

AGENDA ITEM 8

Consider approving the transfer of various office equipment from J.P. Pct. #3 to auction.

Moved: **Commissioner Boatright**

Seconded: **Judge Doerfler**

Motion: To approve the transfer of various office equipment from J.P. Pct. #3 to auction.

Vote: **5 - 0**

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE September 24, 2003

The following fixed asset is to be: (Circle one)

TRANSFERRED

SOLD

DISPOSED

DONATED

Fixed Asset:

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>	
1	Oak Printer Stand		Tag #A106712	
1	Casio Calculator	DR-2280	3214485	Tag #A106777
1	Sharp Calculator	EL-1801A	4C41403Y	Tag #A108738

Transferred Asset:

FROM (Transferor): Justice of The Peace, Pct. #3

TO (Transferee): County Auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Donated Asset:

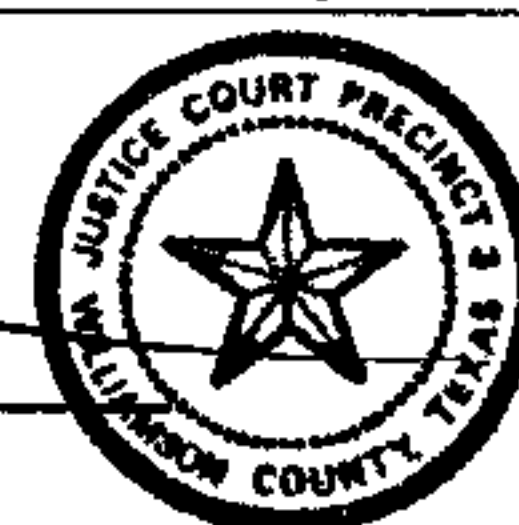
Fair Market Value: _____

FROM (Donor): _____

TO (Recipient): _____

The Donor requests that this fixed asset be added to the Recipient's inventory.

Transferor/Donor – Elected Official/Department Head



Transferee/Recipient – Elected Official/Department Head

Revised May 29, 2002

Approved 12-2-03
John C. Doerfler

2003 SEP 26 PM 1:00
WILLIAMSON COUNTY
JUSTICE OF PEACE, #3

CHANGE OF FIXED ASSET STATUS

DATE September 24, 2003

The following fixed asset is to be: (Circle one)

TRANSFERRED

SOLD

DISPOSED

DONATED

Fixed Asset:

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>	
1	Casio Calculator	Fr-2650A	Q2667843	(Does Not Work)
1	PowerShred	PS 55	36088	(Does Not Work)

Transferred Asset:

FROM (Transferor): Justice of The Peace, Pct. #3TO (Transferee): County Auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Donated Asset:

Fair Market Value: _____

FROM (Donor): _____

TO (Recipient): _____

The Donor requests that this fixed asset be added to the Recipient's inventory.



 Transferor/Donor – Elected Official/Department Head



 Transferee/Recipient – Elected Official/Department Head

Revised May 29, 2002

approved 12-2-03
John C. Dauflo

2003 SEP 26 PM 1:00
 WILLIAMSON COUNTY
 JUSTICE OF PEACE, #3