

AGENDA ITEM 12

Consider approving the transfer of various office furniture and equipment from Health District to auction.

Moved: **Commissioner Boatright**

Seconded: **Judge Doerfler**

Motion: To approve the transfer of various office furniture and equipment from Health District to auction.

Vote: **5 – 0**

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE 4-2-04

The following fixed asset is to be: (Circle one)

TRANSFERRED

SOLD

DISPOSED

DONATED

Fixed Asset:

Quantity	Description	Model	Serial #
1	Tahoe Water dispenser		
1	Black Desk		
1	Metal Computer stand		

plus 5 boxes assorted computer software & accessories.

Transferred Asset:

FROM (Transferor): WCEHDTO (Transferee): Facilities (WC Action)

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Donated Asset:

Fair Market Value: _____

FROM (Donor): _____

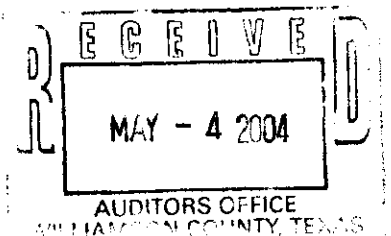
TO (Recipient): _____

The Donor requests that this fixed asset be added to the Recipient's inventory.

Mma Bantosh
 Transferor/Donor - Elected Official/Department Head

Approved 5-11-04
John C. Dwyer

[Signature]
 Transferee/Recipient - Elected Official/Department Head



AGENDA ITEM 13

Consider approving the transfer of various equipment from Warehouse Storage to Facilities.

Moved: **Commissioner Boatright**

Seconded: **Judge Doerfler**

Motion: To approve the transfer of various equipment from Warehouse Storage to Facilities.

Vote: 5 – 0

< Attachment >

Change of Fixed Asset Status

Date: 4/30/04

The following fixed assets are to be: Transferred from warehouse

Fixed Assets

Qty	Description	Model	Serial	Tag#
1	Craftsman socket set w/case	n/a	n/a	S.O. 00008256
1	Ridgid 6.25HP 16 gal wet/dry vac	n/a	n/a	S.O. 00008138
1	Ex-Cell brand pressure washer	EXWGV2121	416710634	S.O. 00008141
1	7 gal Midwest Prod portable air tank	n/a	n/a	S.O. 00008140
1	9 gal Midwest Prod portable air tank	n/a	n/a	n/a
1	Poulan Woodshark chainsaw	1950	001780301362-4	S.O. 00008184
1	Craftsman Saw-zall 3/4HP	315-171020	A4099	n/a
1	Yardman string trimmer 31cc 17"	n/a	n/a	n/a
1	Ridgid Shop Vac 2.0HP 6 gal	n/a	n/a	n/a
1	115V Air-Pac air compressor 3/4HP T-30		n/a	n/a
1	Ingersoll Rand air compressor/hose	DD2T2	0103010869	S.O. 00008197
1	Electric Pressure Washer	n/a	455389	S.O. 00008189
1	Sony Mavica Digital Camera 10X	MVC-FD73	169540	S.O. 00008079

From: Warehouse storage

To: Facilities Maintenance – Dept# 509

The Transferor requests that these fixed assets be removed from the inventory of the Warehouse and placed in the inventory of the Transferee as of the date shown above.

Transferor – (Warehouse)

Transferee – Elected Official/Department Head

Approved 5-11-04

John C. Doerfler

