District:

- **RESOLVED**, that the Williamson County Appraisal District accept the offer to sell to the Williamson County Appraisal District ("District") the real property, a 5.826 acre tract in the C. Stubblefield survey, abstract No. 558 in the City of Georgetown, Williamson County, Texas. The sales price for the property is **\$393,360.00**.
- **RESOLVED**, that the Board of Directors of the Williamson County Appraisal District shall notify the presiding officer of each taxing unit entitled to vote on the approval of the proposal by delivering a copy of the board's resolution together with information showing the costs of other available alternatives to the proposal.
- **RESOLVED**, that this Resolution is for purposes of obtaining the required approval of each taxing unit entitled to vote on the approval of the proposal and that the passage of this resolution does not constitute acceptance of the "Offer" to sell the referenced property.

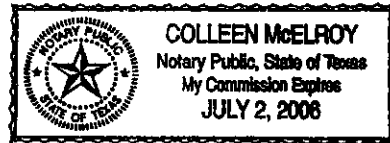
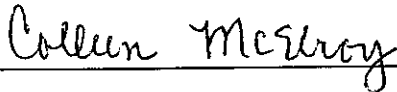
- **RESOLVED**, that Chairman of the Board of Directors of the Williamson County Appraisal District is hereby authorized to execute any necessary documents, agreements, or contracts to carry out the terms and conditions of this Resolution.

PASSED, APPROVED, AND ADOPTED this 7th day of June, 2004.



CHAIRMAN OF THE BOARD OF DIRECTORS
Williamson County Appraisal District

ATTEST:



STATE OF TEXAS

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COUNTY OF WILLIAMSON

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APPROVAL OF WILLIAMSON COUNTY APPRAISAL DISTRICT
RESOLUTION #2004-02

WHEREAS, § 6.051, TEX. TAX CODE authorizes the Board of Directors of an appraisal district to purchase real property and improvements as necessary to establish and operate the appraisal office.

WHEREAS, the Board of Directors of the Williamson County Appraisal District has delivered a copy of resolution # 2004-02 setting forth their desire to sell property all of lots one (1) and two (2), the west 50' of lots three (3) and four (4), all of lots five (5), six (6), seven (7) and eight (8) in block six of the Glasscock Addition in the City of Georgetown, Texas.

WHEREAS, § 6.051, TEX. TAX CODE requires that an appraisal district's sale of such real property and improvements must be approved by three-fourths (3/4) of the taxing units entitled to vote on the appointment of board members.

WHEREAS, the referenced provisions of the Texas Property Tax Code authorize the following action:

NOW, THEREFORE, BE IT RESOLVED by the _____ of

_____:

- The Williamson County Appraisal District's proposal to sell to the City of Georgetown the real property, all of lots one (1) and two (2), the west 50' of lots three (3) and four (4), all of lots five (5), six (6), seven (7) and eight (8) in block six of the Glasscock Addition in the City of Georgetown, Texas. City of Georgetown, Williamson County, Texas is hereby APPROVED.

PASSED, APPROVED, AND ADOPTED this 15TH day of June, 2004.

John C. Daupler - County Judge
PRESIDING OFFICER
NAME OF TAXING UNIT

ATTEST:

Danay E. Renter

STATE OF TEXAS

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COUNTY OF WILLIAMSON

APPROVAL OF WILLIAMSON COUNTY APPRAISAL DISTRICT
RESOLUTION #2004-01

WHEREAS, § 6.051, TEX. TAX CODE authorizes the Board of Directors of an appraisal district to purchase real property and improvements as necessary to establish and operate the appraisal office.

WHEREAS, the Board of Directors of the Williamson County Appraisal District has delivered a copy of resolution # 2004-01 setting forth their desire to purchase property situated in Williamson County, known as a 5.826 acre tract in the C. Stubblefield survey, abstract No. 558 in the City of Georgetown, Texas.

WHEREAS, the Board of Directors of the Williamson County Appraisal District has also delivered information showing the costs of available alternatives to purchase the property situated in Williamson County, known as a 5.826 acre tract in the C. Stubblefield survey, abstract No. 558 in the City of Georgetown, Texas.

WHEREAS, § 6.051, TEX. TAX CODE requires that an appraisal district's purchase of such real property and improvements must be approved by three-fourths (3/4) of the taxing units entitled to vote on the appointment of board members.

WHEREAS, the referenced provisions of the Texas Property Tax Code authorize the following action:

NOW, THEREFORE, BE IT RESOLVED by the _____ of

_____:

- The Williamson County Appraisal District's proposal to acquire the real property, a 5.826 acre tract in the C. Stubblefield survey, abstract No. 558 in the City of Georgetown, Williamson County, Texas is hereby APPROVED.

PASSED, APPROVED, AND ADOPTED this 15TH day of June, 2004.

Williamson County

John C. Daugherty, County Judge
PRESIDING OFFICER
NAME OF TAXING UNIT

ATTEST:

Danay E. Ruter

AGENDA ITEM 20

Discuss and consider preliminary approval of Stage Coach Hill Subdivision. (Previously approved May 7, 2002).

Assistant County Engineer Dwight L. Pittman addressed the Court. **Commissioner Limmer** asked that all future agendas state the precinct in which the subdivision is planned.

Moved: **Commissioner Boatright**

Seconded: **Judge Doerfler**

Motion: To grant preliminary approval of Stage Coach Hill Subdivision.

Vote: 4 – 0

AGENDA ITEM 21

Discuss and consider preliminary approval of G E M Commercial.

Assistant County Engineer Dwight L. Pittman addressed the Court.

Moved: **Commissioner Limmer**

Seconded: **Judge Doerfler**

Motion: To grant preliminary approval of G E M Commercial.

Vote: 4 – 0

AGENDA ITEM 22

Discuss and take appropriate action on road bond program.

Paul Petrich addressed the Court.

AGENDA ITEM 23

Discuss and take appropriate action on jail/courthouse annex expansion.

Ed Lee and Joe Latteo addressed the Court. The move date has been re-scheduled for the weekend of June 26 and 27, 2004. District Clerk Bonnie Wolbrueck wished it to be noted that she was not consulted on lighting issues in her file cabinet area.

AGENDA ITEM 24

Consider approving change order for the Criminal Justice Center moving services.

Ginny Atkinson addressed the Court regarding a change order which will bring the previous quoted amount of \$82,827.38 down by \$18,670.38 for a total cost of \$64,157.00.

Moved: **Commissioner Birkman**

Seconded: **Judge Doerfler**

Motion: To approve change order for the Criminal Justice Center moving services.

Vote: 4 – 0

< Attachment >