

AGENDA ITEM 9

Consider approving the transfer of a printer from County Court #2 to auction.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Heiligenstein**

Motion: To approve the transfer of a printer from County Court #2 to auction.

Vote: 5 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE 9/24/03

The following fixed asset is to be: (Circle one)

TRANSFERRED

SOLD

DISPOSED

DONATED

Fixed Asset:

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
<u>1</u>	<u>Printer</u>	<u>OKidata-</u> <u>OL810e</u>	<u>603A1008537</u>

Transferred Asset:

FROM (Transferor): CCL#2

TO (Transferee): Auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Donated Asset:

Fair Market Value: _____

FROM (Donor): _____

TO (Recipient): _____

The Donor requests that this fixed asset be added to the Recipient's inventory.

Jim L. Wright
Transferor/Donor – Elected Official/Department Head

Transferee/Recipient – Elected Official/Department Head

Revised May 29, 2002

Approved 9-30-03
John C. Daefler