

**AGENDA ITEM 12**

Consider approving the transfer of a Laser Jet Printer from District Attorney's Office to auction.

Moved: **Commissioner Curlee**

Seconded: **Judge Doerfler**

Motion: To approve the transfer of a Laser Jet Printer from District Attorney's Office to auction.

Vote: 3 – 0. **Commissioner Boatright** was absent from the dais.

< Attachment >

**CHANGE OF FIXED ASSET STATUS**

**DATE: 01-14-04**

**THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)**

**TRANSFERRED**

**SOLD**

**DISPOSED**

**FIXED ASSET**

<b>Quantity:</b>	<b>Description:</b>	<b>Model:</b>	<b>Serial#</b>
1	Laser jet 6L Printer	C3990A	USHB484876

**FROM (Transferor):** District Attorney's Office, Department 440

**TO (Transferee):** Auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.



Transferor – Elected Official/Department Head

Transferee – Elected Official/Department Head

approved 3-9-04  
John C. Doerfler