

AGENDA ITEM 19

Consider approving matching funds and approval of grant application for Automated External Defibrillator (AED) through grant funded by the American Heart Association.

Moved: **Commissioner Boatright**

Seconded: **Judge Doerfler**

Motion: To approve matching funds and approval of grant application for Automated External Defibrillator (AED) through grant funded by the American Heart Association.

Vote: 5 - 0

< Attachment >



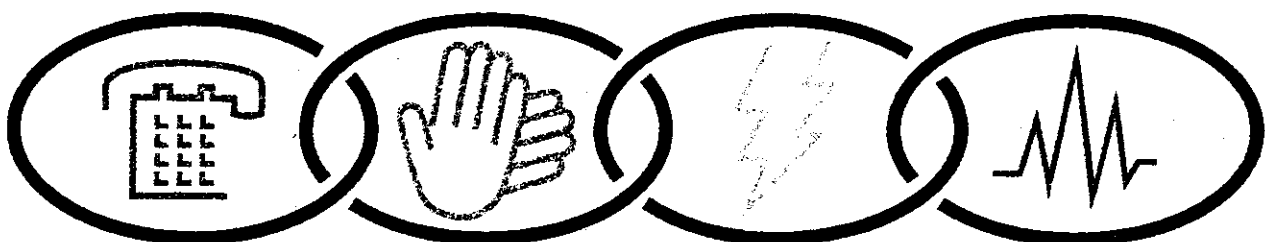
Grant Information & Application

The Texas AED Placement Program - Phase II

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PREPARED FOR: First Responder Organizations: Law Enforcement, and Fire

QUESTIONS? CONTACT THE
American Heart Association, Texas Affiliate
AT texas.aedprogram@heart.org
OR 888-433-7080



FOUR LINKS IN THE CHAIN OF SURVIVAL: Early Access, Early CPR, Early Defibrillation and Early Advanced Care

American Heart
Association.



Fighting Heart Disease and Stroke

The Texas AED Placement Program - Phase II

Overview

Six minutes. That often makes all the difference between life and death. If you or a loved one suddenly collapsed with a stopped heart, it is critically important that your heart is "restarted" in less than six minutes. For cardiologists, emergency room physicians, and directors of emergency medical systems, this fact is made clear every day.

Saving many more lives may depend on the arrival and proper use of an automated external defibrillator (AED) and first responder personnel trained to use it. These life-saving devices are safe, easy to use and a vital part of an emergency response process that the American Heart Association estimates could save 50,000 lives every year.

The American Heart Association (AHA), Texas Affiliate has established a 50% matching grant program to assist first responders (including Law Enforcement and Fire) in the seven major metropolitan statistical areas (MSA) throughout Texas. By late Spring 2003, the AHA plans to award 50% matching funding to place approximately 250 AEDs in vehicles that respond to 911 calls (Police, Sheriff Patrol cars, Fire Trucks, etc).

To find out if your agency is qualified for this grant, please review the enclosed eligibility criteria. Completed applications are due by **March 3, 2003**.

Should you have questions, contact the American Heart Association, Texas Affiliate at texas.aedprogram@heart.org or 888-433-7080.

The Texas AED Placement Program - Phase II Eligibility Criteria

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1. The agency should be a traditional public-safety first responder organization (Fire, Law Enforcement, etc).
2. The agency should serve one of the following major metropolitan statistical areas (MSA): Austin, Dallas, El Paso, Ft. Worth, Houston, McAllen or San Antonio. Agencies located in these counties are eligible: Arlington, Bastrop, Bexar, Caldwell, Chambers, Collin, Comal, Dallas, Denton, Ellis, El Paso, Fort Bend, Guadalupe, Harris, Hays, Henderson, Hidalgo, Hood, Hunt, Johnson, Kaufman, Liberty, Montgomery, Parker, Rockwall, Tarrant, Travis, Waller, Williamson, and Wilson.
3. The AED(s) shall be placed in emergency response vehicles.
4. The agency should be capable of being routinely dispatched on medical emergency calls.
5. The agency should be willing to match 50% of the grant awarded. Special consideration may be given to hardship cases for additional funding.
6. The agency should either be volunteer/not-for-profit or municipal/public service.

THE TEXAS AED PLACEMENT ELIGIBILITY/NON-ELIGIBILITY CRITERIA

ELIGIBLE	NON-ELIGIBLE
Agencies should serve one of the following MSAs: Austin, Dallas, El Paso, Ft. Worth, Houston, McAllen or San Antonio. Agencies located in these counties are eligible: Arlington, Bastrop, Bexar, Caldwell, Chambers, Collin, Comal, Dallas, Denton, Ellis, El Paso, Fort Bend, Guadalupe, Harris, Hays, Henderson, Hidalgo, Hood, Hunt, Johnson, Kaufman, Liberty, Montgomery, Parker, Rockwall, Tarrant, Travis, Waller, Williamson, and Wilson.	Agencies that are NOT located in the following counties: Austin, Dallas, El Paso, Ft. Worth, Houston, McAllen or San Antonio. Agencies not located in these counties are ineligible: Arlington, Bastrop, Bexar, Caldwell, Chambers, Collin, Comal, Dallas, Denton, Ellis, El Paso, Fort Bend, Guadalupe, Harris, Hays, Henderson, Hidalgo, Hood, Hunt, Johnson, Kaufman, Liberty, Montgomery, Parker, Rockwall, Tarrant, Travis, Waller, Williamson, and Wilson.
Traditional public-safety first responder agencies.	Buildings, airports, airplanes, ships, golf courses, ski resorts, swimming pools, retirement or nursing home facilities.
AEDs placed in mobile emergency response vehicles.	AEDs placed in buildings and fixed locations besides emergency response vehicles.
The agency must be willing to match 50% of the AEDs funded. Special consideration may be given to hardship cases for additional funding.	Agencies that are not able to fund a portion of the cost of the AEDs.
The agency must either be a volunteer/not-for-profit or municipal/public service.	Private entities providing emergency services.

The Texas AED Placement Program - Phase II Grant Application

American Heart
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The Texas AED Placement Program provides matching grants to qualifying first responder organizations including law enforcement and fire for the future purchase of AEDs to be placed in emergency response vehicles. The intent is to start or add to the providers numbers of AEDs. This is **NOT** a replacement program.

INSTRUCTIONS

You may reproduce this form. Either type or clearly print application and provide required signatures. Please do not bind other than with paper clips. Complete application due by **March 3, 2003**.

ORGANIZATION INFORMATION

Date of Application: 2-4-2003

Name of Organization: Williamson County Constable Precinct Four

Address: 2501 MAHARD LANE City: Taylor Texas, Zip: 76574

Name of Top Staff: Mark Birchard Title: Chief Deputy

Telephone: 512-352-4183 FAX: 512-352-4186

E-Mail Address: mbrichard@wilco.org

Contact Person:

Title:

(if different from Top Staff)

Telephone:

E-Mail Address:

Is your organization an IRS 501(c)(3) not-for-profit?

☐ YES

☒ NO

If no, is your organization a public agency/unit of government?

☒ YES

☐ NO

Section of the IRS code that applies to your organization: _____

Are you registered as a First Responder Organization with the Texas Department of Health?

☐ YES

☐ NO

PROPOSAL OVERVIEW

Geographic area served (include description and square miles): Williamson County - 1,124.35 ^{sq} _{miles}

Population served: 235,000

Number of calls in last 12 months*: 21,000

Number of cardiac related calls*: 2,500

Average dispatch to scene response time*: 8-15 mins.

Total # of AEDs wanting to purchase: 5

Total number of emergency vehicles: 9

of currently owned/deployed AEDs: 0

Total annual organization budget: \$ 367,000.00

The grant amount requested: \$ 4,622.50

*If you do not currently respond to medical calls i.e.: a start up AED program, please provide best estimates.

AUTHORIZATION

Signature, Top Staff:

Date: 2/4/03

Type Name and Title:

Mark E. Birchard CHIEF DEPUTY

Signature, Medical Director:

Stephen Benold MD

Date: 2-07-03

Type Name, Mailing Address and Phone Number:

Stephen Benold

304 MLK Blvd. Georgetown Tx 78626

*Should you need guidance with medical authority, contact the AHA at 888-433-7080 or texas.aedprogram@heart.org and request a Physician Oversight Guide.

The Texas AED Placement Program - Phase II Grant Application (continued)

**American Heart
Association.**



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PROPOSAL FORMAT AND CONTENT

(Minimum font size – 12, no more than 5 pages for narrative portion of grant application)

I. Organization Description

Include mission and objectives (2 – 3 paragraphs)

II. Your Organization's AED Project/Program Description

Please include the following information:

A. Justify the agency's AED placement needs:

- How many AEDs does your department need?
- What is the plan for placing the AEDs once they are received?
- What is the time line for completing training and placing the AEDs in the field?
- Who will oversee this project?

B. Description of the qualifications of program staff that will ensure the implementation of the project. Who will be accountable and responsible for the AED program?

C. What is your plan to integrate the AEDs with medical direction and dispatch?

- How will your dispatch procedure change with the addition of the AEDs?

D. Timeline for placement and deployment of AEDs into service.

E. The plan to integrate the new AEDs with medical direction and dispatch. Explain if and how your dispatch procedure would change with the addition of AEDs.

F. The proposal for conducting or maintaining your AED training. List any budget needs for staff training. Is the organization certified in CPR/AED through the AHA or a nationally recognized CPR training association? *Your consideration for grant award is not contingent on AHA training or education either currently or in the future.

G. Include any additional information that you believe is applicable to this application.

III. Evaluation

Please include a list of expected outcomes and the methods used to measure those expectations. (For example, expected number of cardiac related saves and method for determining this figure.)

IV. Annual Operating Budget

Please also provide the following:

- Organization's current annual operating budget, including anticipated capital expenditures on AEDs and income.

(You have the option to use the organization budget form on page #6 or use your own.)

Completed applications must be received in the AHA office by 5:00 pm, March 3, 2003.

All applications must have original signatures

Late, Faxed, or Emailed applications will not be accepted

Please mail completed applications to:

The Texas AED Placement Program

American Heart Association, Texas Affiliate

1700 Rutherford Lane, Austin, TX 78754

OFFICE OF CONSTABLE MARTY RUBLE

WILLIAMSON COUNTY
PRECINCT FOUR
STATE OF TEXAS
METRO (512) 238-2181



2501 MALLARD LANE
TAYLOR, TEXAS 76574
OFFICE (512) 352-4181
FAX (512) 352-4186

I. Organization Description

To provide services as first responders to the citizens of our community. Very often we are the first contact for our very remote area of Eastern Williamson County. We are most often closest to most cardiac related calls, and tend to be in the outlying areas more often than our sheriffs department. We work very closely with our local fire departments, and have an excellent relationship with our EMS Department. A fair majority of our personnel have had prior experience as EMS first responders, ECA's, and EMT's. We even have one reserve officer that is a licensed Paramedic in a paid position with our county EMS system.

We are going to have our officers recertify on their CPR certification in March, and will promise to keep our certifications current. We have many elderly persons living on the east side of the county, as we have 3 nursing homes, and 4 elder/assist care facilities just in our precinct alone. Our office mission statement is displayed proudly on our department patch, and on our vehicles. We have three words to describe the service we provide; Integrity, Pride and Diligence. We feel without these three things we cannot achieve excellence.

II. Program Description

We have requested matching funds for 5 units. We would like to get the Phillips Medical Systems FR2 AED w/no ECG Display units to maintain continuity with the other units our county is currently using. The thought process behind this is if we are presented with some type of major incident, anyone currently trained with the AED's will be familiar with our equipment as well. We plan to place 4 of the units with deputies who work various areas of the county to get better placement. We will use the fifth unit to be shared by our rotating night time officers. This will give us very good coverage 16 - 20 out of 24 hours. We also work many special events at no charge to the community in which EMS is not always available to standby.

Our county EMS will provide training immediately, once we receive the go ahead to purchase the equipment. Chief Deputy Mark Birchard will over-see

the AED project for our office, and persons assigned to the AED's will work exclusively (once trained) under the guidelines set by Dr. Benold.

Once the go ahead to purchase is given, we have tentatively worked out a program with our county dispatch to broadcast any medical assist calls that could be cardiac related so that the units can respond. We will also have our officers ride out, and attend in service training with county EMS to become familiar with EMS protocol in order to enhance the services provided. Our county dispatch protocols would change slightly with the introduction of the AED's to include our agency. So as to include us in the initial response to cardiac calls. We are also talking to the City of Taylor dispatch so that we can be contacted directly with them as well, since they dispatch most of the east side fire departments, and first responders.

In reference to the continued training we will continue the in service with our EMS on a quarterly basis, and maintain our CPR certification each year. As far as budgetary concerns for the continued training this will be done internally with county EMS.

We have had several opportunities where we could have used the AED's but we did not receive the grant information last year. After we contacted our EMS Director, John Sneed last year, he immediately forwarded this so that we could apply. As stated previously, we go to places in the county that are very remote to serve civil process, warrants, and summons.

III. Evaluation

We will track the use of the AED's through reports, and will keep a separate record of these calls. Since this will be a new AED process for our department it is hard to calculate saves, therefore we are basing the numbers for the grant on last years' EMS calls. We feel that *any* cardiac related save is worth the value of this wonderful opportunity.

**The Texas AED
Placement Program - Phase II
Grant Application (continued)**



Before You Begin! Important Note:

If you have already prepared your organization's annual operating budget which includes income, you may submit it in its original form or use the following template.

ORGANIZATION BUDGET

Budget for the period

10/02 to 9/03

INCOME	
SOURCE	AMOUNT
Support	
Government grants & contracts	\$
Foundations	\$
Corporations	\$
United Way or other federated campaigns	\$
Individual contributions	\$
Fundraising events & products	\$
Membership income	\$
In-kind support	\$
Revenue	
Earned Income	\$
Other (specify)	\$
List Top Five Sources	
	\$
	\$
	\$
	\$
	\$
Total Income	\$

CAPITAL EXPENDITURES	
Total Allotment	\$
Portion for AED's (w/o AHA Grant)	\$

*SEE ATTACHED
Budget. Current
Budget has no
MONIES ALLOTTED
FOR AED'S. Commissioners
For our County will
Provide matching funds
AND WE HAVE prior
approval as of 2/4/03.*

Expenditures Detail

À	Dept	Account	Description	Period	Original Budget	Current Budget	Current Expense	Ytd Expense	Funds Available
À	0554	001100	SALARIES	FEB-03	300,263.00	300,263.00	11,548.55	101,632.07	198,630.93
À		002010	FICA	FEB-03	22,971.00	22,971.00	854.37	7,591.48	15,379.52
À		002020	RETIREMENT	FEB-03	30,357.00	30,357.00	1,184.91	10,256.88	20,100.12
À		002030	INSURANCE	FEB-03	43,200.00	43,200.00	1,800.01	14,045.54	29,154.46
À		002050	WORKER'S COMP	FEB-03	5,174.00	5,174.00	.00	.00	5,174.00
À		003002	VEHICLE EQUIPMENT	FEB-03	5,500.00	8,100.00	.00	6,353.95	1,746.05
À		003003	RADIO EQUIPMENT	FEB-03	2,500.00	4,101.00	.00	4,100.18	.82
À		003004	AMMUNITION	FEB-03	700.00	700.00	.00	.00	700.00
À		003005	OFFICE FURNITURE	FEB-03	1,000.00	.00	.00	.00	.00
À		003006	OFFICE EQUIPMENT	FEB-03	1,600.00	1,600.00	.00	695.00	905.00
À		003008	LAW ENFORCEMENT EQUIPMENT	FEB-03	1,500.00	1,500.00	.00	1,090.73	409.27
À		003010	COMPUTER EQUIPMENT < \$500	FEB-03	4,000.00	4,000.00	.00	2,657.00	1,343.00
À		003100	OFFICE SUPPLIES	FEB-03	1,500.00	1,500.00	.00	1,116.50	383.50
À		003101	EDUC AIDS/MATLS	FEB-03	500.00	500.00	.00	.00	500.00
À		003102	SAFETY SUPPLIES	FEB-03	100.00	99.00	.00	.00	99.00
À		003115	COMPUTER SUPPLIES	FEB-03	100.00	100.00	.00	.00	100.00
À		003120	PRINTER SUPPLIES	FEB-03	600.00	600.00	.00	15.00	585.00
À		003301	GASOLINE	FEB-03	10,000.00	10,000.00	.00	2,318.84	7,681.16
À		003311	UNIFORMS	FEB-03	4,000.00	4,000.00	.00	3,013.96	986.04
À		003321	FILM, FILM PROCESSING	FEB-03	250.00	250.00	.00	.00	250.00
À		003900	MEMBERSHIP DUES	FEB-03	300.00	300.00	.00	.00	300.00
À		003901	PUBLICATIONS	FEB-03	200.00	200.00	.00	94.00	106.00
À		004100	PROFESSIONAL SERVICES	FEB-03	1,000.00	.00	.00	.00	.00
À		004209	CELLULAR PHONE/PAGER	FEB-03	2,500.00	2,500.00	100.00	1,232.05	1,267.95
À		004210	INTERNET/EMAIL SVS	FEB-03	.00	1,000.00	.00	205.45	794.55
À		004211	TELEPHONE	FEB-03	2,000.00	2,000.00	.00	589.22	1,410.78

À		004212	POSTAGE	FEB-03	2,000.00	2,000.00	.00	185.00	1,815.00
À		004232	TRAINING, CONF., SEMINARS	FEB-03	3,500.00	3,500.00	.00	2,450.07	1,049.93
À		004310	ADVERTISING & LEGAL NOTICES	FEB-03	500.00	500.00	.00	.00	500.00
À		004350	PRINTED FORMS/BOOKS/BINDERS	FEB-03	2,000.00	2,000.00	.00	1,420.20	579.80
À		004400	EQUIPMENT	FEB-03	200.00	.00	.00	.00	.00
À		004410	BOND PREMIUMS	FEB-03	500.00	500.00	.00	100.00	400.00
À		004414	VEHICLE INSURANCE	FEB-03	3,000.00	3,000.00	.00	.00	3,000.00
À		004415	VEHICLE INS. DEDUCTIBLE	FEB-03	1,000.00	1,000.00	.00	.00	1,000.00
À		004500	MAINTENANCE CONTRACTS	FEB-03	2,832.00	236.00	.00	.00	236.00
Sum	À	À	À	À	457,347.00	457,751.00	15,487.84	161,163.12	296,587.88
Page Sum	À	À	À	À	457,347.00	457,751.00	15,487.84	161,163.12	296,587.88
Total Sum	À	À	À	À	457,347.00	457,751.00	15,487.84	161,163.12	296,587.88

Total Row Count - 42

Row(s) 1 - 35



The Texas AED Placement Program - Phase II

American Heart
Association.



Fighting Heart Disease and Stroke

AED Vendor/Product Information

The following AED vendors are participating in The Texas AED Placement Program and will honor the listed unit price until July 2003. It is up to the grant applicants/recipients to contact the listed manufacturers to learn more about these specific AED brands, product lines and additional incentives. Award recipients will have the choice to purchase AEDs from the following vendors. All listed products include 1 AED, 1 battery, 1 set of pads and a carrying case.

Vendor Name and Information	Product	Unit Price w/ Shipping
Access Cardiosystems contact: Eric Heer, VP Mktg. and Business Development 978-371-4985	Access AED	\$1,405.00 AHA Match \$702.50
Cardiac Science contact: Clark Hood, Regional Sales Director 800-991-5465 chood@cardioscience.com	Powerheart AED w/ Text Display	\$1,780.00 AHA Match \$890.00
Defibtech 866-333-4248 sales@defibtech.com www.defibtech.com	DDU-100 AED	\$1,349.00 AHA Match \$674.50
Medtronic Physio-Control Corp. contact: Chris Fosnick, Inside Sales Consultant 800-442-1142 Ext. 4097 chris.fosnick@physio-control.com www.medtronicphysiocontrol.com	LIFEPAK 500 AED	\$2,015.00 AHA Match \$1,007.50
Philips Medical Systems contact: Cari Pogue 877-384-0137 cari.pogue@philips.com www.medical.philips.com	FR2 AED w/ no ECG Display	\$1,849.00 AHA Match \$924.50
	FR2 AED w/ ECG Display	\$2,149.00 AHA Match \$1,074.50
ZOLL Medical Corporation contact: Jeff Roberts 800-242-9150 Ext. 284 jroberts@zoll.com www.zoll.com	Zoll AED Plus	\$1,799.00 AHA Match \$899.50

IMPORTANT INFORMATION TO APPLICANTS

The American Heart Association will match 50% of the total number of AEDs granted to an organization based on the above listed AED prices, which includes shipping and handling fees. If an awarded organization desires to upgrade product with additional features and options and/or purchase additional AEDs, it is up to the agency to cover all additional costs.

AEDs must be purchased **after** the organization's acceptance into the program and before **June 30, 2003**. Proof of purchase, in the form of a manufacturer's invoice or purchase order for accepted hardship cases, will be required prior to payment. Invoices showing date of purchase before date of grant acceptance will not be accepted.

Expenditures Detail

À	Dept	Account	Description	Period	Original Budget	Current Budget	Current Expense	Ytd Expense	Funds Available	Availa
À	0554	004541	VEHICLE REPAIRS & MAINT	FEB-03	8,840.00	8,840.00	.00	2,728.31	6,111.69	69.
À		004544	REPAIRS TO OFFICE EQUIPMENT	FEB-03	300.00	.00	.00	.00	.00	.
À		004548	RADIO REPAIRS & MAINT.	FEB-03	500.00	400.00	.00	32.00	368.00	92.
À		004621	COPIER RENTAL & SUPPLIES	FEB-03	1,700.00	1,700.00	.00	1,700.00	.00	.
À		004623	EQUIPMENT LEASE	FEB-03	0	2,596.00	.00	2,596.00	.00	.
À		004999	MISCELLANEOUS	FEB-03	1,000.00	1,000.00	.00	.00	1,000.00	100.
À		005700	VEHICLES	FEB-03	28,300.00	25,700.00	.00	25,197.20	502.80	1.
Sum	À	À	À	À	40,640.00	40,236.00	.00	32,253.51	7,982.49	À
Page Sum	À	À	À	À	40,640.00	40,236.00	.00	32,253.51	7,982.49	À
Total Sum	À	À	À	À	497,987.00	497,987.00	15,487.84	193,416.63	304,570.37	À

Total Row Count - 42

Row(s) 36 - 42





The Texas AED Placement Program - Phase II

Grant Application Timeline

1. Completed grant applications are due by **March 3, 2003**.
2. Grant applicants will be notified by **April 1, 2003** as to whether or not they have been accepted into the matching grant program.
3. Accepted agencies will have until **June 14, 2003** to fund the matching portion of the grant (the part not covered by the American Heart Association's Texas AED Placement grant). If matching funding by the agency is not available by June 14, 2003, then the grant will not be awarded.
4. AEDs must be purchased after the organization's acceptance into the project and before **June 30, 2003**. Proof of purchase, in the form of a manufacturer's invoice or purchase order for accepted hardship cases, will be required prior to payment. Invoices showing date of purchase before date of grant acceptance will not be accepted.
5. Due to limited resources, we may not be able to accept all requests for funding.



The Texas AED Placement Program - Phase II

Conditions for Acceptance

1. AEDs will be deployed in initial emergency response vehicles to achieve maximum utilization.
2. Grant award recipients must order/purchase AED(s) after the award notification and before June 30, 2003.
3. Once the AEDs are received, a payment request, along with the invoice, should be submitted to the AHA, Texas Affiliate for payment processing.
4. Award recipient organizations are responsible for complying with all applicable state and local regulations and laws and register AEDs with local licensed EMS providers and 911 dispatch systems.
5. Appropriate first responder personnel will be trained to use the AED(s).
6. Grant award recipients shall participate in a follow-up survey to collect data about the equipment use and number of saves one year from the date of grant award.

Grant Acceptance

An awarded agency is required to provide the following:

1. Show proof of purchase/receipt of all matching AEDs.
2. Comply with all applicable state and local regulations and laws.
3. Notify/register AEDs with local licensed EMS providers and 911 dispatch systems.
4. Provide name and contact information of physician and medical authority that provides medical oversight for agency.



The Texas AED Placement Program - Phase II

Grant Award Follow-up Process

1. All grant applicants will be notified by **April 1, 2003** as to whether or not they have been accepted into the matching grant program. Awarded agencies will receive a letter with the following information:

Total Grant \$ Amount

of AED Units to Match

Press Release Template Announcing AED Placement

AHA AED Vehicle Bumper Sticker

2. Agency will have up to 3 months to raise matching funds (if needed) and must order AED(s) within 3 months from award date.
3. Agency purchases AED(s) from vendor and sends receipt of manufacturer's invoice or purchase order for accepted hardship cases to AHA for reimbursement. Purchases will not be reimbursed if ordered prior to grant acceptance date.
4. Upon receipt of invoice or purchase order for hardship cases, AHA mails reimbursement payment to agency for the matching portion.

AGENDA ITEM 20

Consider amending bid opening time for Georgetown Inner Loop East from 3:00 pm to 2:00 pm on February 19, 2003 in the Commissioners Courtroom.

Moved: **Commissioner Hays**

Seconded: **Judge Doerfler**

Motion: To amend bid opening time for Georgetown Inner Loop East from 3:00 pm to 2:00 pm on February 19, 2003 in the Commissioners Courtroom.

Vote: **5 - 0**

AGENDA ITEM 21

Consider approving a resolution declaring the rate of the local sales and use tax in the Liberty Hill Public Library District.

Moved: **Judge Doerfler**

Seconded: **Commissioner Boatright**

Motion: To approve a resolution declaring the rate of the local sales and use tax in the Liberty Hill Public Library District to be one-fourth of one percent (0.25%) as determined by the voters in an election held on November 5, 2002.

Vote: **5 - 0**

< Attachment >