

MINUTESof theWILLIAMSON COUNTY COMMISSIONERS' COURT MEETINGSeptember 2, 2003

THE STATE OF TEXAS     )(

COUNTY OF WILLIAMSON)(

BE IT REMEMBERED that at 9:37 a.m. on, a SPECIAL SESSION of the Commissioners' Court of Williamson County, Texas, was held with the following being present, to-wit:

JOHN C. DOERFLER, County Judge  
MICHAEL L. HEILIGENSTEIN, Commissioner, Precinct 1  
GREGORY W. BOATRIGHT, Commissioner, Precinct 2  
DAVID HAYS, Commissioner, Precinct 3  
FRANKIE LIMMER, Commissioner, Precinct 4  
EUGENE D. TAYLOR, County Attorney  
NANCY E. RISTER, County Clerk

AGENDA ITEM 1

Hear any interested person and consider forming the next agenda or adding items to today's agenda.

No one addressed the court.

AGENDA ITEM 2

Read and approve the minutes of the last meeting.

**Judge Doerfler** mentioned to **Commissioner Heiligenstein** that some clarification needed to be made regarding the motion to adopt the budget and the position of Director of Public Works. County Clerk Nancy Rister handed out a transcript of the budget items discussed during last week's meeting. **Commissioner Heiligenstein** commented that it was the intent of the court to include the Director of Public Works and the part-time position under Road and Bridge with the adoption of the budget.

Moved: **Commissioner Heiligenstein**

Seconded: **Judge Doerfler**

Motion: To approve the minutes of the August 26, 2003 meeting with the clarification of Agenda Item 19:  
*To adopt the 2003/2004 County Budget and the Budget Order to include the revised Additions to the Recommendations (attached), the Records Archive Fund for the County Clerk, and allocate funding for a Director of Public Works position and the part-time position under Road & Bridge.*

Vote: 5 - 0

<Attachment>

2003/2004 Williamson County Budget

8/26/2003

Additions to Recommendations of 8-8-03

GENERAL FUND

Elections	100-492-5742	Election Equipment	800,000.00
Non Departmental	100-409-5000	Capital Outlay Taylor Health Dept Remodel	75,000.00
	100-409-	Post Offer/Pre Employ. Physicals	50,000.00
County Judge	100-400-1100	Budget Analyst Position-Salary	50,000.00
	100-400-2010	Fica	3,825.00
	100-400-2020	Retirement	5,195.00
	100-400-2030	Insurance	5,400.00
	100-400-2050	Workers Comp	400.00
	100-400-3006	Office Equipment	200.00
	100-400-3010	Computer Equipment	3,000.00
	100-400-4231	Travel	1,000.00
			<hr/>
Total Additional Recommendations for General Fund			994,020.00

General Fund Revenues	72,603,900.00
General Fund Expenses	<hr/> 74,003,393.00
Cash Ending Needed	(1,399,493.00)

**9/2/2003**

The following items were added after the budget hearing on Aug 26, 2003

## Public Works Director (6 month funding)

Commissioners Court	100-401-1100	Salary	45,000.00
	100-401-2010	Fica	3,443.00
	100-401-2020	Retirement	4,676.00
	100-401-2030	Insurance	2,700.00
	100-401-2050	Workers Comp	400.00
	100-401-3010	Computer Equip <5,000	3,000.00
	100-401-3006	Office Equip <5,000	400.00
	100-401-3005	Office Furniture	1,200.00
	100-401-3011	Computer Software <5,000	1,000.00
	100-401-3301	Gasoline	1,500.00
	100-401-3100	Office Supplies	250.00
	100-401-4209	Cellular Phone	300.00
	100-401-4211	Telephone	100.00
	100-401-4232	Conferences, Seminars	200.00

100-401-4212	Postage	100.00
100-401-4414	Vehicle Insurance	500.00
100-401-4415	Vehicle Insurance Deductible	1,000.00
100-401-5700	Vehicle	<u>23,800.00</u>
		89,569.00
General Fund Revenue	72,603,900.00	
General Fund Expenditures	<u>74,092,962.00</u>	
Needed from Cash Ending	(1,489,062.00)	

2003/2004 Williamson County Budget

8/26/2003

Additions to Recommendations of 8-8-03

ROAD & BRIDGE FUND

Commissioner #1	200-211-4610	Rent	6,000.00
	200-211-4430	Utilities	<u>1,000.00</u>
			7,000.00

Total Additional Recommendations for Rd & Bridge Fund	7,000.00
---	----------

Rd. & Bridge General Fund Revenue	10,999,500.00
Rd. & Bridge General Fund Expenses	<u>13,180,472.00</u>

Cash Ending Needed	(2,180,972.00)
--------------------	----------------

**9/2/2003**

The following items were added after the budget hearing on Aug 26, 2003

Unified Rd System	200-210-1100	Part Time Position (30 + hours)	27,684.00
	200-210-2010	Fica	2,118.00
	200-210-2020	Retirement	2,877.00
	200-210-2030	Insurance	5,400.00
	200-210-2050	Workers Comp	400.00
	200-210-3006	Office Equipment	200.00
	200-210-3010	Computer Equipment	2,500.00
	200-210-4231	Travel	<u>1,000.00</u>
			42,179.00

Rd. & Bridge General Fund Revenue	10,999,500.00
Rd. & Bridge General Fund Expenses	<u>13,222,651.00</u>
<b>Total Rd &amp; Bridge Cash Ending Needed</b>	<b>(2,223,151.00)</b>

2003/2004 Williamson County Budget

8-Aug-03

Estimated Revenues	\$ 72,279,000.00
Additional Estimated Revenue (Parks)	\$ 168,600.00
Additional Estimated Revenue (EMS)	\$ 156,300.00
<u>TOTAL ESTIMATED REVENUE</u>	<u>\$ 72,603,900.00</u>

Preliminary Proposed Expenditures	\$ 72,593,866.00
Revised Expenditures (see below)	\$ 415,507.00
<u>TOTAL EXPENDITURES</u>	<u>\$ 73,009,373.00</u>

Total Revenue	\$ 72,603,900.00
Total Expenditures	\$ 73,009,373.00
Cash Ending Balance Needed	\$ (405,473.00)

<b>Road &amp; Bridge Fund</b>	
Cash Ending Balance Needed	\$ 1,673,953.00

## Adjustments to Original Budget Recommendations (after Budget Hearings)

8-Aug-03

401 <u>Commissioners Court</u>			
delete Museum Director		\$	(45,533.00)
405 <u>Veterans Service</u>			
3100 Office Supplies	\$	500.00	
4212 Postage	\$	400.00	\$ 900.00
450 <u>District Clerk</u>			
3901 Publications	\$	885.00	\$ 885.00
492 <u>Elections</u>			
5742 Voting Equip>5,000	\$	50,000.00	\$ 50,000.00
495 <u>Auditor</u>			
4505 Software Maintenance	\$	860.00	
4500 Maintenance Contracts	\$	400.00	\$ 1,260.00
510 <u>Parks</u>			
1107 Temporary Labor	\$	51,060.00	
4505 Software Maintenance	\$	500.00	
4542 Grounds Maintenance	\$	10,000.00	\$ 61,560.00
540 <u>EMS</u>			
(2) Employees-transfer unit	\$	84,099.00	
5700 Ambulances	\$	10,200.00	\$ 94,299.00
(bids higher than budgeted)			
551 <u>Constable Pct. #1</u>			
(1) Employee	\$	48,975.00	
3311 Uniforms	\$	1,500.00	
5700 Vehicle	\$	28,500.00	\$ 78,975.00
553 <u>Constable Pct #3</u>			
3004 Ammunition	\$	3,000.00	
4209 Cellular Phones	\$	2,000.00	
4210 Internet/e mail	\$	1,500.00	
4541 Vehicle Repair/Main	\$	4,000.00	\$ 10,500.00
554 <u>Constable Pct #4</u>			
3010 Computer Equip<5000	\$	8,250.00	
4209 Cellular Phones	\$	740.00	
4210 Internet/e mail	\$	500.00	
5700 Vehicle	\$	28,500.00	\$ 37,990.00
576 <u>Juvenile Services</u>			
(1) Employee-switching an			
LCDL for Recreational Therp.	\$	8,444.00	\$ 8,444.00

page 2

581	<u>Communications</u>			
	5730 Radio Equip>5000	\$ 62,000.00	\$	62,000.00
640	<u>Public Assistance</u>			
	4746 Historical Commission	\$ 42,000.00	\$	42,000.00
560	<u>Sheriff</u>			
	Fringe benefits for Auto Theft Task Force Grant	\$ 12,227.00	\$	12,227.00
	<b>TOTAL ADDITIONAL EXPENDITURES</b>		<b>\$</b>	<b>415,507.00</b>

	<u>Additonal Expected Revenue</u>			
510	<u>Parks</u>		\$	168,600.00
	Fees-parking, softball, ect.			
540	<u>EMS</u>			
	non emergency transfers		\$	156,300.00
576	<u>Challenge Court Fees (need line item created)</u>			
	<b>Total Additional Revenue</b>		<b>\$</b>	<b>324,900.00</b>

---

\* Items for Discussion  
Financial Analyst

**	County Clerk microfilm cabinet out of CO's	\$	9,000.00
**	Juvenile-Central Records Filing System out of CO's	\$	63,500.00

**AGENDA ITEM 3**

Hear County Auditor concerning invoices and bills submitted for payment and take appropriate action including, but not limited to approval for payment provided said items are found by the County Auditor to be legal obligations of the county.

Moved: **Commissioner Limmer**

Seconded: **Judge Doerfler**

Motion: To authorize the payment of bills totaling **\$2,029,302.99** in computer printout from the proper line items, if found by the County Auditor to be legal expenses as appropriated in the 2002/2003 County Budget.

Vote: **5 - 0**

< Attachment >