

AGENDA ITEM 31

Discuss and consider approving the use of County technical training by non-County personnel.

Moved: **Commissioner Heiligenstein**

Seconded: **Judge Doerfler**

Motion: To approve the use of County technical training by non-County personnel.

Vote: 5 - 0

< Attachment >



Information Technology Services



INTEROFFICE MEMO

July 22, 2003

To: Commissioners' Court
 From: Jay Schade
 Subject: Training of Non-County Employees (i.e. Non-Profits)

Recently, the Sheriff's Office requested that some employees of Non-Profits with whom they work closely, be given the opportunity to take advantage of the technical training offered by the County. There are also other departments who work so closely with non-profits that it is difficult to distinguish between who is a County employee and who is not. In other cases, non-Profits actually have full-time employees assigned to a Williamson County department (i.e. Juvenile Services). Those departments might have an interest in offering County training as well. In addition, we have had some discussions with various cities within the county expressing an interest in the County's technical training.

The County Attorney's Office has ruled that it is legal for us to give them that training, but the County would have to be reimbursed for the actual cost of the class.

Following is a conservative estimate of what it costs the County to train a single student:

Trainer (\$24.50/hour x 8 hours / 8 students).....	\$24.50
Materials (70 pages x .10/page).....	7.00
Overhead.....	3.50
Total.....	\$35.00

RECOMMENDATION: It is recommended that the County charge a non-County student \$35.00 per day for training (\$70 for a two-day class, \$17.50 for a half-day class, etc.).

NOTE: One requirement we would make is that the Non-County student would only be placed in a class when there is an opening and not at the expense of taking a County employee's place in the class. If there is an opening one week or less before the beginning of the class, a non-County employee would have the opportunity to sign up for the class.

approved 7-22-03
John C. Doerfler

AGENDA ITEM 32

Discuss and consider agreement for J.L. Vick and Co. to provide appraisals for Williamson County.

Moved: **Commissioner Hays**

Seconded: **Commissioner Limmer**

Motion: To approve agreement for J.L. Vick and Co. to provide appraisals for Williamson County.

Vote: **5 - 0**

< Attachment >

J.L. VICK AND COMPANY

REAL ESTATE APPRAISERS • CONSULTANTS

3008 Dawn Drive, Suite 206, Georgetown, Texas 78628

Phone (512) 930-5139 - Fax (512) 863-5568



Jimmy L. Vick, MAI

July 3, 2003

Ms. Julie Wolff
Right-of-Way Coordinator
Sheets & Crossfield, P.C.
309 East Main Street
Round Rock, Texas 78664

Re: Agreement for the J.L. Vick and Company to provide appraisals for Williamson County, Texas.

Dear Ms. Wolff,

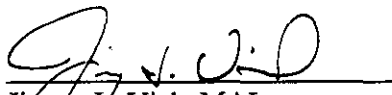
This letter will serve as our agreement to conduct appraisals and/or consulting services on specific properties as requested by Williamson County, Texas. The following summarizes my understanding of our agreement:

Real Property:	To Be Specified by Williamson County
Purpose:	Provide real estate appraisals, primarily for condemnation purposes.
Reporting Standards:	The appraisals will conform to the Standards of the Appraisal Institute and the Uniform Standards of Professional Appraisal Practice.
Appraisal Fee:	Not to exceed \$10,000.00 on any one appraisal.

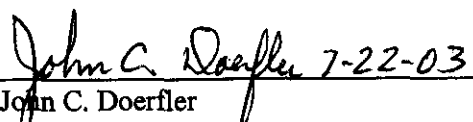
It is agreed upon that our company makes no guarantees of the valuation of any specific property and the fee is in no way contingent upon any predetermined value.

Thank you for your consideration and if I can provide any additional information please feel free to call.

Respectfully submitted,
J.L. Vick and Company


Jimmy L. Vick, MAI
State Certified General Real Estate Appraiser
TX-1322740-g

Agreed and Accepted


John C. Doerfler
County Judge
Williamson County, Texas