

**AGENDA ITEM 10**

Consider approving the transfer of office furniture from auction to Commissioner Pct. #4.

Moved: Commissioner Hays

Seconded: Commissioner Boatright

Motion: To approve the transfer of office furniture from auction to Commissioner Pct. #4.

Vote: 4 - 0

< Attachment >

**CHANGE OF FIXED ASSET STATUS**

DATE 3-3-03

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

**FIXED ASSET**

Quantity	Description	Model	Serial#
<u>1</u>	<u>DESK</u>	<u>A110856</u>	
<u>1</u>	<u>EX CHAIR</u>		
<u>2</u>	<u>SIDE CHAIRS</u>		
<u>2</u>	<u>FILE CABINETS (GRAY LEGAL)</u>		

FROM (Transferor): AUCTION

TO (Transferee): COMMISSIONER PCT # 4

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Transferor Elected Official/Department Head

*approved 3-18-03*  
*John C. Daehler*

*Franklin L. Linn*  
Transferee Elected Official/Department Head

