

AGENDA ITEM 16

Consider approving the transfer of a computer monitor from Constable Pct. #1 to ITS.

Moved: **Commissioner Hays**

Seconded: **Commissioner Boatright**

Motion: To approve the transfer of a computer monitor from Constable Pct. #1 to ITS.

Vote: **5 - 0**

< Attachment >

OFFICE OF CONSTABLE GARY GRIFFIN

Justice Precinct One
County of Williamson
State of Texas



211 Commerce Cove
Round Rock, Texas 78664
Office (512) 248-3239

CHANGE OF FIXED ASSET STATUS

March 19th , 2004

The following fixed asset is to be transferred

FIXED ASSET

(1) One Computer Monitor Model# M781s.

FROM: Constable Precinct One
TO: ITS

The Transferor requests that this fixed asset be removed from the inventory for his office and placed in the inventory for the transferee's office as of the date shown above.

Transferor

Transferee

[Handwritten signatures of Transferor and Transferee]

Approved 4-6-04
John C. Daugherty

AGENDA ITEM 17

Consider approving the transfer of a Dell Computer from Extension Office to auction.

Moved: Commissioner Hays

Seconded: Commissioner Boatright

Motion: To approve the transfer of a Dell Computer from Extension Office to auction.

Vote: 5 - 0

< Attachment >