

AGENDA ITEM 21

Consider approving the Victims of Crime Act (VOCA) Grant.

Sue Knight, in her capacity as Program Director of Williamson County Victims Assistance, addressed the Court regarding the Victims of Crime Act (VOCA) Grant, their budget, and the future of the program.

Moved: **Judge Doerfler**

Seconded: **Commissioner Boatright**

Motion: To approve the Victims of Crime Act (VOCA) Grant.

Vote: **4 - 0**

< Attachment >



JOHN A. MASPERO
WILLIAMSON COUNTY SHERIFF

508 South Rock Street
Georgetown, Texas 78626
Phone (512) 943-1300 * Fax (512) 943-1444

RICHARD ELLIOTT
Chief Deputy

ROBERT L. CHAPMAN
Asst Chief Deputy - Law Enforcement

JACK HALL
Asst Chief Deputy - Corrections

November 20, 2003

Honorable Judge John Doerfler and
Williamson County Commissioners Court
710 S. Main, #202
Georgetown, TX 78626

RE: Victims of Crime Act Grant (VOCA) – 2004-2005

Dear Sirs:

This letter serves as an information supplement to the accompanying Victims of Crime Act (VOCA) Grant Application for the Williamson County Victims Assistance Program (WCVAP). This letter also serves as a formal request for the County to subsidize budgetary shortfalls created by a combination of grant rollbacks and ever increasing demands for WCVAP services.

WCVAP has historically been funded through the VOCA Grant. Over the past thirteen years there has been a downward spiral in the amount of funds available through this granting vehicle. This year is no exception. Regrettably, while the funding has been declining, the needs for services have been skyrocketing. Due to the interaction of these dynamics, simply trimming the budget cannot successfully relieve the fiscal burdens we have realized.

As referenced above, the funds available for the fiscal year 2004-2005 have again been reduced. Again, while the funding reduction is taking place, the volume of victims' requests for help from WCVAP has increased by approximately 10% per year. This is due, in part, to the explosive population growth experienced in Williamson County which is anticipated to continue at a record pace.

In an effort to minimize the negative impact of the current circumstances, we are requesting modifications in the traditional funding methods for the Program by requesting that the County fund 100% of the salary for the position of the Program Director.

As indicated in the Grant application, the Program Director provides services to the Williamson County Sheriff's Office, and, in addition, to the many growing law enforcement agencies throughout the County. Therefore, it is reasonable to suggest that the County fund this position. The evidence of the ever increasing volume of case work of the Family Violence Caseworker justifies the position change from a part time position to a full time position as reflected in the Grant application.

Prior to becoming the Program Director, I was given the opportunity to serve as an employee in all of the salaried positions of the WCVAP Department. Because of this, I have first hand, functional knowledge, and experience regarding the needs of and demands upon each position. Therefore, I request that you carefully review and consider the requests outlined in this letter.

Please understand WCVAP serves a growing and diverse population in Williamson County. The recipients of these services cross all boundaries regarding race, color, creed, religion and socioeconomic parameters.

It is necessary that the Commissioners Court consider this application, budget, and resolution immediately, as the deadline for filing the VOCA Grant Application is December 1, 2003. The request for this grant was not available from VOCA until October 31, 2003.

Thank you for your responsible and timely consideration of these matters. I stand available to address any questions, comments, and/or recommendations that you may have.

Sincerely,

A handwritten signature in cursive script that reads "Su Knight".

Su Knight, Program Director
Williamson County Victims Services

WILLIAMSON COUNTY VICTIMS ASSISTANCE
2004 – 2005 VOCA GRANT

WHEREAS, The Williamson County Commissioner's Court finds it in the best interest of the citizens of Williamson County that the Williamson County Victims Assistance Program be operated for the 2004-2005 year; and

WHEREAS, The Williamson County Commissioner's Court agrees to provide applicable matching funds for the said project as required by the Victim of Crime Act Fund grant application; and

WHEREAS, The Williamson County Commissioner's Court agrees that in the event of misuse of the Criminal Justice Division funds, the Williamson County Commissioner's Court assures that the funds will be returned to the Criminal Justice Division in full.

WHEREAS, The Williamson County Commissioner's Court designates the Honorable Judge, John C. Doerfler, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the Williamson County Commissioner's Court approves submission of the grant application for the Williamson County Victims Assistance Program to the Office of the Governor, Criminal Justice Division.

Signed by:



John C. Doerfler
Williamson County Judge

Passed and approved this 25th day of November, 2003

Attest:



Nancy Rister
Williamson County Clerk

GRANT APPLICATION CERTIFICATION FORM

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION
P.O. Box 12428
AUSTIN, TEXAS 78711
512/463-1919
FAX: 512/475-2440
WWW.GOVERNOR.STATE.TX.US

Applicants must complete and submit this form before they will receive state and/or federal funds. Recipients of state and/or federal funds must read, agree, fully understand and comply with the requirements listed within in each form of this Grant Application Kit as detailed below.

PART I: CERTIFICATIONS

The grant applicant must:

1. SELECT 'Certify' or 'Unable to Certify' for each document that has been certified as true and correct by the Authorized Official.
2. If you SELECTED 'Unable to Certify':
 - a) a brief explanation must be given why the document cannot be certified at the time the grant application kit is submitted to CJD; and
 - b) a date must be ENTERED that notifies CJD when your organization anticipates that the Authorized Official will be able to certify and submit the document to CJD.

Description of Document	"I Certify"	"Unable to Certify"	Explanation (ex: Incomplete, Not Applicable, etc.)	Date
Determine Eligibility Form *	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
VOCA Project Narrative & Summary Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Comprehensive Certification and Assurances -- Federal Funds Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Cooperative Working Agreement Purpose and Participant Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Civil Rights Liaison Certification Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Financial Capability Questionnaire Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Coversheet Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Budget Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Match -- GPI Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

* Critical: The grant applicant must complete the **Determine Eligibility Form** in its entirety and submit to CJD with the grant application kit. If any portion of the form is left incomplete and the Authorized Official is unable to certify and/or submit the form, your project will be considered Ineligible and will not be reviewed by CJD.

PART II: ATTACH RESOLUTION FORM

The **Resolution** from the governing body must be submitted along with the **Grant Application Certification Form** to CJD. Please indicate the status of this document below:

1. a) Is the Resolution Form attached to the certification form? ☐ Yes ☒ No
 - b) If you selected 'No', PROVIDE a brief explanation for the delay and the date that your organization anticipates submission to CJD: 12/1/2003 Date
- The VOCA grant application and Resolution will be presented to the Williamson County Commissioners Court on Tuesday, November 25, 2003. The Resolution and grant application will be submitted to CJD by Monday, December 1, 2003.

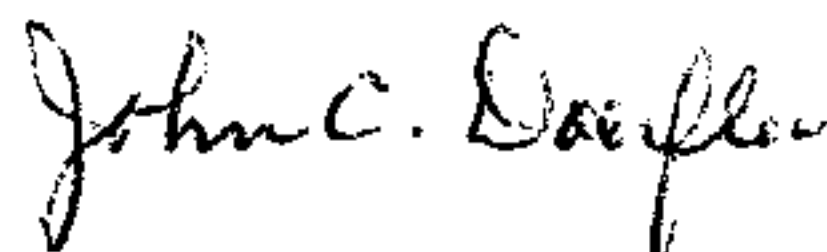
PART III: SIGNATURE

The organization's Authorized Official hereby assures and certifies their authorization for the submission of this grant application kit in its entirety to the Office of the Governor, Criminal Justice Division.

Williamson County
Applicant's Organization

Judge John C. Doerfler
Name and Title of the Authorized Official

Victims Assistance
Project Title


Signature of the Authorized Official

11/13/2003
Effective Date

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION
P.O. Box 12428
AUSTIN, TEXAS 78711
512/463-1919
FAX: 512/475-2440
WWW.GOVERNOR.STATE.TX.US

DETERMINE ELIGIBILITY FORM

Provide the following information about your Victims of Crime Act (VOCA) project.

1. Will your organization use volunteers to support either the project or agency-wide services? ☒ Yes ☐ No
2. DESCRIBE how your agency is involved in promoting coordinated public and private efforts to aid crime victims. If you are currently not doing this, DESCRIBE how and when these efforts will begin.
The Williamson County Victims Assistance Program serves as a liaison to coordinate services between victims and public and private service agencies.
3. Will you help victims apply for Crime Victims Compensation benefits? ☒ Yes ☐ No
4. Will you maintain daily time and attendance records specifying the time devoted to allowable VOCA victim services? ☒ Yes ☐ No
5. Will you maintain statutorily required civil rights statistics on victims served by race, national origin, sex, age, and disability? ☒ Yes ☐ No
6. Will you provide services to victims of federal crimes on the same basis as victims of state/local crimes? ☒ Yes ☐ No
7. Will you charge victims for VOCA-Funded services? ☐ Yes ☒ No
8. a) Does your agency provide counseling services? ☐ Yes ☒ No
b) If you selected 'Yes', do you have a policy regarding maintaining confidentiality of client-counselor information, as required by state and federal law? If you selected 'No', continue to question # 9. ☐ Yes ☐ No
9. Will services be offered to victims without regard to their participation, cooperation, or agreement in the State's prosecution of the criminal case? ☒ Yes ☐ No
10. a) Will VOCA funds be used to support costs that are not related to the provision of direct victim services? ☐ Yes ☒ No
b) If you selected 'Yes', please DESCRIBE:

Williamson County
Applicant's Organization

Victims Assistance
Project Title

John C. Doerfler
Name of the Authorized Official

County Judge
Title of the Authorized Official

11/25/2003
Date

VOCA PROJECT NARRATIVE & SUMMARY FORM

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION
P.O. Box 12428
AUSTIN, TEXAS 78711
512/463-1919
FAX: 512/475-2440

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PART 1: PROBLEM STATEMENT AND DATA

1.1 Problem Statement

Williamson County continues as one of Texas' fastest growing counties; evidenced by its recent reclassification from a rural to an urban county. This growth perpetuates crime increase, causing a greater number of victims needing assistance. The county's large underserved urban and Hispanic population, as well as the officers and emergency responders serving Williamson County need continuing support and education.

1.2 Supporting Data

The US Census Bureau indicated the population of Williamson County as 249,967 for the year 2000. This figure indicates a 79.1% increase in population from the last census data (1990). The US Census Bureau statistics estimate Williamson County has had a 4.8% increase in population from July 1, 2001 through July 1, 2002.

Williamson County reached the population of 200,800 and qualified, applied for and will receive HUD entitlement non-compete funds as of October 1, 2003.

The VOCA Program Performance Reports from 07/01/02 - 09/30/03 indicates an increase in victims needing assistance in Williamson County.

The Uniform Crime Report generated by the Williamson County Sheriff's Office indicates an increase in crime. However, these figures represent only crimes that fall under Williamson County Sheriff's Office jurisdiction, and do not include statistics from the many cities that are also benefiting from our Victims Assistance Program.

1.3 *Optional – Additional Supporting Data may be inserted between the dotted lines shown below (area will expand as you insert graphics).

Uniform Crime Report

	July 1, 01 - June 30, 02	July 1, 02 - June 30, 03
VIOLENT CRIME	1590	2256

US Census Bureau

Year	1990	2000	2001	2002	Total 4 Year Growth
Population	249,967	254,991	276,687	289,924	39,957

VOCA PROGRAM PERFORMANCE REPORT

BREAKDOWN OF VIOLENT CRIMES

JULY – JUNE OF RESPECTIVE YEARS

CRIME	2001-2002	2002-2003
Child Physical Abuse	31	34
Adult Sexual Assault	30	35
Domestic Violence	762	877

-
- 1.4** If this is a local or regional project, IDENTIFY what need(s) this project addresses within your community plan (See T.A.C. §3.51):

The Williamson County Victims Assistance Program (herein referred to as WCVAP) provides services targeting victims of violent crime in the urban and outlying areas of Williamson County, including our large population of Spanish speaking victims. These services are provided to victims of, but are not limited to, family violence, sexual assault and child abuse. The WCVAP provides training to law enforcement and emergency services personnel, assists in the coordination of services to juveniles, and assists in coordinating free legal services for victims of crime.

- 1.5** What other financial support do you expect the unit or division administering these grant funds to receive from the following sources during the project period? (EXPLAIN below):

Source of Financial Support	Total Estimated Amount of Support
a) Federal Funds (excluding this request):	\$0.00
b) State Funds (excluding this request):	\$0.00
c) Local Government Funds:	\$72,330.00
d) Private Funds:	\$0.00
e) Program Income:	\$0.00
f) Other (please IDENTIFY):	

PART 2: GOAL STATEMENT

The goal of the WCVAP is to minimize psychological, physical and emotional trauma of crime victims, provide stabilization, coordinate services, and provide information regarding victims' rights, thereby, facilitating victims' willingness and ability to cooperate with the criminal justice system.

PART 3: TARGET GROUP

- | | |
|--|---|
| a) Geographic Area: | Williamson County |
| b) Type of Victimization: | Adult and Child victims of Physical and Sexual Assault, Elder Abuse, Family Violence, Homicide, Kidnapping, Robberies and others. |
| c) Gender: | Male and Female |
| d) Age: | All ages |
| e) Other Characteristics (including Underserved Population): | Underserved outlying areas of Williamson County, Spanish speaking population. |

PART 4: PROJECT ACTIVITIES

- 4.1** Project activities may include, but are not limited to the following: (CHECK all activities that apply to your project).

- | | |
|---|--|
| <input checked="" type="checkbox"/> Crisis Counseling | <input checked="" type="checkbox"/> Justice Support/Advocacy |
| <input type="checkbox"/> Therapy | <input checked="" type="checkbox"/> Emergency Legal Advocacy |

- | | |
|--|--|
| <input type="checkbox"/> Group Treatment/Support | <input checked="" type="checkbox"/> Assistance in Filing Compensation Claims |
| <input checked="" type="checkbox"/> Shelter/Safe house | <input checked="" type="checkbox"/> Personal Advocacy |
| <input checked="" type="checkbox"/> Information Referral (<i>In Person</i>) | <input checked="" type="checkbox"/> Telephone Contact Information and Referral |
| <input checked="" type="checkbox"/> Other Direct Services (<i>please SPECIFY</i>): | Forensic Art |

4.2 DESCRIBE the activities or services your project provides as selected in 4.1.

The WCVAP is notified by the responding law enforcement officers or emergency services personnel when a crime occurs and services are needed for victims. WCVAP trained staff and volunteers are available twenty-four hours a day, three hundred sixty-five days a year to immediately arrive on scene to be with victims to facilitate in stabilizing their emotional and physical well being. The staff and volunteers are trained to give accurate information and referrals at the time of the violation.

After the initial violation occurs the staff and volunteers provide follow-up by supporting the victims and assisting law enforcement officers during investigations and court proceedings, providing the victims information on case status and ensuring that victims understand their rights. The WCVAP consults with victims to determine if additional support or resources are needed.

The WCVAP assists victims in filing for Crime Victims' Compensation claims. All WCVAP salaried personnel have completed Presumptive Eligibility training and work directly with victims and area law enforcement agencies to obtain the documentation needed for application processing, thereby significantly reducing the processing time of claims.

The Family Violence Caseworker contacts victims of family violence regarding Emergency Protective Orders (EPO), contacts and works with the magistrate providing additional information to assist with the issuance of an EPO, provides information to the victim regarding the meaning of an EPO and how to obtain continued protection through the Williamson County Attorney's Office, and accompanies victims to court. Victims whose cases are never processed through the criminal justice system are also contacted and made aware of crime victims' rights.

The WCVAP also provides victims with referral resources and acts as a liaison between the victim and public and private service agencies. These referrals may include, but are not limited to, agencies that provide therapy, group treatment/support, shelter and judicial support.

As a Forensic Artist, the Program Coordinator assists the Williamson County Sheriff's Office and area law enforcement agencies in the identification of perpetrators and victims of crime. These services include composite drawings, video image enhancement drawings, post mortem drawings, and three dimensional reconstructions of skeletal remains for identification purposes.

PART 5: PROJECT OBJECTIVES

5.1 PROVIDE both output and outcome measures for this project:
(*Outcome measures are optional for VOCA projects*)

Output Measures – Required for All Projects	Current Data	Target Level
<i>Sample: Number of victims served.</i>	300 victims	330 victims
Number of victims served	1290	1355
Crisis Intervention - In-Person Information / Referrals	509	534
Telephone Contacts - Information / Referrals	431	453
Applications for Crime Victims' Compensation	953	1001
Follow-up Contacts	908	953

Outcome Measures – Optional	Current Data	Target Level
<i>Sample: Percentage of family violence victims returning to their abusers.</i>	40%	15%

5.2 For continuation projects *only*, PROVIDE the following information about your current or previous year's project:

- a) Is your project on schedule in accomplishing the stated objectives
(data may be calculated on a pro-rated basis depending on how long
the current or previous year's project has been operating)? ☒ Yes ☐ No
- b) If you selected 'No', briefly DESCRIBE the major obstacles preventing your organization from successfully reaching the project objectives as stated within your previous grant application:

5.3 What is your history of providing services in a cost-effective manner? If your program is *new*, you may not be able to show a service history; therefore, SKIP to **Part 6: Project Summary**.

All services provided by the WCVAP are free of charge. Financial consideration is made for referring victims to public and private service providers and agencies that operate on a fee optional or sliding scale fee basis. The WCVAP is currently staffed by thirty highly trained volunteers who are available twenty-four hours a day, three hundred sixty-five days a year. The use of volunteers, and their dedication, allows the WCVAP to provide around the clock coverage in a highly cost effective manner.

PART 6: PROJECT SUMMARY

The WCVAP requests funding to continue services to the crime victims of Williamson County. Williamson County is one of the fastest growing counties in Texas, evidenced by its recent reclassification from a rural to an urban county. Increased population equates to an increase in violent crime, resulting in a greater number of victims needing assistance. The county's large, underserved, isolated geographical areas, and Spanish speaking population, as well as law enforcement officers and emergency service providers serving Williamson County need continued support and education in assisting victims of crime.

The WCVAP assists victims of crime regardless of age, race or gender, twenty-four hours a day, three hundred sixty-five days a year through the use of trained staff and volunteer personnel. Staff and volunteers are dispatched by law enforcement and emergency services personnel and arrive at the scene of the crime to be with victims to facilitate in stabilizing their emotional and physical well being. They are trained to give accurate information and referrals at the time of the violation.

After the initial violation occurs, the staff and volunteers provide follow-up by supporting victims, assisting law enforcement officers during the investigations and court proceedings, providing victims information on case status, and ensuring that victims understand their legal rights. The WCVAP consults with victims to determine if additional support or resources are needed and acts as a liaison between the victims and other agencies that provide services including, but not limited to, therapy, group treatment/support, shelter and judicial support.

The WCVAP assists victims in filing for Crime Victims' Compensation. All WCVAP salaried personnel have completed Presumptive Eligibility Training and work directly with victims and local law enforcement agencies to obtain the documentation needed for application processing, thereby significantly reducing the processing time.

The Family Violence Caseworker contacts victims of Family Violence with information regarding Emergency Protective Orders (EPO), contacts and works with the magistrate supplying information to assist with the issuance of EPO's, provides information to the victim regarding the meaning of an EPO, alerts the victims of Family Violence that additional protection is available through the Williamson County Attorney's Office, and accompanies victims to court proceedings. Victims whose cases are never processed through the Criminal Justice System are also contacted and made aware of crime victims' rights. The increase in the number of Family Violence cases, and the number of EPO's issued, supports the need for a full time Family Violence Caseworker as identified in our increasing statistics.

The program provides law enforcement, program volunteers, and victims with an understanding of victimization, victims' rights and victim safety. An ever-increasing volunteer staff necessitates ongoing training, emphasizing proper procedure and victims' needs for immediate response.

As a Forensic Artist, our Program Coordinator assists the Williamson County Sheriff's Office and area law enforcement agencies in the identification of perpetrators and victims of crime. These services include composite drawings, video enhancement drawings, post mortem drawings and three dimensional reconstructions on skeletal remains.

Williamson County
Applicant's Organization

Victims Assistance
Project Title

John C. Doerfler
Name of the Authorized Official

Williamson County Judge
Title of the Authorized Official

11/25/2003
Date

COMPREHENSIVE CERTIFICATION AND ASSURANCES – FEDERAL FUNDS FORM

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION
P.O. Box 12428
AUSTIN, TEXAS 78711
512/463-1919
FAX: 512/475-2440

WWW.GOVERNOR.STATE.TX.US

This document is a material representation of fact upon which reliance was placed with the agency determined to award the grant. If it is later determined that the grantee knowingly rendered an erroneous certification, the agency, in addition to any other remedies available to the federal government, may take available action.

ASSURANCES

The applicant hereby assures and certifies compliance with any and all applicable federal and state statutes, regulations, policies, guidelines and requirements, including, but not limited to, OMB Circulars No. A-21, A-110, A-122, A-87, A-133; Office of Justice Programs (OJP) Financial Regulations; Education Department General Administrative Regulations (EDGAR); E.O. 12372 Uniform Administrative Requirements for Grants and Cooperative Agreements — 28 CFR, Part 66, Common Rule; the Uniform Grant Management Standards (UGMS); and Title 1, Part 1, Chapter 3 of the Texas Administrative Code, that govern the application, acceptance and use of Federal and State funds for this project. In instances where multiple requirements apply to a grantee, the more restrictive requirement applies.

1. **LEGAL AUTHORITY** - It possesses legal authority to apply for the grant. A resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative, or their designee of the organization to act in connection with the application and to provide such additional information as may be required. State agencies are not required to adopt a resolution.
2. **DISPLACED PERSONS** - It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions (42 USC §§ 4601 - 4655) which provide for fair and equitable treatment of persons displaced as a result of Federal and federally assisted programs.
3. **POLITICAL ACTIVITY** - It will comply with provisions of Federal law which limit certain political activities of employees of State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC § 1501, et seq.)
4. **LABOR FAIR STANDARDS ACT** - It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 USC §§ 201 - 219) if applicable.
5. **CONFLICT OF INTEREST** - It will establish safeguards to prohibit employees from using their positions for a purpose that is, or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
6. **EXAMINATION OF RECORDS** - It will give the sponsoring agency, the Office of the Governor, or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
7. **COMPLIANCE WITH REQUIREMENTS** - It will comply with all requirements imposed by the Federal sponsoring agency, the Office of the Governor, or the Comptroller General, concerning special requirements of law, program requirements, and other administrative requirements.
8. **EPA VIOLATING FACILITIES** - It will insure that the facilities under its ownership, lease or supervision, which shall be utilized in the accomplishment of the project, are not listed in the Environmental Protection Agency's (EPAs) list of Violating Facilities, and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
9. **FLOOD INSURANCE** - It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act (50 USC § 4001), which states that, on or after March 2, 1975, communities must purchase flood insurance, where such insurance is available in those communities. This requirement is a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that had been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
10. **HISTORIC PRESERVATION** - It will assist the federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 USC § 470), Executive Order 11593, and the Archeological and Historical Preservation Act of 1974, as amended, (16 USC § 469a-1, et seq.) by (a) consulting with the State Historic Preservation Officer (SHPO) on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
11. **COMPLIANCE WITH LAWS AND GUIDES** - It will comply, and assure the compliance of all its sub grantees and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all other applicable Federal laws, orders, circulars, or regulations.

12. **COMPLIANCE WITH CODE OF FEDERAL REGULATIONS** - It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/ Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Federal laws or regulations applicable to Federal Assistance Programs.
13. **NONDISCRIMINATION** -
 - A. It will comply with all State and Federal statutes relating to nondiscrimination.
 - B. It will comply, and all its contractors will comply, with the nondiscrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, (42 USC § 3789(d)), or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans With Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discrimination, 28 CFR Part 35 and Part 39.
 - C. In the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office of Justice Programs, Office for Civil Rights.
 - D. It will provide an Equal Employment Opportunity Program (EEO) if required to maintain one, where the application is for \$500,000 or more.
14. **COASTAL BARRIERS** - It will comply with the provisions of the Coastal Barrier Resources Act (16 USC § 3501, et seq.) which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Resources System.
15. **SUPPLANTING PROHIBITION** - It will use funds to supplement existing funds for program activities and may not replace (supplant) non-Federal funds that have been appropriated for the same purpose. The applicant understands that potential supplanting will be the subject of monitoring and audit. Violations can result in a range of penalties, including suspension of future funds under this Program, suspension or debarment from Federal grants, recoupment of monies provided under this grant, and civil and/or criminal penalties.
16. **TAXES** - It will comply with all State and Federal laws and are solely responsible for filing all required State and Federal tax forms.
17. **GRANT ADMINISTRATION** - It will maintain an appropriate grant administration system to ensure that all terms, conditions and specifications of the grant, including these standard assurances, are met.
18. **PUBLIC INFORMATION** - It will ensure that all information collected, assembled or maintained by the applicant relative to a project will be available to the public during normal business hours in compliance with Texas Government Code, Chapter 552, unless otherwise expressly prohibited by law.
19. **CHILD SUPPORT PAYMENTS** - It will comply with Section 231.006, Texas Family Code, which prohibits payments to a person who is in arrears on child support payments.
20. **SUSPECTED CHILD ABUSE** - It will comply with Section 261.101 of the Texas Family Code, which requires reporting of all suspected cases of child abuse to local law enforcement authorities and to the Texas Department of Child Protective and Regulatory Services. Grantees shall also ensure that all program personnel are properly trained and aware of this requirement.
21. **RELATIVES** - It will comply with Texas Government Code, Chapter 573, by ensuring that no officer, employee, or member of the applicant's governing body or of the applicant's contractor shall vote or confirm the employment of any person related within the second degree of affinity or the third degree of consanguinity to any member of the governing body, or to any other officer or employee authorized to employ or supervise such person. This prohibition shall not prohibit the employment of a person, who shall have been continuously employed for a period of two years, or such other period stipulated by local law, prior to the election or appointment of the officer, employee, or governing body member related to such person in the prohibited degree.
22. **OPEN MEETINGS** - If the applicant is a governmental entity, it will comply with Texas Government Code, Chapter 551, which requires all regular, special or called meeting of governmental bodies to be open to the public, except as otherwise provided by law or specifically excluded in the Texas Constitution.
23. **HEALTH, HUMAN SERVICES, PUBLIC SAFETY OR LAW ENFORCEMENT AGENCY** - If the applicant is a health and human services agency or public safety or law enforcement agency, it will not contract with or issue a license, certificate or permit to the owner, operator or administrator of a facility if the license, permit or certificate has been revoked by another health and human services agency or public safety or law enforcement agency.
24. **LAW ENFORCEMENT AGENCY** - If the applicant is a law enforcement agency regulated by Texas Government Code, Chapter 415, it will comply with all rules adopted by the Texas Commission on Law Enforcement Officer Standards and Education pursuant to Texas Government Code, Chapter 415, or it must provide the Criminal Justice Division with a certification from the Texas Commission on Law Enforcement Officer Standards and Education stating that the agency is in the process of achieving compliance with such rules.

CERTIFICATIONS

1. The applicant certifies that it will provide a drug-free workplace by:
 - a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
 - b. Establish a drug-free awareness program to inform employees about:
 - i. the dangers of drug abuse in the workplace;
 - ii. the applicant's policy of maintaining a drug-free workplace;
 - iii. any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. the penalties that may be imposed upon employees for drug abuse violations.

- c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
- d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - i. abide by the terms of the statement, and
 - ii. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction.
- e. Notifying the agency within ten days after receiving notice under subparagraph (d) (ii) from an employee or otherwise receiving actual notice of such conviction.
- f. Taking one of the following actions with respect to any employee who is so convicted:
 - i. Taking appropriate personnel action against such an employee, up to and including termination; or
 - ii. Requiring such employee to participate satisfactorily in drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
- g. Making a good faith effort to continue to maintain a drug-free workplace through the implementation of paragraphs (a), (b), (c), (d), (e), and (f).

If application is in excess of \$100,000, I certify to the best of my knowledge and belief to the following:

1. No federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- ☐ Check here if any non-federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement. You must also notify the Criminal Justice Division (CJD) or your local council of governments for the "Disclosure Form to Report Lobbying".
2. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers and that all sub-recipients shall certify accordingly.

AUDIT CERTIFICATION (SELECT THE APPROPRIATE CHOICE)

I certify:



The applicant agency currently expends combined federal funding of \$500,000 or more and, therefore, is required to submit an annual single audit by an independent auditor made in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133.



The applicant agency currently expends combined federal funding of less than \$500,000 and, therefore, is exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. I understand, however, that CJD may require a limited scope audit as defined in OMB Circular A-133.

EQUAL EMPLOYMENT OPPORTUNITY PLAN (EEOP) CERTIFICATION (SELECT THE APPROPRIATE CHOICE)

Definitions:

Type I Entity

Educational/medical/non-profit institution/Native American Tribe – certification required (select appropriate choice below); EEOP NOT required.

Type II Entity

All other recipients receiving more than \$25,000, but not more the \$500,000 – certification required (select the appropriate choice below); organizations must maintain EEOP on file for possible audit if the organization has more the 50 employees.

Type III Entity

For profit entities and state and local governments receiving \$500,000 or more – certification required (select the appropriate choice below); the organization must submit an EEOP to the Office for Civil Rights (OCR) for approval.

If your organization is a Type I, II or III Entity, select one of the following:



I certify this organization is a Type I Entity. This entity will comply with the prohibitions against discrimination in any program or activity (28 CFR § 42.203), is not required to maintain an Equal Employment Opportunity Plan, but will comply with equal employment opportunity program guidelines of the Department of Health and Human Services (28 CFR § 42.302).



I certify this organization is a Type II Entity that employs less than 50 people. This entity will comply with the prohibitions against discrimination in any program or activity (28 CFR § 42.302), but is not required to maintain an Equal Employment Opportunity Plan (28 CFR § 42.301 et seq.).

- ☐ I certify this organization is a Type II Entity that employs 50 or more people. This entity will comply with prohibitions against discrimination in any program or activity (28 CFR § 42.302), and has formulated an Equal Employment Opportunity Plan (28 CFR § 42.30 et seq.), that is on file in the office of

Insert the name of the office here....

- ☒ I certify that this organization is a Type III Entity. This entity will comply with the prohibitions against discrimination in any program or activity (28 CFR § 42.302), and has formulated an Equal Employment Opportunity Plan (28 CFR § 42.301 et seq.), that will be submitted to the Office for Civil Rights, Office of Justice Programs, Department of Justice, for approval upon award of a grant.

DEBARMENT CERTIFICATION (SELECT THE APPROPRIATE CHOICE)

If this application is in excess of \$25,000, I certify that:

- ☒ By submission of this proposal, that neither the applicant agency nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency; or,
- ☐ I am unable to certify the above statement and have attached an explanation to the application.

Applicants must complete and submit this form to CJD before they will receive state and/or federal funds. Recipients of state and/or federal funds must fully understand and comply with the requirements listed for the Assurances on pages 1 and 2 of this document. Failure to comply may result in the withholding of funds, termination of the award, or other sanctions.

Williamson County
Applicant's Organization

Victims Assistance Program
Project Title

John C. Doerfler
Name of the Authorized Official

Williamson County Judge
Title of the Authorized Official

11/25/2003
Date

COOPERATIVE WORKING AGREEMENT PURPOSE AND PARTICIPANT FORM

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION

P.O. Box 12428

AUSTIN, TEXAS 78711

512/463-1919

FAX: 512/475-2440

WWW.GOVERNOR.STATE.TX.US

1 T.A.C. §3.2009

When a grantee intends to carry out a grant project through cooperating or participating with one or more outside organizations, the grantee must obtain authorized approval signatures on the cooperative working agreement from each participating organization. Grantees must maintain on file a signed copy of all cooperative working agreements.

Cooperative working agreements do not involve an exchange of funds.

For multi-jurisdictional task force grants under the Byrne Formula Grant Program, a cooperative working agreement must include the signature of each sheriff in a multi-jurisdictional task force's impact area. Counties must be contiguous and the sheriff may not execute a cooperative working agreement with more than one task force project.

Each grantee must submit to CJD a list of each participating organization that has entered into a cooperative working agreement with the grantee and a written description of the purpose of each cooperative working agreement.

The following is a list of each participating organization and a written description of the purpose of each cooperating working agreement (CWA).

#	Participating Organization	Purpose of CWA
1.	Bartlett Police Department	Each participating organization signed identical CWA's,
2.	Cedar Park Police Department	agreeing to work with the Williamson County Victims
3.	Cedar Park Victims Assistance	Assistance Program to provide immediate crisis
4.	Department of Public Safety	intervention, advocacy, support, information and referrals
5.	Florence Police Department	to the victims of violent crime and their families.
6.	Georgetown Police Department	Participating agencies also agree to aid victims of violent
7.	Georgetown Victims Assistance	crime and their families through the judicial process and
8.	Granger Police Department	make available information on the Williamson County
9.	Hutto Police Department	Victims Assistance Program. The CWA's certify that the
10.	Leander Police Department	objectives of the Williamson County Victims Assistance
11.	Taylor Police Department	Program - VOCA grant application for time period July 1,
12.	Thorndale Police Department	2004 - June 30, 2005 funding by the Criminal Justice
13.	Thrall Police Department	Division of the Governor's Office has been reviewed and
14.	Constable's Office - Precinct #2	there is a mutual agreement to cooperate to whatever
15.	Constable's Office - Precinct #3	extent is necessary in carrying out the work plan described
16.	Constable's Office - Precinct #4	in that application. Each CWA further states that the
17.	Williamson County Advocacy Center	Williamson County Victims Assistance Program is
18.	Williamson County Crisis Center	cognizant of the rules and regulations governing the
19.	Williamson County Attorney	operation of the grant and agrees to abide by any and all
20.	Williamson County District Attorney	such rules or special conditions relating to that application.

Williamson County

Applicant's Organization

Victims Assistance Program

Project Title

John C. Doerfler

Name of the Authorized Official

Williamson County Judge

Title of the Authorized Official

11/25/2003

Date

CIVIL RIGHTS LIAISON CERTIFICATION FORM

ALL APPLICANTS FOR VICTIMS OF CRIME ACT (VOCA) GRANTS MUST NAME A CIVIL RIGHTS CONTACT PERSON.

As required by federal guidelines and the Governor's Criminal Justice Plan for Texas governing the Crime Victims Assistance Program under the Victims of Crime Act of 1984, the following person is named as the civil rights contact person who has lead responsibility for insuring that all applicable civil rights requirements are met and who shall act as liaison in civil rights matters with the Criminal Justice Division and with the Office of Justice Programs (U.S. Department of Justice).

Applicants must complete submit this form before they will receive state and/or federal funds. Recipients of state and/or federal funds must fully understand and comply with the requirements listed in this document. Failure to comply may result in the withholding of funds, termination of the award, or other sanctions.

Williamson County
Applicant's Organization

Victims Assistance Program
Project Title

Eugene Taylor
Name of the Applicant's Liaison

Williamson County Attorney
Title of the Applicant's Liaison

11/19/2003
Date



JOHN A. MASPERO
WILLIAMSON COUNTY SHERIFF

508 South Rock Street
Georgetown, Texas 78626
Phone (512) 943-1300 * Fax (512) 943-1444

RICHARD ELLIOTT
Chief Deputy

ROBERT L. CHAPMAN
Asst Chief Deputy - Law Enforcement

JACK HALL
Asst Chief Deputy - Corrections

November 24, 2003

Honorable Judge John Doerfler and
Williamson County Commissioners Court
710 S. Main, #202
Georgetown, TX 78626

RE: Victims of Crime Act Grant (VOCA) – 2004-2005

Dear Sirs:

This letter is to advise the court of revisions to the Budget Detail portion of the VOCA Grant Application as previously presented. These changes are in response to information received from the Grant funding body via telephone subsequent to the original submission.

The changes in the Budget Detail do functionally alter the budget as originally written. They reflect changing the Program Director position to a County paid position and moving the forensic services performed by the Program Director from a function of job duties to Professional Services rendered as an in-kind contribution in the amount of \$5,000.00.

The modifications in traditional funding, as originally presented, are still a part of this funding request, and reflect a change in the Family Violence Caseworker position from part time to full time, with the County funding the additional requirements.

Upon your review of the VOCA Grant Application please disregard the original Grant Budget Form. The revised Grant Budget Form accompanying this letter should replace it. Thank you for your indulgence with regard to this substitution.

The deadline for filing the VOCA Grant Application is December 1, 2003. In order to meet this deadline, Commissioners Court must vote on the Budget and Grant Application and execute the Resolution if appropriate.

Once again, I am available for your questions, comments, and recommendations. I anxiously await your response.

Respectfully;

Su Knight, Program Director
Williamson County Victims Assistance

Grant Coversheet Form

1. ENTER the legal name of the organization:				12. a) ENTER the Authorized Official Information:			
Williamson County				Title (Mr., Ms., Dr., Judge, etc.): Judge			
2. ENTER the title of the project:				Name: John		Doerfler	
Victims Assistance Program				Position: Williamson County Judge			
3. ENTER the division or unit to administer the project:				Address: 710 South Main #201			
Williamson County Sheriff's Office				City/State/Zip: Georgetown TX		78626	
4. ENTER the agency's State Payee Identification Number :				Telephone: 512-943-1550		Fax: 512-943-1662	
7146000978-4007				E-mail: jtableriou@wilco.org			
5. a) Is the applicant organization delinquent on any State or Federal debt? (SELECT One):				b) ENTER the Project Director Information:			
No				Title (Mr., Ms., Dr., Judge, etc.): Ms.			
b) ENTER the date of the last audit:				Name: Su		Knight	
9/30/2002				Position: Williamson County Victims Assistance Program Coordinator			
c) ENTER the agency fiscal year:				Address: 508 South Rock Street			
10/01-09/30				City/State/Zip: Georgetown TX		78626	
6. SELECT the funding source:				Telephone: 512-943-1373		Fax: 512-943-1311	
Victims of Crime Act Fund (federal CFDA-16.575)				E-mail: sknight@wilco.org			
7. ENTER the grant period (ex: mm/dd/yyyy):				c) ENTER the Financial Officer Information:			
From: 7/1/2004		To: 6/30/2005		Title (Mr., Ms., Dr., Judge, etc.): Mr.			
8. ENTER the current grant number if a continuation project:				Name: David		Flores	
VA-03-V30-13776-05				Position: Williamson County Auditor			
9. Budget Information (figures filled in from Budget Form) :				Address: 710 South Main #303			
CJD Funds	Cash Match	In-Kind	Total	City/State/Zip: Georgetown TX		78626	
\$63,626	\$22,276	\$19,735	\$105,639	Telephone: 512-943-1500		Fax: 512-943-1567	
10. a) Is this a local or regional project? (SELECT One):				E-mail: dflores@wilco.org			
Yes				13. SELECT your organization type based on the list of eligible applicants by fund source:			
b) If you marked 'Yes', for Step 10. a) ; is this application subject to a regional COG prioritization process? (SELECT One):				County			
Yes				14. a) SELECT the headquarters county: Williamson			
c) If you marked 'No', for Step 10. a) or b) ; then is this application subject to the State's TRACS process pursuant to 1 T.A.C. §§5.191-5.253? (SELECT One):				b) LIST the cities and counties within the service area:			
				Cities of Andice, Bartlett, Cedar Park, Coupland, Florence, Georgetown, Granger, Hutto, Jarrell, Leander, Liberty Hill, Round Rock, Taylor and Thrall. Williamson County			
d) If you marked 'Yes' for Step 10. a) , SELECT the regional COG in which this project is geographically located:							
Capital Area Planning Council - Region 1200							
11. a) Is this grant application is response to a Request for Applications (RFA) as published in the Texas Register? (SELECT One):							
Yes							
b) If you marked 'No', ENTER the name of the CJD staff member that you contacted for submission:							
15. FOR COG USE ONLY				a) Is this application shared with another COG? (ENTER "Yes" or "No"):			
b) CPTN #:				d) COG Application ID:			
c) Priority #:							

Grant Budget Form					
1. a) Legal Name of Organization:		Williamson County			
b) Title of Project:		Victims Assistance Program			
c) Grant Period:		From:	7/1/2004	To:	6/30/2005
d) Grant Number:		VA-03-V30-13776-05			
2. ENTER Minimum Match Percentage (If Applicable):		20%	3. ENTER CJD Requested Amount:		\$69,338
4. ENTER Program Income <i>Applied to this Budget</i> (If Applicable):		\$0			
5. Minimum Match Amount:		\$17,335	6. Total Project Cost Amount:		\$86,673
BUDGET DETAIL					
PERSONNEL	Salary % Applied to the Grant	CJD Funds	Cash Match	In-Kind Match	Total
Program Coordinator - Supervises and is responsible for the organizational development and maintenance of the Victims Assistance Program. Responsible for securing and maintaining grant funding. Ensures development of training programs for law enforcement officers, cadets, the Citizen's Academy and crime victims. Responsible for the development of departmental compliance with applicable laws. Assists victims in filing applicable paperwork for Crime Victims' Compensation. Directly interacts with victims, victims families, law enforcement, emergency services personnel and volunteers. Maintains case management files and provides ongoing follow-up for victims of crime and their families.	0.00%				\$0
Volunteer Coordinator - Recruits and trains volunteers, prepares statistical reports related to volunteer activities, develops and maintains volunteer on call schedule, and coordinates ongoing continued education programs to assist volunteers, victims and witnesses of crime. Responsible for assisting victims in filing applicable paperwork for Crime Victims' Compensation. Directly interacts with victims, victims families, law enforcement, emergency services personnel and volunteers. Maintains case management files and provides ongoing follow-up for victims of crime and their families.	100.00%	\$33,208	\$11,390		\$44,596
Family Violence Caseworker - Establishes a direct line of communication to victims of family violence, including but not limited to, advocating on behalf of victims at magistration for Emergency Protection Orders, serving as a liaison with the Williamson County Attorney's Office regarding Protective Orders and judicial support, and serving as a liaison with crisis centers to coordinate counseling and emergency shelter placement. Responsible for assisting victims in filing applicable paperwork for Crime Victims' Compensation. Directly interacts with victims, victims families, law enforcement, emergency services personnel and volunteers. Maintains case management files and provides ongoing follow-up for victims of crime and their families.	100.00%	\$30,420	\$10,888		\$41,308
Volunteers - Provide twenty-four hour a day, three hundred sixty-five days a year on scene crisis intervention, personal advocacy, referrals, transportation and other related activities as deemed necessary by law enforcement and emergency services personnel to stabilize crisis situations for victims of crime and their families. 1150 hours @ \$12.50 hour				\$14,375	\$14,375

CONTRACTUAL AND PROFESSIONAL SERVICES		CJD	Cash	In-Kind	Total
Forensic Artist - A direct service provided to victims that aids in the identification of perpetrators of crime and assists in the identification of missing persons and skeletal remains. These services include, but are not limited to, composite drawings, post mortem drawings, age progressions and three dimensional reconstructions. 100 hours @ \$50.00 hour				\$5,000	\$5,000
TRAVEL AND TRAINING		CJD	Cash	In-Kind	Total
					\$0
EQUIPMENT		CJD	Cash	In-Kind	Total
					\$0
SUPPLIES AND DIRECT OPERATING EXPENSES		CJD	Cash	In-Kind	Total
Volunteer mileage 1000 miles @ \$.36 mile				\$360	\$360
INDIRECT COSTS (the Direct Costs Against Which the Indirect Rate is Charged)		CJD Direct Costs	Match Direct Costs	Indirect Rate	Total
					\$0
BUDGET SUMMARY					
BUDGET CATEGORIES		CJD	CASH	IN-KIND	TOTAL
PERSONNEL		\$63,626	\$22,278	\$14,375	\$100,279
CONTRACTUAL AND PROFESSIONAL SERVICES		\$0	\$0	\$5,000	\$5,000
TRAVEL AND TRAINING		\$0	\$0	\$0	\$0
EQUIPMENT		\$0	\$0	\$0	\$0
SUPPLIES AND DIRECT OPERATING EXPENSES		\$0	\$0	\$360	\$360
TOTAL DIRECT COSTS:		\$63,626	\$22,278	\$19,735	\$105,639
INDIRECT COSTS		\$0	\$0	\$0	\$0
TOTAL:		\$63,626	\$22,278	\$19,735	\$105,639
		Total Match:		\$42,013	
		Actual Match Percentage Applied to this Budget:		39.8%	
Grant Number:		VA-03-V30-13776-05			

Match & Generated Program Income (GPI) Form

1. a) Legal Name of Organization:	Williamson County		
b) Title of Project:	Victims Assistance Program		
c) Grant Period:	From:	7/1/2004	To:
d) Grant Number:	VA-03-V30-13778-05		

CASH MATCH SOURCES AND AMOUNTS

2. a) ENTER Source of Cash Match (ex: program income, city, county, etc.):	2. b) ENTER Amount:	2. a) ENTER Source of Cash Match (ex: program income, city, county, etc.):	2. b) ENTER Amount:
(1) County - General Fund	\$22,278.00	(11)	
(2)		(12)	
(3)		(13)	
(4)		(14)	
(5)		(15)	
(6)		(16)	
(7)		(17)	
(8)		(18)	
(9)		(19)	
(10)		Total Cash Match	\$ 22,278

PROGRAM INCOME REPORTING

The information requested below is not calculated in the computations as part of this grant application. It is for reporting purposes to CJD only. Even though some program income may be listed as "CASH MATCH" within the Budget Form, all program income on-hand must be shown below.

3. ENTER Program Income On-Hand as of the grant application submission date.

\$0