

AGENDA ITEM 7

Consider approving the transfer of an Okida printer from Sheriffs Office to auction.

Moved: **Commissioner Boatright**

Seconded: **Judge Doerfler**

Motion: To approve the transfer of an Okida printer from Sheriffs Office to auction.

Vote: **5 - 0**

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE: 10-8-03

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

	TRANSFERRED	SOLD	DISPOSED
Quantity	Description	Model	Serial #
<u>1</u>	<u>Okida-Microline Printer</u>	<u>320</u>	<u>503D1427847</u>
	<u>Broken -</u>		
	<u>TLETS-Printer</u>		

FROM (Transferor): Warrants Ofc - WCSO

TO (Transferee): Auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's Office as of the date shown above.

X Richard J. Boatright
Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

CHANGE OF RECORD STATUS

STORED: _____
Description of Records (include dates)

of boxes Time of Storage

DISPOSED: _____
Description of Records (include dates)

of boxes Date of Disposal

Supervisor

*approved 12-2-03
John C. Doerfler*