

AGENDA ITEM 13

Consider approving the transfer of assorted office and computer equipment from JP Pct. #2 to auction.

Moved: **Commissioner Limmer**

Seconded: **Commissioner Boatright**

Motion: To approve the transfer of assorted office and computer equipment from JP Pct. #2 to auction.

Vote: 4 - 0

< Attachment >

EDNA STAUDT
JUSTICE OF THE PEACE
WILLIAMSON COUNTY, PCT 2.



350 DISCOVERY BLVD., SUITE 204
CEDAR PARK, TX 78613
512/260-4210 • FAX 512/260-4215

CHANGE OF FIXED ASSET STATUS

DATE: 7-9-03

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
1	Cannon LBP-8SX Printer	INV# A106304	
1	GSX-230 Citizen Printer	INV# A106292	
1	Safe Sentinel Super 3250	INV# A110390	
1	Okidata DL400E LED Printer	INV# 108365	
1	HP 2000C Printer (Color)		

FROM (Transferor): JP 2

TO (Transferee): Auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]
Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

Approved 8-5-03
John C. Danflor

EDNA STAUDT
JUSTICE OF THE PEACE
WILLIAMSON COUNTY, PCT 2.



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DATE: 7-9-03

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
<u>1</u>	<u>Savin 9022 Copier</u>	<u>Tag # A110397</u>	<u>704860</u>
<u>1</u>	<u>Shredmaster Paper Shredder</u>	<u>10265</u>	<u>Tag # A110399</u>
<u>1</u>	<u>Fax machine HP Office Jet</u>	<u>tag # 108350</u>	<u>U8581610YN</u>
<u>1</u>	<u>Citizen 3250P Calculator</u>	<u>tag A101708</u>	
<u>1</u>	<u>Victor 12PD Calculator</u>	<u>tag A101707</u>	

FROM (Transferor): JP 2TO (Transferee): Auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

approved 8-5-03
John C. Daefler

EDNA STAUDT
JUSTICE OF THE PEACE
WILLIAMSON COUNTY, PCT 2.



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CHANGE OF FIXED ASSET STATUS

DATE: 7/9/03

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TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
<u>1</u>	<u>Victor 1225 Calculator</u>	<u>Tag #A108355</u>	

FROM (Transferor): J P 2TO (Transferee): Auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

approved 8-5-03
John C. Dwyer

EDNA STAUDT
JUSTICE OF THE PEACE
WILLIAMSON COUNTY, PCT 2.



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CHANGE OF FIXED ASSET STATUS

DATE: 7/9/03

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
1	Dell System - 266 mhz Mouse, monitor, Key board, &	Monitor	F4V5F Asset# 1187 84766ADE7468
1	Dell System 200 mhz Key board, mouse + monitor		DHFJF 84766AAUIC8
1	Dell System 200 mhz Key board, mouse + monitor		DHFJ5 84766AAUJC8
1	Dell System 200 mhz Key board, mouse + monitor		DHFJJ 84766ABEFX28
1	Dell System 200 mhz Key board, mouse + monitor		DHFJ9 84766ABEF528

FROM (Transferor): JP #2TO (Transferee): Auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Edna Staudt
Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

approved 8-5-03
John C. Daifler

EDNA STAUDT
JUSTICE OF THE PEACE
WILLIAMSON COUNTY, PCT 2.



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CHANGE OF FIXED ASSET STATUS

DATE: 7/9/03

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
1	Dell System 200 mhz Keyboard, mouse + monitor		DHFJ8 847664ADJF18
1	Dell System 200 mhz Microphone, Keyboard, mouse, speakers + monitor		DHFJ5 847664ASSR18
1	Monitor only		5322DE3ATE59
1	Dell System 200 mhz Keyboard + mouse		DHFJO
1	Acer view monitor		34TUVGA

Inventory # A108

FROM (Transferor): JP 2TO (Transferee): Auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]
Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

approved 8-5-03
John C. Dwyer

AGENDA ITEM 14

Consider approving the transfer of a secretarial chair from Sheriff's Office to auction.

Moved: **Commissioner Limmer**

Seconded: **Commissioner Boatright**

Motion: To approve the transfer of a secretarial chair from Sheriff's Office to auction.

Vote: 4 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE: 7-22-03

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
<u>1</u>	<u>Burgandy Secretarial</u>		
	<u>Chair - Broken</u>		

FROM (Transferor): Sheriff's Office

TO (Transferee): dispose

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's Office as of the date shown above.

Bill Limmer
Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

CHANGE OF RECORD STATUS

STORED: _____
Description of Records (include dates)

of boxes Time of Storage

DISPOSED: _____
Description of Records (include dates)

of boxes Date of Disposal

Supervisor

approved 8-5-03
John C. Daeylla

AGENDA ITEM 15

Consider approving the disposal of 11 damaged uniform shirts and 1 bullet proof vest from the Sheriff's Office.

Moved: **Commissioner Limmer**

Seconded: **Commissioner Boatright**

Motion: To approve the disposal of 11 damaged uniform shirts and 1 bullet proof vest from the Sheriff's Office.

Vote: 4 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE: 7-24-03

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

Quantity	Description	Model	Serial #
1 Box	to contain (11) uniform shirts that are damaged - to be destroyed		
1	Bulletproof Vest to be destroyed - 2/2/78		

FROM (Transferor): Sheriff's Office

TO (Transferee): _____

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's Office as of the date shown above.

Bill Limmer

Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

CHANGE OF RECORD STATUS

STORED: _____
Description of Records (include dates)

of boxes _____ Time of Storage _____

DISPOSED: _____
Description of Records (include dates)

of boxes _____ Date of Disposal _____

Supervisor _____

approved 8-5-03
John C. Daehler