

AGENDA ITEM 23

Consider approving the transfer of 1 Dell E770s Monitor from ITS to District Attorney.

Moved: Commissioner Heiligenstein

Seconded: Commissioner Hays

Motion: To approve the transfer of 1 Dell E770s Monitor from ITS to District Attorney.

Vote: 4 – 0. Commissioner Boatright was absent from the dais.

< Attachment >

TRANSFER of FIXED ASSET

Date: 7-8-03

The following fixed asset(s) should be (check one):

- ☒ Transferred to another department
- ☐ Sold At Auction

[illegible]

1 Dell E770s Monitor Serial#
KR-02010V-47602-068-AC5J

The transferor requests that this fixed asset be removed from the inventory for their office and either placed in the Transferee's office as of the date shown above, *OR* sold at auction as indicated by the choice above.

From: 
Transferor department head or elected official

I.T.S
Department Name

To: Andi Andrews
Transferee department head or elected official
(not needed if being sold at auction)

District Attorney

approved 7-22-03
John C. Dreyer