

AGENDA ITEM 6

Consider approving the transfer of a battery backup from Commissioner Pct. #4 to auction.

Moved: **Commissioner Limmer**

Seconded: **Commissioner Heiligenstein**

Motion: To approve the transfer of a battery backup from Commissioner Pct. #4 to auction.

Vote: 5 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE 3-21-03

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

TO AUCTION

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial#
<u>1</u>	<u>BATTERY BACK-UP TRIPPLITE</u>		<u>A0067388</u>

FROM (Transferor): _____

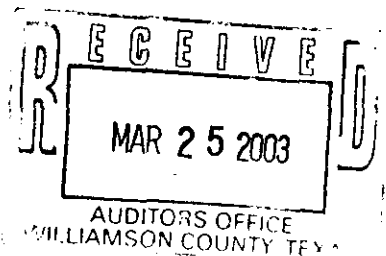
TO (Transferee): _____

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Dorothy Fischer, Aide
Transferor Elected Official/Department Head

COMM ~~4~~ #4

Transferee Elected Official/Department Head



approved 4-1-03
John C. Daefler