

**AGENDA ITEM 22**

Discuss and take appropriate action concerning allowing Executive Director of CAMPO to become a Williamson County employee.

Michael Aulick, the Executive Director of the Capital Area Metropolitan Planning Organization (CAMPO), addressed the Court regarding his pending retirement (on March 1) from the City of Austin and his desire to shift his "employment agent" from Austin to Williamson County, a move which would make him a Williamson County employee. CAMPO does planning activities for Williamson, Travis, and Hays Counties and is 100% grant-funded by the Texas Department of Transportation (TxDOT). Mr. Aulick stated that any funds spent by the County, either a direct cost from his salary as an employee or indirect costs generated by his office such as telephones and mileage, would be reimbursed by such grant funds after thirty days to sixty days. Julie Kiley addressed the Court to state for the record that Mr. Aulick would not be able to participate in the County's retirement program based on a discussion with Texas County and District Retirement System. She further stated that the budget of the County should provide funds to carry the expense of Mr. Aulick and his office pending reimbursement from the TxDOT grant.

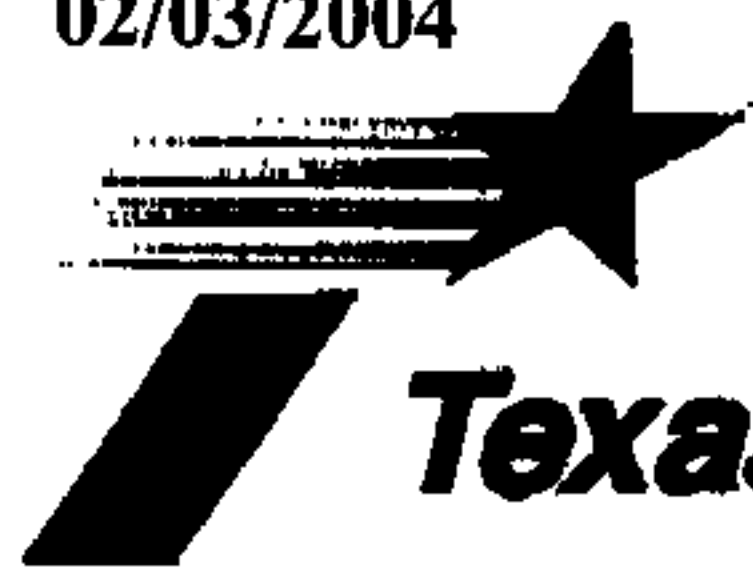
**Moved: Commissioner Boatright**

**Seconded: Commissioner Limmer**

**Motion:** To allow Michael Aulick, Executive Director of CAMPO, to become a Williamson County employee, pending approval by the County Attorney and the County Auditor, with the provision that he must remain in his position with CAMPO to retain such status.

**Vote: 5 – 0.**

< Attachment >



# Texas Department of Transportation

P.O. DRAWER 15426 • AUSTIN, TEXAS 78761-5426 • (512) 832-7000

February 2, 2004

Honorable John C. Doerfler  
Williamson County Judge  
710 Main Street, #201  
Georgetown, Texas 78626

Dear Judge Doerfler:

This letter is in reference to an item that will be considered by the Williamson County Commissioners Court at their Tuesday, February 3, 2004 meeting concerning assisting the Capital Area Metropolitan Planning Organization (CAMPO) by becoming the employment/fiscal agent for the CAMPO Executive Director position.

The process outline by CAMPO will permit Williamson County to be reimbursed each month for all eligible expenses for the Executive Director's position through the federal transportation planning program administered by TxDOT.

Concerning reimbursement requests, the department's Finance Division has indicated there is no impediment for TxDOT to have a separate reimbursement request submitted by Williamson County for the Executive Director-related expenses. The Executive Director-related reimbursement requests will use the State Comptroller-assigned Vendor Identification Number (VIN) for Williamson County. All other CAMPO related - reimbursement requests will continue using the assigned VIN for the City of Austin/CAMPO.

Please let me know if you have any questions or require additional information.

Sincerely,

Ed Collins  
District Advanced Transportation  
Planning Director

cc: Williams on County Commissioner Greg Boatright  
Michael Aulick, CAMPO Executive Director  
Bob Daigh, P.E., TxDOT Austin District Engineer



January 27, 2004

Judge John C. Doerfler  
Williamson County  
710 Main St., Suite 201  
Georgetown, Texas 78626

Re: Change of Employment Agent for CAMPO Executive Director to Williamson County

Dear Judge Doerfler:

At its December 8, 2003 meeting the CAMPO Transportation Policy Board adopted the following motion relative to the CAMPO Executive Director, Michael Aulick:

*"That the CAMPO Board approve a change in the employment agent of the Executive Director from the City of Austin to Travis County or another member jurisdiction and authorize the Chair to request, negotiate and sign the necessary agreements to make the change, maintaining the current salary and benefits for the Executive Director, provided that there is no significant increase in cost to CAMPO because of this action and that the Executive Director continue to report to the CAMPO Board and carry out the same responsibilities as before."*

The intent of the CAMPO Board is to shift Mr. Aulick's employment agent from the City of Austin to another CAMPO member jurisdiction to allow him to retire from the City of Austin and collect retirement pay in addition to his salary as Executive Director of CAMPO. This will enable the Board to keep Mr. Aulick in the position he has held since 1992 and continue to benefit from his experience in directing the CAMPO staff and work program for the foreseeable future.

Therefore, I request that the Williamson County Commissioner's Court on February 3 approve acting as the CAMPO executive director's employment agent effective March 1. Under CAMPO's agreement with TxDOT all of Williamson County's expenditures relative to the Executive Director will be reimbursed to the County from the CAMPO federal planning grant. This action should be revenue neutral to Williamson County. Attached is a table showing the current CAMPO budget breakdown for the Executive Director. CAMPO currently pays to the City of Austin for indirect costs at a rate of 24% of salary for costs incurred beyond those specifically listed in the table.

I also request that, if possible, Mr. Aulick's benefits at Williamson County match his current benefits, including his vacation hour accrual rate, and that his accrued sick leave be transferred.

I appreciate your consideration and approval of this item in order to support the CAMPO program. Please call me at 463-0114 or Mr. Aulick at 974-6441 if you have any questions.

Sincerely,

Senator Gonzalo Barrientos  
Chair

Cc: Commissioner Greg Boatright, CAMPO Vice Chair  
Commissioner J. Brad Curlee  
Commissioner David Hays  
Commissioner Frankie Limmer

## FY 2003-2004

**CAMPO Executive Director Current Cost  
(Charged to CAMPO Federal Grant)**

Salary	\$	84,802.00
Estimated Indirect Cost (24% of Salary) Paid to City of Austin	\$	20,352.00

<b>Salary &amp; Indirect subtotal cost</b>	<b>\$</b>	<b>105,154.00</b>
--	-----------	-------------------

**Benefits**

A. Health Insurance	\$	6,016.00
B. FICA	\$	5,319.72
C. Medicare	\$	1,244.13
D. Retirement (8%)	\$	6,784.13
E. Stability Pay	\$	1,000.00

<b>Benefits subtotal cost</b>	<b>\$</b>	<b>20,363.98</b>
-------------------------------	-----------	------------------

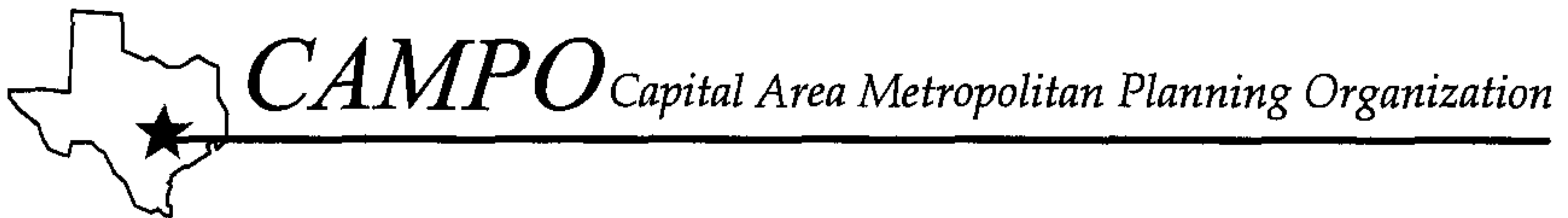
**Related Cost**

Est. Annual Travel Cost	\$	5,000.00
Est. Annual Mileage Cost	\$	1,300.00
Est. Annual Cell Phone Cost	\$	1,100.00
Est. Annual Conference Reg.	\$	2,000.00

<b>Related subtotal cost</b>	<b>\$</b>	<b>9,400.00</b>
------------------------------	-----------	-----------------

<b>Total overall cost</b>	<b>\$</b>	<b>134,917.98</b>
---------------------------	-----------	-------------------





TO: Commissioner Greg Boatright, Vice Chair  
FROM: Michael R. Aulick, Executive Director *MRA*  
DATE: January 28, 2004  
SUBJECT: Request for Williamson County as CAMPO Executive Director's  
Employment Agent

Thank you for introducing this item to the Williamson County Commissioners Court for consideration on February 3. Senator Barrientos has written a letter to Judge Doerfler and the Commissioners presenting the CAMPO Board's action on December 8 and the proposal. Included with that letter is a cost/budget breakdown for the CAMPO Executive Director's position.

The major points of the request to Williamson County are shown below. CAMPO has two agreements with the City of Austin that can be used as models for the agreements to be made between CAMPO and Williamson County if the Court approves my proposal. These agreements run for six years until 2009. One is the fiscal agreement that provides for the "employment agent" (City of Austin) to be reimbursed for all CAMPO related costs, and the second is a staff management agreement that specifies that the CAMPO staff will follow all regulations and procedures of the employment agent but will report to the CAMPO Board for policy direction. The following are the major points:

1. The CAMPO Board's intent is that basically nothing would change except where the Executive Director's paycheck and related costs (benefits, travel, cell phone, etc) initially come from, i.e., from Williamson County rather than the City of Austin.
2. Williamson County would advance the money each month for my salary and other costs and be reimbursed by TxDOT from the CAMPO grant within 30 days after the end of the month. All of Williamson County's costs, including an indirect cost fee would be reimbursed. TxDOT staff at the Austin District has confirmed that this reimbursement will be made and is ready to make the necessary arrangements with County staff.
3. I would become a Williamson County employee in all respects except that I will continue to report to the CAMPO Board for policy and work program matters as I always have. I would follow all Williamson County staff rules, regulations and procedures.
4. My office would continue to be with the CAMPO staff provided by the City of Austin.
5. I would continue to manage the CAMPO staff exactly as before.

Thank you very much for the Court's consideration of this request. I will be glad to answer any questions and work with County staff on the details. If you need more information please call me at 974-6441 (O) or 422-5611 (C).

Cc: Judge John C. Doerfler  
Williamson County Commissioners.