

AGENDA ITEM 22

Discuss and take appropriate action to increase the disability exemption from \$15,000.00 to \$25,000.00 per year.

This item was tabled until the meeting of Tuesday, November 18, 2003.

AGENDA ITEM 23

Consider approving revised Williamson County Conservation Foundation budget.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Limmer**

Motion: To approve revised Williamson County Conservation Foundation budget.

Vote: 4 - 0

< Attachment >

WILLIAMSON COUNTY KARST CONSERVATION FUND, INC PROPOSED ANNUAL BUDGET FY 2004

| Expenditures | | |
|-----------------------------------|-----------|------------------|
| Foundation Professional Services* | \$ | 105,000 |
| HCP Professional Services** | \$ | 275,500 |
| Property Insurance | \$ | 5,000 |
| Contingencies | \$ | 50,000 |
| Operation and Maintenance | \$ | 15,000 |
| Capital Expenses (cave gates) | \$ | 25,025 |
| Land acquisition | \$ | 1,604,460 |
| Total Expenditures | \$ | 2,079,985 |

| Revenue | | |
|--|-----------|------------------|
| Texas Parks and Wildlife HCP Grant | \$ | 200,000 |
| Donated Grant Match Money | \$ | 66,667 |
| Donations to HCP | \$ | 33,333 |
| Remaining funds from TTA for SH-45 ROW | \$ | 1,779,985 |
| Total Revenue | \$ | 2,079,985 |

Foundation Professional Services

**HCP Professional Services

*approved 11-4-03
John C. Dwyer*

AGENDA ITEM 24

Consider approving professional services agreement with Smith, Robertson, Elliot and Glen.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Limmer**

Motion: To approve professional services agreement with Smith, Robertson, Elliot and Glen.

Vote: 4 - 0

< Attachment >

SMITH, ROBERTSON, ELLIOTT & GLEN, L.L.P.

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October 29, 2003

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The Honorable David Hays
President
Williamson County Karst Foundation
1900 Georgetown Inner Loop, Suite C
Georgetown, TX 78626

Re: *Proposed Services for November 2003 through October 2004*

Dear Commissioner Hays:

The purpose of this letter is to propose a scope of services and budget for the work of this firm for the Williamson County Karst Foundation for the period beginning November 1, 2003 and ending October 31, 2004. If the Foundation accepts this proposal, the services will be performed under the terms of the existing engagement letter with the Foundation dated December 3, 2002, except as modified by this proposal. The scope of services we are proposing for the ensuing year consists of two primary categories: (1) continuation of services to assist the Foundation in its ongoing efforts to further conservation of the karst species; and (2) assisting the Foundation in the development of a regional Habitat Conservation Plan ("HCP") pursuant to the federal grant the Foundation recently received for that purpose.

Following is a description of anticipated tasks and budget for our services in each of these primary categories. Over time, we expect that adjustments may need to be made in these tasks and new tasks will need to be added, and we will coordinate with the Foundation as that need arises.

1. Ongoing Foundation Activities.

Since our original engagement by the Foundation, we have been providing services in connection with several tasks. We originally estimated that our fees for these services would be in a range of \$5,000.00 to \$8,000.00 per month. Our actual fees to date have averaged approximately \$6,000.00 per month. For the ensuing 12-month period, we would expect our services in the category of ongoing Foundation activities to include the following:

- a. Assist in development and negotiation of karst preserve acquisition, operation and management criteria.