

AGENDA ITEM 17

Consider approving the transfer of a Dell Computer from Extension Office to auction.

Moved: Commissioner Hays

Seconded: Commissioner Boatright

Motion: To approve the transfer of a Dell Computer from Extension Office to auction.

Vote: 5 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE 3-25-04

The following fixed asset is to be: (Circle one)

TRANSFERRED SOLD DISPOSED DONATED

Fixed Asset:

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
1	Dell T600 Pentium Iii Computer		3FBEG

Transferred Asset:

FROM (Transferor): Extension

TO (Transferee): Auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Donated Asset:

Fair Market Value: _____

FROM (Donor): _____

TO (Recipient): _____

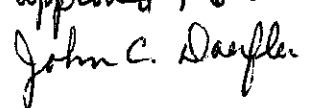
The Donor requests that this fixed asset be added to the Recipient's inventory.



 Transferor/Donor – Elected Official/Department Head



 Transferee/Recipient – Elected Official/Department Head

Approved 4-6-04

 John C. Daefler

Revised May 29, 2002

AGENDA ITEM 18

Consider accepting a donation of \$100.00 for a Memorial Tree Planting for John Trevino.

Moved: **Commissioner Hays**

Seconded: **Commissioner Boatright**

Motion: To accept a donation of \$100.00 for a Memorial Tree Planting for John Trevino.

Vote: **5 - 0**

< Attachment >