

**AGENDA ITEM 11**Consider approving transfer of 1 Dell Dimension XPS from County Clerk to be disposed.Moved: **Commissioner Boatright**Seconded: **Judge Doerfler**

Motion: To approve transfer of 1 Dell Dimension XPS from County Clerk to be disposed.

Vote: 5 - 0

&lt; Attachment &gt;

WILLIAMSON COUNTY

CHANGE OF FIXED ASSET STATUS

DATE 1-8-03

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
<u>1</u>	<u>Dell Dimension XPS M2335</u>	<u>5U-9w348</u>	

FROM (Transferor): County Clerk

TO (Transferee): \_\_\_\_\_

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Nancy E. Rister  
 Transferor (Elected Official/Department Head)

\_\_\_\_\_  
 Transferee – Elected Official/Department Head

approved 1-28-03  
John C. Doerfler

**AGENDA ITEM 12**

Consider approving transfer of a Dell PC, monitor, keyboard, mouse, and speakers from Benefits to Elections.

Moved: Commissioner Boatright

Seconded: Judge Doerfler

Motion: To approve transfer of a Dell PC, monitor, keyboard, mouse, and speakers from Benefits to Elections.

Vote: 5 - 0

< Attachment >

**CHANGE OF FIXED ASSET STATUS**

DATE January 8, 2003

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

**FIXED ASSET**

Quantity	Description	Model	Serial #
1	Dell PC	V400	OCKT8
1	Dell Monitor		5322DB29SP 39
1	Dell Keyboard		
1	Microsoft Mouse		
1	Speakers		

FROM (Transferor): Human Resources Dept. Benefits MND

TO (Transferee): Elections Dept.

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]  
Transferor - Elected Official/Department Head

[Signature]  
Transferee - Elected Official/Department Head

approved 1-28-03  
John C. Doerfler