

**AGENDA ITEM 7**

Consider approving the transfer of various office equipment from the District Attorney's Office to auction.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Curlee**

Motion: To approve the transfer of various office equipment from the District Attorney's Office to auction.

Vote: 3 - 0

< Attachment >

**CHANGE OF FIXED ASSET STATUS**

**DATE: 10-20-03**

**THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)**

**TRANSFERRED**

**SOLD**

**DISPOSED**

**FIXED ASSET**

<b>Quantity:</b>	<b>Description:</b>	<b>Model:</b>	<b>Serial#</b>
<b>1</b>	<b>Laser jet 6L Printer</b>	<b>C3990A</b>	<b>USHB484798</b>

**FROM (Transferor): District Attorney's Office, Department 440**

**TO (Transferee): Auction**

**The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.**

  
\_\_\_\_\_  
**Transferor -- Elected Official/Department Head**

\_\_\_\_\_  
**Transferee -- Elected Official/Department Head**

**CHANGE OF FIXED ASSET STATUS****DATE: 12-03-03****THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)****TRANSFERRED****SOLD****DISPOSED****FIXED ASSET**

<b>Quantity:</b>	<b>Description:</b>	<b>Model:</b>	<b>Serial#</b>
<b>1</b>	<b>Images Dual Deck VCR Recorder With remote</b>		<b>6708660674</b>

**FROM (Transferor): District Attorney's Office, Department 440****TO (Transferee): Disposed**

**The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.**

  
\_\_\_\_\_  
**John Bradley, District Attorney**  
**Transferor – Elected Official/Department Head**

\_\_\_\_\_  
**Transferee – Elected Official/Department Head**

**CHANGE OF FIXED ASSET STATUS****DATE: 12-03-03****THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)****TRANSFERRED****SOLD****DISPOSED****FIXED ASSET**

<b>Quantity:</b>	<b>Description:</b>	<b>Model:</b>	<b>Serial#</b>
<b>1</b>	<b>RCA TV/Video Player with Remote</b>		<b>020220413</b>

**FROM (Transferor): District Attorney's Office, Department 440****TO (Transferee): Disposed**

**The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.**

  
\_\_\_\_\_  
**John Bradley, District Attorney**  
**Transferor – Elected Official/Department Head**

\_\_\_\_\_  
**Transferee – Elected Official/Department Head**