

AGENDA ITEM 25

Consider approving the transfer of 1 Dell M780 Monitor from Tax Assessor/Collector to ITS.

Moved: **Commissioner Heiligenstein**

Seconded: **Commissioner Hays**

Motion: To approve the transfer of 1 Dell M780 Monitor from Tax Assessor/Collector to ITS.

Vote: 4 – 0. **Commissioner Boatright was absent from the dais.**

< Attachment >

IT

Change of Fixed Asset Status

Date: June 30, 2003

The following Fixed Asset is to be: (Circle One)

Transferred

Sold

Disposed

Fixed Asset

Quantity	Description	Model	Serial #
One	Dell Monitor	M780	532DB6Y15A9

From (Transferor): Deborah M. Hunt, Tax Assessor/Collector

To (Transferee): ITS

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Deborah M. Hunt

Transferor – Elected Official/Department Head

J. Hays

Transferee – Elected Official/Department Head

approved 7-22-03
John C. Daeyflier