

AGENDA ITEM 11

Consider approving the transfer of various computer equipment from Sheriffs Office to auction.

Moved: **Commissioner Boatright**

Seconded: **Judge Doerfler**

Motion: To approve the transfer of various computer equipment from Sheriffs Office to auction.

Vote: 5 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE: 1-23-04

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

Quantity	Monitor	Description	Model	Serial #
1		Dell Trinitron UltraScan 800HS Series	D825HT	8619791
1		Dell Dimension M200a - CPU		CM96R
1		Acer ACROS - CPU		2600266246
3		Speakers		
1		Keyboard		

FROM (Transferor): _____

TO (Transferee): _____

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's Office as of the date shown above.

[Signature]
Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

CHANGE OF RECORDS

Requesting to have
these ~~item~~ items
to be remove from
inventory @ S.O.
in C.P. Annex.
Virginia
260-4244

Description of Records (include dates)

Description of Records (include dates)

approved 2-17-04
John C. Doerfler

