

AGENDA ITEM 21

Discuss and consider adoption of a property tax freeze for disabled citizens and citizens over the age of 65 pursuant to Article 8, Section 1 - b subsection (n) of the November 2003 Texas Constitution.

Commissioner Birkman asked that the **County Tax Assessor / Collector Deborah Hunt** come to Court to report on the implementation of this measure. It was noted by **Commissioner Birkman** that the Agenda Item should read "Article 8, Section 1 - b subsection (h)" instead of "Article 8, Section 1 - b subsection (n)."

Moved: **Commissioner Birkman**

Seconded: **Commissioner Hays**

Motion: To approve adoption of a property tax freeze for disabled citizens and citizens over the age of 65 pursuant to Article 8, Section 1 - b subsection (h) of the November 2003 Texas Constitution.

Vote: **4 – 1. Judge Doerfler** opposed.

AGENDA ITEM 22

Consider approving a Resolution Regarding Preservation of a Bridge.

Agenda Item 22 was moved to the meeting of June 8, 2004.

AGENDA ITEM 23

Consider approving a grant for the Williamson County Sheriffs Office Homeland Security Volunteer Unit.

Ed DelVecchio, Senior Group Leader of the Williamson County Sheriffs Office Homeland Security Volunteer Unit, addressed the Court, asking for the support of the Court to apply for a grant from the Texas Association of Regional Councils (TARC) as designated by the Office of the Governor and the Texas Engineering Extension Service (TEEX). None of the \$42,337 requested to train seventy-two volunteers will come from County funds.

Moved: **Commissioner Birkman**

Seconded: **Commissioner Boatright**

Motion: To support an application for a grant from the Texas Association of Regional Councils (TARC) for the Williamson County Sheriffs Office Homeland Security Volunteer Unit.

Vote: **5 – 0**

< Attachment >

**WILLIAMSON COUNTY SHERIFF'S OFFICE
HOMELAND SECURITY VOLUNTEER UNIT**

May 24, 2004

Judge John Doerfler
County Judge
710 Main Street
Georgetown, Texas 78626

Judge John Doerfler:

The Department of Homeland Security Appropriations Act includes provisions for providing funding assistance to states and local governments to support Citizen Corps Councils with planning, outreach and management of Citizen Corps programs and activities. This is being provided in the form of a Citizen Corps grant program. The Citizen Corps program provides a structured opportunity for citizens to augment local emergency response activities.

The Texas Association of Regional Councils (TARC) has been designated by the Office of the Governor and the Texas Engineering Extension Service (TEEX) to assist and support local Citizen Corps activities and training.

The Williamson County Sheriff's Office Homeland Security volunteer group is requesting your and the Commissioner's approval to submit the enclosed grant application. The final date for submission is June 4, 2004. The grant is for fiscal year 2004.

If you have any questions or need more specific information about the grant application, please contact Beverly McDonald at 512/930-9403 or Ed DeVecchio at 512/868-0155, or we will be happy to attend the June 1, 2004 Commissioner's meeting if requested.

Sincerely,



Beverly McDonald

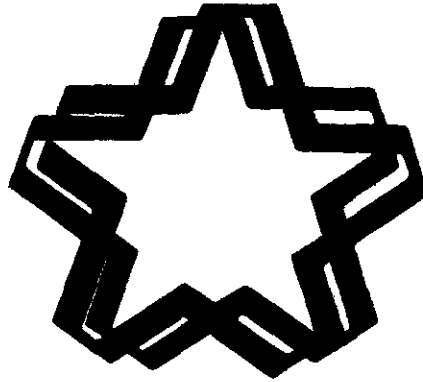
Member,

Williamson County Sheriff's Office Homeland Security Volunteers

Cc: Commissioner Mike Heiligenstein
Commissioner Greg Boatright
Commissioner David Hays
Commissioner Frankie Limmer

Texas Association of Regional Councils

Grant Application



Fiscal Year 2004

Citizen Corps

May 22, 2004

GRANT APPLICATION COVER SHEET

Application For	FY 04 Citizen Corps Grant
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Applicant Name	Williamson County Sheriff's Office
Applicant Mailing Address	508 South Rock Street Georgetown, Texas 78626

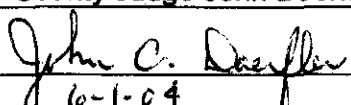
Grant Point of Contact	(An individual who can answer specific questions about this application)	
Name	Fred Thomas	Russell Schmidt
Title	Ass't. Chief Deputy	Captain, Patrol Services
Official Mailing Address	508 South Rock Street Georgetown, Texas 78626	
Daytime Phone Number	512/943-1388	512/943-1317
Fax Number	512/943-1393	512/943-1317
E-mail Address	fthomas@wilco.org	rschmidt@wilco.org

Grant Funds Requested	\$42,337.00
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Applicant's State Payee Identification Number	74-6000978
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Is the Applicant delinquent on any state or federal debt?	<input type="checkbox"/> Yes. Attach an explanation. <input checked="" type="checkbox"/> No.
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To the best of my knowledge, all information in this application is true and correct. This application has been duly authorized by the governing body of the applicant. The applicant agrees to comply with the conditions of the grant, if awarded.

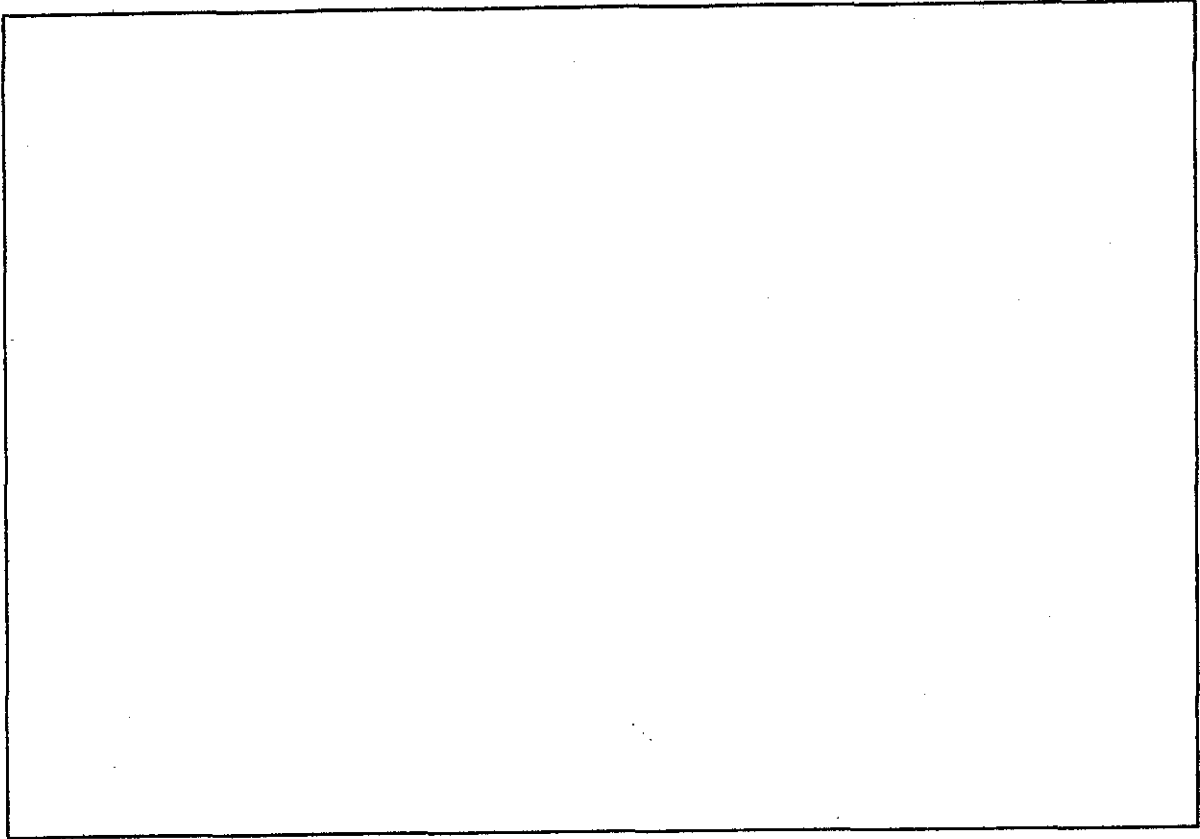
Typed Name of Authorized Official	County Judge John Doerfler
Signature of Authorized Official	
Date Signed	6-1-04

STATEMENT OF WORK
(Page 1 of 3)

Grant Program	FY 04 Citizen Corps Grant
Applicant	

Section 1: Project Activities

- 1. Train and equip twelve 6-person teams in Williamson County in CERT.**
- 2. Respond to any heightened security alerts.**
- 3. Conduct search operations for lost or missing persons.**
- 4. Respond to requests for assistance in case of disasters.**
- 5. Participate in National Night Out operations. (In coordination with the local Neighborhood Watch program.)**
- 6. Fingerprint children for their parents' records. (In coordination with the local Neighborhood Watch program.)**
- 7. Stress community awareness of existence of our group and our ability to assist**
- 8. Distribute our newsletter more widely. (It is presently disseminated to each member of our volunteer group, the local Chamber of Commerce, the local library, the Sheriff and his Chief Deputies and to the County Commissioners).**
- 9. Develop plans to more actively recruit new members.**
- 10. Continue collecting information on existing resources.**
- 11. Continue monthly or bi-monthly meetings.**
- 12. Outfit CERT members with appropriate gear and materials.**
- 13. Develop a plan for tracking activities and participants.**
- 14. Enhance our present database of CERT volunteers; Create and maintain database of training hours, equipment and supplies.**
- 15. Continue work on web page with CERT resources listed and as a recruitment tool.**
- 16. Maintain individual and CERT team equipment and supplies.**



STATEMENT OF WORK
(Page 2 of 3)

Section 2: Past Funding Information

To complete the following information regarding past funding for Citizen Corps programs, list the fiscal year (i.e. \$10,000; CERT FY03) or the agency and performance period (\$50,000; Department of Justice; August 1, 2002 – July 31, 2004)

A. Citizen Corps

Has the applying entity received federal funds to develop a new or existing Citizen Corps Council?

☒ No
☐ Yes

If "Yes", how much? \$_____ ☐ FY 02 Supplemental

B. CERT

Has the applying entity received federal funds to develop a new or existing Community Emergency Response Team?

☒ No
☐ Yes

If "Yes", how much? \$_____ ☐ FY 02 Supplemental ☐ FY 03

C. VIPS

Has the applying entity received federal funds to run a Volunteers in Police Service program in the past two years?

☒ No
☐ Yes

If "Yes", how much? \$_____ Grant program: _____

D. MRC

Has the applying entity received federal funds to run a Medical Reserve Corps in the past two years?

☒ No
☐ Yes

If "Yes", how much? \$_____ Grant program: _____

Section 2: Past Funding Information (Cont'd)

E. NW

Has the applying entity received federal funds to run a Neighborhood Watch program in the past two years?

- ☒ No
- ☐ Yes

If "Yes", how much? \$_____ Grant program:_____

STATEMENT OF WORK
(Page 3 of 3)

Section 3: Project Outputs & Outcomes

Applicants must use the following outcome and output measures, but may add additional. If the question does not apply to your program, please enter "N/A"

F. Outputs

Number of local Citizen Corps Council members:

Current: 32

Target: 50

Number of regular Citizen Corps Council meetings:

Current: 1 – 2 monthly

Target: 1 – 2 monthly

Number of local CERT members to be trained:

Current G-417: 5 G-317: 0

Target G-417: 5 G-317: 72

Number of local VIPs:

Current: 0

Target: 0

Number of local MRCs:

Current: 0

Target: 0

Number of local NWs:

Current: 31

Target:

G. Outcomes

Number of jurisdictions (municipalities) served by the local Citizen Corps program (for county wide programs, list the number of total municipalities served):

Current: 3

Target: 13

Local population residing in jurisdictions served by the local Citizen Corps Council:

Current: 303,587

Target: 303,587

BUDGET SUMMARY & DETAIL

Grant Program	FY 04 Citizen Corps Grant
Applicant Name	Williamson County Sheriff's Office

BUDGET SUMMARY

BUDGET CATEGORY	PROGRAM COSTS
Personnel: Salaries	-0-
 Benefits	-0-
 Total Personnel	-0-
Travel:	500.00
Operating Expense: (included w/itemized attachment)	
Equipment:	41,837.00
Professional/Contractual Services:	-0-
TOTAL	42,337.00

Personnel:

Position	Percentage (%) of Time and Salary	Description of Job Duties
N/A		

Travel: In-state travel for training and outreach.

Operating Expenses: Included w/itemized attachment (9-A thru 9-C).

Equipment: See Attachment (9-A thru 9-C).

Professional & Contractual Services:

N/A

Itemized List of Operating Expenses and Equipment Purchases

SEE ATTACHMENT (9-A thru 9-C)

**HOMELAND SECURITY VOLUNTEER UNIT
WILLIAMSON COUNTY SHERIFF'S OFFICE
FY 2004 CITIZEN CORPS GRANT REQUEST**

Attached is an itemized list of anticipated FY 2004 costs for Williamson County's Homeland Security Unit (Citizen Corps) to: purchase equipment necessary to initiate a county-wide CERT training program, train and equip twelve (6 person) teams and fund some of the costs of the Sheriff's Office Homeland Security Volunteer Unit. The total grant request amounts to \$42,337.00.

It is estimated that the cost of durable training equipment (having a useful life expectancy of 3 or more years) will be \$4,144.00; miscellaneous training supplies and materials - \$2,070; and transportation costs (truck rentals) to get the equipment to training sites - \$2,500.00. Further, following training, it will cost \$1,496 to equip each CERT team.

The requested Imprest Fund is intended to cover the cost of replenishing depleted supplies and materials, replacing durable equipment which may be broken, lost or otherwise rendered unserviceable, and unexpected minor expenses which may arise during the year. Individual expenditures from this fund will not exceed \$100.00 without the written approval of the Sheriff or his designee.

Williamson County has five individuals (4 of whom are volunteer members of the Homeland Security Unit) who recently successfully completed the CERT Train-the Trainer Course (G-417). They are ready to conduct this training once the necessary equipment is obtained. The proposed program is ambitious, but attainable should funding be made available.

HOMELAND SECURITY VOLUNTEER UNIT (CITIZEN CORPS)
WILLIAMSON COUNTY SHERIFF'S OFFICE
FY 2004

ITEM DESCRIPTION	DURABLE EQUIP.	MISC. SUPPLIES	TRAINING EQUIP. QTY.	TEAM QTY.	UNIT COST	TOTAL COST
CERT:						
Rescue Randy – 145 lb.mannequin	X		2		825.	1650.
Carry/Storage bag – Rescue Randy	X		2		135.	270.
Baby doll	X		1		20.	20.
Steel plates	X		2		100.	200.
Printing – CERT Participant Man'l.		X	75			1300.
Classroom supplies (paper, name tags, tape, tent cards, etc.)		X				50.
Reflective vests	X		24		10.	240.
Safety goggles	X		24		3.	72.
Equipment & cribbing material – tote/storage boxes	X		8	60	35.	2380.
4"x4"x8' wood post for cribbing	X		20	240	7.	1820.
2"x4"x8' wood studs for cribbing	X		12	72	3.	294.
36" wrecking bar	X		2	12	10.	40.
60" leveraging bar	X		2	12	25.	350.
34" bolt cutters	X			12	20.	240.
ABC fire extinguisher	X		4	24	50.	1400.
Cloth gloves/vinyl palms	X		24		4.	96.
Leather gloves	X			76	10.	760.
Hard hats	X		24	76	7.	700.
Back packs	X		24	76	10.	1000.
Safety goggles	X			76	12.	912.
Respirator masks		X		76	7.	532.
Crescent wrench	X		1	12	12.	156.
Flashlights for training only	X		24		1.	24.
Flashlight kits (2 D-cell/6v.lantern)	X		24		1.	24.
Reflective vests w/CERT logo	X			76	12.	912.
Emergency Blankets		X		76	2.	152.
Duct tape		X	24	76	3.	300.
Plastic caution tape (roll)		X		24	5.	120.
Utility knife	X		24	76	5.	500.
Masking tape		X	5	12	16.	272.
Steno pads		X	24	72	1.	96.
Ballpoint pens		X	24	72	.50	42.
MRE's		X		76	5.	380.

Marking pens – thin point	X	24	76	.66	66.
Marking pens – thick point	X	24	76	.66	66.
Scissors	X	24	76	5.	500.
Canteens	X		76	5.	380.
Shock blankets	X	6	72	20	1560.
Heavy duty tarpaulin 9x12	X	4	24	15.	420.
Exam gloves (latex-box of 100)	X	2	12	7.	98.
Exam gloves (non latex-box of 50)	X	2	12	4.	56.
CERT decals for hard hats & equip.	X		500	.585	293.
Logo patches for back packs	X		76	10.	760.
Ziplock bags	X	6	12	2.	36.
First aid supplies (bandages, slings, splint material, etc.)	X	24	76	15.	1500.
Batteries for training flashlights	X	96		1.	96.
Truck rental (transport trng. mat. & equip. to sites)	X	50		50.	2500.
SUB-TOTAL CERT:					27237.

HOMELAND SECURITY
VOLUNTEER UNIT
(Citizen Corps)

HSU volunteer uniform (member buys first uniform)	X		50	115.	5750.
Two-way radios	X		30	30.	900.
Misc. equip. (compass, whistle, rain poncho, etc.)	X		50	50.	2500.
Office supplies (paper, printer cartridges, etc.)	X				250.
Signs & display items (including folding table)	X				750.
Service pins & awards	X				500.
1-800 line for HSU office	X		1	100.	100.
MAPSCO – Williamson Co.	X		5	20.	100.
Website develop.& maintenance	X			250.	250.
SUB-TOTAL HSU (Citizen Corps)					11100.

SUB-TOTAL 38337.

Imprest fund (9.1% of specific funding) 3500.

TOTAL GRANT REQUEST – FY 2004 41837.

9-c

DESIGNATION OF GRANT OFFICIALS

Grant Program	FY 04 Citizen Corps Grant
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Applicant Name	Williamson County Sheriff's Office
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Project Director	Sheriff Jim Wilson
Name	<input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Ms.
Title	Sheriff
Official Mailing Address	508 South Rock Street Georgetown, Texas 78626
Daytime Phone Number	512/943-1402
Fax Number	512/943-1393
E-mail Address	jwilson@wilco.org

Financial Officer	Kurt Showalter
Name	<input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Ms.
Title	Financial Manager
Official Mailing Address	508 South Rock Street Georgetown, Texas 78626
Daytime Phone Number	512/943-1359
Fax Number	512/943-1301
E-mail Address	Kshowalter @wilco.org

Authorizing Official	John Doerfler
Name	<input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Ms.
Title	County Judge
Official Mailing Address	710 Main Street, Suite 201 Georgetown, Texas 78626
Daytime Phone Number	512/943-1550
Fax Number	512/ 943-1662
E-mail Address	jdoerfler@wilco.org

**WILLIAMSON COUNTY SHERIFF'S OFFICE
HOMELAND SECURITY VOLUNTEER UNIT
CITIZEN CORPS**

ADDENDUM

Homeland Security unit history

Member Personal Investment

Sample Newsletter

The Williamson County Sheriff's Office Homeland Security Citizen Corps was established and began training in the Fall of 2002 in order to serve the county in the event of an emergency and to assist in preparing the citizens of the county for a possible disaster situation.

In line with this goal, members have been trained in the following:

- Search and rescue
- Evidence recognition, collection and safe handling procedures
- Map reading and orienteering
- Hazardous materials procedures
- First aid and Medivac procedures
- Four members have received CERT "Train the Trainer" training

The unit has:

- Assisted in several searches for missing or lost persons.
- Provided perimeter security for ERCOT in Taylor, Texas during a period of heightened security alert status.
- Participated in the Round Rock Daffodil Festival in order to inform citizens of our existence and to recruit members.
- Published a monthly newsletter and disseminated it to the some county libraries and Chambers of Commerce to publicize our activities.
- Informed the media of some of our activities with resultant newspaper articles.
- Begun work on a website.
- Established liaison with and agreed to cooperate with the following in case of a disaster/emergency.

Williamson County Amateur Radio Emergency Services

Williamson County Hazardous Materials

Williamson County Office of Emergency Management

American Red Cross (Round Rock)

Civil Air Patrol

United Way

Starflight

Williamson County Sheriff's Office
Homeland Security Unit

Member Personal Investment

This is an approximation of the out-of-pocket expense incurred by present unit members. The difference in the amount requested in the grant application and these figures will continue to be borne by unit members.

<u>UNIFORM</u>	<u>COST</u>
Shirt.....	\$ 36.00
Pants.....	30.00
Boots.....	100.00
Hats.....	15.00
Sub-total.....	\$181.00

<u>EQUIPMENT</u>	<u>COST</u>
Packs w/water bottles.....	\$ 30.00
Flashlight and extra batteries.....	10.00
Compass.....	15.00
Folding knife.....	25.00
Rain gear.....	75.00
Survival blanket.....	4.00
Latex gloves.....	5.00
Work gloves.....	8.00
Walking stick.....	50.00
Two-way radio.....	25.00
Bandanas.....	5.00
Whistle.....	5.00
Reflective vest.....	20.00
Pencil and paper w/waterproof container.....	6.00
Personal protection (sunscreen, insect repellent, etc.).....	15.00
Sub-total.....	\$298.00
Total.....	\$479.00



Headquarters

Kent Conner has provided us with a list of useful items to be included in our call-out packs:

- Identification badge
- Flashlight (extra batteries)
- Compass
- Water bottles (filled)
- Knife
- Hat
- Coat and/or raingear
- Survival Blanket
- Latex gloves
- Warm gloves
- Walking stick
- Two-way radio
- Bandana
- Chapstick
- Insect repellent
- Pencil and waterproof paper
- Sunscreen
- Extra pair of socks
- Toilet tissue
- Handkerchief or Kleenex
- Tie Wraps
- Matches or lighter
- Whistle
- Cell phone
- Sunglasses
- Snacks



Search and Rescue

No news this month.



Civil Defense

No news this month.



Critical Site Security

No news this month.

Welcome New Members

James Snelson is originally from Lubbock, Texas. He has been in the Austin area since January 2000. He graduated from Texas Tech with a degree in Mechanical Engineering and currently works as a design engineer at TECO-Westinghouse Motor Co. in Round Rock. He spent eight years in the Texas Army Nat'l Guard. James is also an Eagle Scout and has been married to Christel for almost eight years. Christel teaches in the Round Rock district and she and James live in Hutto with their two dogs: Maggie, the in-training SAR dog and Buddy, the mutt. James' focus right now is to train and certify his dog and to continue training in SCUBA diving, search and rescue and any other areas of homeland defense that may benefit the Unit and the community.

Contact Sergeant Charles Hayhurst at 512/818-1863 for further information about the Homeland Security Volunteer group.

HazMat Volunteers

...and like to... the Unit,
...for

...\$100 will
...on

...has
...ed
...to attend... events
...for
...as
...volunteers.
...weeks
...to

...the
...Office.

Daffodil Festival

Thanks to all members who participated in our booth at the Daffodil Festival in Rock Hill last month. The time was very well spent and the Unit was a BIG HIT!

Training

Thanks to Marty Herrin, Williamson County HazMat, for providing us with top-notch HazMat training. During the training in the classroom, we were

...Hazardous Materials we
...equipped to be helpful.

Mounted SAR

Don't forget to come join the Mounted SAR team on May 1st from 1-3 pm for a BBQ dinner and silent auction at Dale's Essenhaus in Walburg! Full dinner, including the BBQ in central Texas, will be a price of only \$12.00 per person. Proceeds will benefit the... **MAKE YOUR**... invite your

...of the Wilco... there is a silent auction sponsorship form. We are asking you to try to help us by obtaining sponsors for items we may use at the BBQ Silent Auction. Anything helps!!

By the way—the MSAR team has been asked to help provide mounted SAR during the North Texas Trail Riders Conference at the Carrie Raynes Ranch on May 1st. We would like to present a coordinated, official front to the hundreds of people expected at this ride. Your assistance with this fund raiser will help us to do that! Call TJ Rogers or Charlene Sands for more information.
TJ Rogers

RECORDERS MEMORANDUM

All or parts of the text on this page was not clearly legible for satisfactory recordation.

AGENDA ITEM 24

Consider approving First Amendment to Interlocal Agreement for Security Patrols for the Springwoods Municipal Utility District.

Agenda Item 24 was moved to the meeting of June 8, 2004.

Moved: **Commissioner Birkman**

Seconded: **Commissioner Boatright**

Motion: To extend the Interlocal Agreement for Security Patrols for the Springwoods Municipal Utility District until the Court can reach an agreement.

Vote: **5 – 0**

AGENDA ITEM 25

Consider approving Microwave Antenna Relocation for Communications Department.

Agenda Item 25 was moved to the meeting of June 8, 2004.

AGENDA ITEM 26

Consider approving Interlocal Agreement for mental health services between Williamson County and Kerr County.

Agenda Item 26 was moved to the meeting of June 8, 2004.

AGENDA ITEM 27

Consider approving Agreement Modification Number 1 For a Feasibility Study and Preliminary Land Plan.

Moved: **Commissioner Hays**

Seconded: **Commissioner Boatright**

Motion: To approve Agreement Modification Number 1 For a Feasibility Study and Preliminary Land Plan.

Vote: **5 – 0**

< Attachment >