

AGENDA ITEM 15

Consider approving the transfer of various office equipment from Juvenile Services to auction. (List filed with official minutes)

Moved: **Commissioner Boatright**

Seconded: **Judge Doerfler**

Motion: To approve the transfer of various office equipment from Juvenile Services to auction.

Vote: 3 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE 2/10/03

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

or TRANSFERRED
SOLD
 DISPOSED

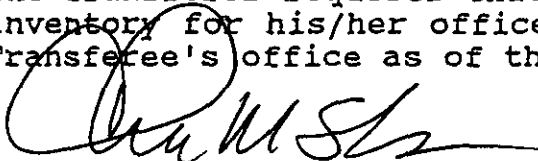
FIXED ASSET

Quantity	Description	Model	Serial #
2	Black 4 drawer	File Cabinets	N/A
1	Light grey 4 drawer	File Cabinet	N/A
1	Dark grey 4 drawer	File Cabinet	N/A
4	Tan/Biege 4 drawer	File Cabinets	N/A

FROM (Transferor): -Lott Detention

TO (Transferee): Storage/Maintenance

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.



Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

approved 3-4-03
