

**AGENDA ITEM 7**

Consider approving the transfer of a Dell Dimension computer from County Judge to ITS.

Moved: **Commissioner Hays**

Seconded: **Commissioner Curlee**

Motion: To approve the transfer of a Dell Dimension computer from County Judge to ITS.

Vote: 4 – 0. **Commissioner Boatright** was absent from the dais.

< Attachment >

### CHANGE OF FIXED ASSET STATUS

DATE 1-15-04

The following fixed asset is to be: (Circle one)

TRANSFERRED

SOLD

DISPOSED

DONATED

Fixed Asset:

| <u>Quantity</u> | <u>Description</u>    | <u>Model</u> | <u>Serial #</u> |
|-----------------|-----------------------|--------------|-----------------|
| <u>1</u>        | <u>Dell Dimension</u> | <u>D-300</u> | <u>FX 3ZC</u>   |
|                 |                       |              |                 |
|                 |                       |              |                 |
|                 |                       |              |                 |
|                 |                       |              |                 |
|                 |                       |              |                 |

Transferred Asset:

FROM (Transferor): Co. Judge John C. Danph

TO (Transferee): Information Systems Dept

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Donated Asset:

Fair Market Value: \_\_\_\_\_

FROM (Donor): \_\_\_\_\_

TO (Recipient): \_\_\_\_\_

The Donor requests that this fixed asset be added to the Recipient's inventory.

John C. Danph

Transferor/Donor – Elected Official/Department Head

J. Curlee

Transferee/Recipient – Elected Official/Department Head

1/15/04

approved 2-3-04  
John C. Danph