

AGENDA ITEM 11

Consider approving new Extension Service agent.

Faith Ballard, District Extension Director for District 8 of the agricultural extension program addressed the court to present the qualifications and introduce Marty Graves and request her appointment as the new Extension Service agent to start February 1, 2003.

Moved: **Judge Doerfler**

Seconded: **Commissioner Hays**

Motion: To approve appointment of Marty Graves as the new Extension Service agent effective February 1, 2003.

Vote: **5 - 0**

< Attachment >

Section I: Curriculum Vitae**A. Personal Background**

Marty H. Graves
County Extension Agent – Family and Consumer Sciences
112 W. College St.
Stephenville, TX 76401
254-965-1460 Office
254-965-6494 Home
254-965-1472 Fax
e-mail: m-graves@tamu.edu

B. Academic Background

University of Texas at Tyler
M.S. Interdisciplinary: Allied Health Science, Speech and Sociology, 1992

Northwestern Oklahoma State University
B.S. Vocational Home Economics
Minor in Biology, 1983

C. Professional and Academic Appointments

- 1998 – present - Erath County Extension Agent – Family and Consumer Sciences
- 1998 – present – Erath County Extension Program Leader - FCS
- 1998 – 2000 – Tarleton State University Adjunct Faculty – Human Sciences Department
- 1994 – 1998 - Colorado County Extension Agent – FCS
- 1994 – 1998 – Colorado County Extension Program Leader – FCS
- 1992 – 1994 – Rains/Delta County Extension Agent – H. E.
- 1992 – 1994 – Rains/Delta County Extension Program Leader – H.E.
- 1990 – 1992 – Henderson County Extension Agent – H.E.
- 1986 – 1990 – Trinidad, Texas – Vocational Home Economics Teacher
- 1985 – 1986 – Long Term Substitute – Home Economics and English at South Barber USD, Kiowa, Kansas

Other Positions

- Member of the East Texas Council of Governments representing Rains County, 1993

- Elected City Council Member and served on the City Council for Hardtner, KS, 1985
- Appointed to the Economic Development Board for Rains County, 1992

D. Program and Organizational Support

1. Extension/Non-Extension Educational Resources Developed

- District 8 FCS Marketing Brochure 2002
- Developed FCS Interpretive Piece for Chancellor's visit to District 8 Research & Extension Center 2002
- Display for Chancellor's Century Club visit 2002
- Business Website Design Series 2002
- E-Commerce Training 2001
- District 8 FCS Marketing Brochure 2001
- District 8 FCS Marketing Brochure 2000
- Cajun Cookin' Curriculum Package 2000
- Erath County Program Highlight Summary 2000
- District 8 FCS Marketing Brochure, 1999
- Erath County Program Highlight Summary, 1999
- Erath County TFCC Plan for Action, 1999
- District 8 FCS Marketing brochure, 1998
- Erath County Program Highlight Summary, 1998
- Colorado County Annual Report, 1997
- Colorado County FCS Highlight Statements, 1997
- Colorado County 4-H Handbook, 1997
- Colorado County Annual Report, 1996
- Colorado County FCS Highlight Statements, 1996
- Colorado County Annual Report, 1996
- Colorado County FCS Highlight Statements, 1996
- Colorado County 4-H Handbook, 1996
- Colorado County Annual Report 1995
- Colorado County 4-H Handbook, 1995
- Colorado County Annual Report, 1994
- Colorado County 4-H Handbook, 1994
- Long Range Extension Plan for Colorado County, 1994
- Long Range Extension Plan for Delta county, 1994
- Henderson County Annual Report, 1991
- Henderson County Annual Report, 1990
- Long Range Extension Plan – Henderson County, 1990

2. Grants

- Stephenville Bass Club Grant (\$500) – 2002
- Kellogg Foundation "Engaged Communities Program" Grant – Bell & Erath Counties – 2001
- BLT Grant – 2002 – 2003
- BLT Grant (\$4,200) – 2001 – 2002
- BLT Grant (\$6,204) – 2000 – 2001
- BLT Grant (\$8,146) – 1999 – 2000
- BLT Grant (\$7,852) – 1998 – 1999
- Texas Parks and Wildlife Park Grant – 1997
- Secured funds for Target Texas Small Business Seminar – 2000
- Secured support funds for TAEHE State Meeting
- Secured donations to support the 4-H omelet supper (300 served)
- Requested and received grant funds for Money management program series
- Requested support from commissioners court to participate in S.A.L.E. Extension Leadership
- Secured funds from LCRA to support the Texas Rural Leadership Program in Colorado County
- Assisted with 4-H budget to request funding from United Way in both Henderson and Erath counties

3. Program Presentations

- Integrated Pest Management – Regional FPM – Hood, Erath, Somervell, and Johnson Counties – 2002
- Welcome – ORCA 2002
- Exercise for Senior Citizens – 2002
- Exercise For Your Bones – Twentieth Century Club – 2002
- Website Design Workshop Series – Facilitator – 2002
- Integrated Pest Management and Working with Pest Control Operators – Bosque and Coryell Counties – 2002
- Quick Tips for Fancy Desserts – EEC Leader Training – 2002
- Resources for Erath Older Citizens – EEC Membership – 2002
- Gardening – EEC Leader Training – 2002
- Maintain Clean Facilities – Hood, Erath, Somervell, and Johnson Counties – 2002
- Household Hazardous Waste – 20th Century Club – 2002
- BLT Series "Eat Well for Less" – Headstart – 2001-2002

- Food Protection Management Lessons – IPM & Sanitary Facilities – 1998 – 2002
- Feasting on Low Fat Foods for the Holidays – EEC Leader Training – 2001
- Food Safety for Senior Citizens – 2001
- Don't Let the Faucet Run Dry – Extension Education Clubs – 2001
- Marketing and Recruiting – Baylor University 2001
- Marketing and Recruiting – Tarleton State University 2001
- Osteoporosis – Twentieth Century Club – 2001
- 4-H Food Camp – Advanced Food Preparation Techniques, Kitchen Safety – 2001
- BLT Tasting the Food Guide Pyramid – Third Grade – 1999, 2000, 2001
- E-Commerce Class Facilitator – Erath County Small Business Owners 2001
- Stop Medicare Fraud – Erath County Senior Citizens – 2001
- Marketing and Recruiting – Tarleton State University 2000
- Gifts from the Kitchen – Extension Education Clubs – 2000
- Herbs in the Kitchen – Extension Education Clubs – 2000
- Climbing the Food Guide Pyramid – 2000
- Cajun Cookin' Cooking School – Erath and Freestone Counties 2000 and 2002
- Target Texas Business Seminar – Coordinator and Facilitator – 2000
- Texas Hospitality – "Know Your Community" – Tarleton State University Ag Marketing Class 2000
- Nutrition and Gardening Trivia – 2000
- Texas Hospitality – "Know Your Community" – Erath Excels School – 2000
- Using Healthwise Handbook – All Erath County Employees – 2000
- Recycling Paper Presentation – LINKS Mini-College – 2000
- BLT Series – Low Fat Mexican Food – 2000
- BLT Series – Low Sodium Mexican Food – 2000
- 4-H Food Camp – Basic Food Preparation Techniques and Food Safety – 1999 and 2000
- Conducting Effective Meetings Community Program – 1999
- Circle Sew Easy Quilt – Community Program – 1999
- Women's Health – Extension Education Clubs – 1999
- What Does an Extension Agent Do? – TSU Human Sciences Nutrition Class – 1999

- Introduction to 4-H Sportfishing – Hamilton County – 1999
- Introduction to 4-H Sportfishing – District 8 Leadership Lab – 1999
- Folding Workshop – District 8 FCE Retreat – 1999
- Games and Learning Centers – Regional Child Care Conference – 1999
- Marketing and Recruiting – Tarleton State University 1999
- Marketing and Recruiting – Baylor University 1999
- Vest Fitting Workshop – 1999
- Using Small Appliances in New Ways – 1999
- Quilting with Recycled Fabrics – 1997, 1998
- Preventing Food Poisoning – Senior Citizens – 1998
- Getting Things Done Through Volunteers – Texas Rural Leadership, Hunt County – 1998
- Introduction to the 4-H Nutrition Bowl – District 4 4-H Leaders Spring Meeting – 1998
- Introduction to the 4-H Nutrition Bowl – District 8 Leader Extravaganza – 1998
- Introduction to the 4-H Nutrition Bowl – Bosque County – 1998
- Exercises for Flexibility and Strength – Harris Methodist Hospital Auxiliary – 1998
- Marketing and Recruiting – Tarleton State University 1998
- Money 2000 – State FCS Institute – 1998
- Circle Sew Easy Quilt – Community Program – 1997
- Texas Hospitality Training – State Program – 1997
- Silk Ribbon Embroidery Workshop – District 11 FCE – 1997
- Regional Texas Hospitality Training – Camp Allen – 1997
- Food Protection Management – Entire Training – 1996 and 1997
- New Resources and Working with your County Agent – Multi-County 4-H Club Managers & Leaders – 1996
- How to Start an Investment Club – 1996
- Matagorda Island – Senior 4-H Marine Science Camp – Colorado County – 1996
- 4-H State Aquarium Lock-in and Behind-the-Scenes Tour – 1996
- Texas Hospitality Training – Palacious Chamber of Commerce – 1996
- How to Plan a Festival – Sheridan Parks & Recreation Committee – 1995
- Matagorda Island – Senior 4-H Marine Science Camp – Colorado County – 1995
- Christmas Trees: New Ideas – Community Program – 1993

- Games and Learning Centers – District 5 Child Care Conference – 1993
- Plant Pals Presentation for School Board Members State meeting, 1993
- Mask Creation for Self Esteem – TAE4-HA state meeting

4. Prepared for Educational Programs

- Co-edited manual for Target Texas Business Seminar
- Co-authored a manual for Bed and Breakfast Seminar participants
- Article Published in Texas Association of Extension 4-H Agents "Pipeline" – 2001
- "Organizing Your Time"
- "Holiday Foods"
- "Holiday Ideas"
- "Easy Holiday Food Gifts"
- "Lite on the Side"
- "Quick Desserts"
- "Healthy Snacks for latch-key children"
- "Newsletter Series for Parents of Preschool Youth"
- "Creating Preschool Learning Centers and Games"
- Cajun Cookin' – Educational Packet
- Resource book for Regional Child Care Conference
- "Playing Games for Better Memory"
- "Interior Design Basics"
- "How to Preserve Flowers"
- "Canning for Diabetics"
- Series of Diabetic Cookbooks for a lesson series
- "Wildflower Gardening"
- "Creating a Wildlife Backyard Habitat"
- "Cookie Mixes and More in a Jar"
- "Salsa! The King of Condiments" (Adapted)
- "Stretching Your Food Dollars"
- "Feasting on Fall Vegetables"
- "Planning the Perfect Party"

- "Using the 'Ole Bean"
- "Walking for Better Health"
- "Erath Resources for the Golden Years"
- "Using Small Appliances in New Ways"
- "Wild Game Cookbook"
- "International Breads"
- Developed a weekly news column for area newspapers: 1992-1994, 104 columns to 3 news outlets; 1994-1998, 210 columns to 5 news outlets; 1998-2002, 322 columns to 2 news outlets
- Edited monthly 4-H newsletter for 3 counties 1990 – 2002
- 4-H Foods Camp Packet – 2002
- 4-H Foods Camp Packet – 2001
- 4-H Foods Camp Packet – 2000
- 4-H Foods Camp Packet – 1999
- 4-H Foods Camp Packet – 1998
- "Illustrated Talks and Method Demonstrations" – 1998
- "Youth in the Kitchen" – Youth at Risk – 2000
- "Kitchen Safety for Youth"
- "Container Gardening"
- "Stretching your Food Dollars" – Youth at Risk – 2001
- "Creating Meals" – Spanish and English – 2002

5. Exhibits Prepared

- Gardening Tips and Information
- Promote Erath County 4-H Display for Rally Day
- Promote Erath County 4-H Display for Livestock Show
- Promote Erath County 4-H Display for Awards Banquet 2000
- Promote Erath County 4-H Display for Awards Banquet 1999
- Promote Erath County 4-H Display for Awards Banquet 1998
- What is 4-H? – 2000
- Managing Your Money – Interactive – 2002

- Food Guide Pyramid – Interactive
- 4-H Sportfishing Promotional
- Know Your Serving Sizes
- Where's the Fat?
- Power of Youth
- Sun Safety
- Testicular Cancer
- Rice – Types and Uses – Interactive
- Beware of Look-a-Likes
- Reduce, Rinse, Recycle
- Cook it Light
- Food Safety
- Healthy Snacks

6. Non-Extension Publications

- Co-authored "The Curriculum for Vocational Home Economics, State of Oklahoma" - authored the section on risk management
- Edited "Dyer Cousins Cook and Tell"

E. Committee Involvement

Internal Committees

Provided Leadership:

1. Extension Program Council

- Coordinate and facilitate Executive Board Meetings in cooperation with county staff and Board chairman
- Provide training on duties and responsibilities of committee members and officers
- Determine and sponsor educational activity for a targeted audience with Board members and coworkers

- Conduct informational events for new audiences as identified by EPC Board. Ex: Lunch and committee displays for Volunteer Fire Departments
- Actively recruits new members for membership to the Extension Program Executive Board

2. FCS Program Area Committee

- Organized Program area committee (Home Economics/FCS) representative of county diversity in 5 counties
- Conducted educational programs as determined by the committee
- Provided training on duties and responsibilities of committee members
- Actively recruited new members to serve on committee

3. 4-H and Youth Committee

- Coordinated the process of organizing the 4-H & Youth committee in Delta and Colorado counties
- Maintained committee participation in Henderson, Delta, Colorado, and Rains counties through quarterly meetings
- Participated in committee meetings – Erath County
- Conducted educational programs as determined by the committee

4. FCS – 4-H Task Force

- Organized a task force to identify methods for enhancing the FCS project areas in Erath County and to determine their effectiveness after implementation

5. State and District Committees

Committee Leadership

- Chairman – District 8 Regional Childcare Conference – 2002

01/21/2003

Page 152

- Chairman – District 8 FCS Marketing Committee – 2002
- Chairman – District 8 Share The Fun Contest Committee – 2001 – 2002
- Chairman – District 8 Nutrition Bowl Contest Committee – 2000 – 2002
- Co-Chairman District 8 Nutrition Bowl Contest Committee – 2002 – 2003
- Chairman – District 8 4-H Food Show Committee – 1999
- Chairman of Team that created the 4-H Nutrition Bowl Contest – 1997
- Chairman – District 5 Consumer Decision Making Contest – 1992
- Co-chairman – District 5 4-H Fashion Show Decorating Committee – 1992
- Co-Chairman – District 11 4-H Fashion Show – 1996
- Chairman – District 5 Fashion Show Committee – 1991

Committee Member:

- State Food Show Judge – 2002
- State 4-H Scholarship Judge – 2002
- District Clothing Contest Judge – 1990 – 2002
- Texas Rural Entrepreneurship Initiative – 2nd Policy Academy – 2002
- Texas Rural Entrepreneurship Initiative – 1st Policy Academy – 2001
- Member – State 4-H Wildlife Habitat Evaluation Committee – 2001
- Member – Regional Child Care Conference Committee – 2001
- Member – District 8 FCS Marketing Committee – 2001
- Member – District 8 Share the Fun Contest Committee – 2000
- Member – State Extension Community Development Committee – 2001 – 2002
- Member – 4-H Sportfishing Training Team – 1998 – 2001
- Member – District 8 FCS Marketing Committee – 2000
- District 8 Educational Tour Committee – 2000

- Member – District 8 4-H Program Development Committee – 2000
- Member – FCS Mini-College Committee – 2000
- Member – State TCFF Quality of Life Response Team – 2000
- Member – State TCFF Economic Development Response Team – 2000 – 2001
- State Search Committee for Family Economics Specialist – 2000
- State Representative for Southern Region Accountability Workshop – 2000
- District 4-H Food Show Judge – 1990 – 2001
- Member – District 4 4-H Program Development Committee – 2000
- District 8 LINKS Mini-College Committee – 1999 – 2000
- Member – District 8 FCS Marketing Committee – 1999
- Member – District 8 FCS Mini-College Committee – 1999
- Member – Regional Childcare Conference Committee – 1999
- District 4-H Fashion Show Judge – 1990 – 1999
- Member – District 8 Mini-College Committee – 1998
- Member – Regional Childcare Conference – 1998
- Advisor District 8 FCE Spring Meeting and Retreat Committee – 1998 – 1999
- Member – District 11 FCS Professional Development Committee – 1997
- Advisor District 11 FCE Spring Meeting Committee – 1997
- District 11 Fashion Show Committee – 1997
- Member – District 4 4-H Food Show Committee – 1995
- State ORP Advisory Team – 1995
- Member – District 4 4-H and Youth Development Committee – 1994
- Member – State Recordbook Judging Team – 1993-1994
- Member – District 5 4-H and Youth Development Committee – 1992
- Member – District 5 H.E. Professional Development Committee – 1992

01/21/2003

Page 154

- Member – District 5 4-H Fashion Show Committee – 1991
- Advisor for District 4 and 5 4-H Leadership Lab and Leadership Retreat – 1990 – 1994

External Committees

Committee Leadership:

- Co-chairman – Home Life Committee – Twentieth Century Club – 2000 – 2002
- Organized Colorado County Health Collaboration to provide health resource information to county citizens
- Colorado County Fair Board – served as advisor for Home Economics Department and recruited judges
- Henderson County Livestock Show Committee – Department Chairman for Home Economics Youth Show

Committee Member:

- Mayor's Mid-Town Park Project Committee to assess needs of community and prepare grant proposal
- East Texas Council of Governments representing Rains County
- Rains County Industrial Commission
- Colorado County Youth and Family Services Board of Directors
- Sheridan Park and Recreation Board

F. Professional Development

- TAE4-HA – State meeting – 2000
- TAE4-HA – State meeting – 1994
- TAE4-HA – State meeting – 1993
- TAE4-HA – State meeting – 1992
- TAE4-HA – State meeting – 1991
- TAE4-HA – State meeting – 1990
- TEEA, Inc. State meeting – 2001

01/21/2003

Page 155

- TEAFCE – State meeting – 1995
- TEAFCS – State meeting – 2000
- TEAFCS – State meeting – 1999
- TEAFCS – State meeting – 1998
- TEAFCS – National meeting – 1997
- TEAFCS – State meeting – 1996
- TEAFCS – State meeting – 1994
- FCS Institute – 2000
- FCS Institute – 1998
- FCS Institute – 1996
- BLT State Training – 2001
- BLT State Training – 2000
- BLT State Training – 1999
- BLT State Training – 1998

Non-Degree Related Courses and Certifications

- Tex-Link Seminar at Sea (Grantsmanship) – 2002
- Certified Master Food Protection Management Instructor – 2002
- Basic Economic Development Course – Certificate Awarded 2002
- E-Commerce: Impacting the way we do business! – Southern Rural Development Center – 2001
- Certified Extension Mentor – 2000
- Quality of Life Response Team Member for TCFF – 2000
- Cashing In on Business Opportunities – 2000
- Advanced 4-H Fly Fishing Workshop – 2000
- FCS Leadership Links – 1998, 1999, 2000
- Certified Homebuyer Education Trainer – 1999
- Ethics Policy Training – 1999
- Time Management – 1999
- National Sportfishing Leader Training – 1999
- Certified Angler Educator – Texas Parks & Wildlife – 1998

- Certified in S.A.L.E. Leadership Extension – 1998
- Nominal Group Technique Facilitator Training – 1998
- Food Protection Management Training – Advanced – 1998
- S.A.L.E. Leadership Extension – 1996-1998
- Certified in U.S.D.A. & Extension Renewable Natural Resources Course, 1996 – 1997
- Osteoporosis Training – 1997
- Target Texas Business – "Taking the Mystery out of Marketing and Financials" – 1997
- Certified in Texas Rural Leadership – 1996
- Financial Management Training – 1996
- Certified Entrepreneurship Workshop (Nexlevel) Trainer – 1996
- Certified Master Volunteer – Money Management – 1996
- Food Protection Management Training Program – 1996
- Governor's Grant Team Proposal Development and Workshop – 1995
- Texas Hospitality Certified Trainer – 1993
- 4-H Agents Training at Brownwood – 1993
- Festivals and Event Management Workshop – 1993
- Certified Texas Hospitality Educator – 1991
- FCL Certified Trainer – 1991

G. Professional Organizations and Service

Organization Memberships

- Member TEAFCS 1994 – present
- TAEHE 1992 District Co-Chairman for sponsor recruitment and booths for state meeting
- TAEHE – 1990 – 1994
- District 5 Treasurer – TAEHE – 1992 – 1993
- TAE4-HA 2000 – District Co-Chairman for State meeting programs and tours
- TAE4-HA 1990-1994 – State Public Relations and Information Chairman 1994

- Committee Chair-elect – TAE4-HA – 1993
- District Director – TAE4-HA – 1993
- District Director Elect – TAE4-HA – 1992
- Epsilon Sigma Phi – 1996 to present
- District 8 Director – Epsilon Sigma Phi – 2001 – 2002

H. Awards and Recognition

- 2002 TEAFCS Education Curriculum Package Award
- 2002 TEAFCS Educational Publication Award
- 2002 TEAFCS Food Safety Award
- 2002 TEAFCS Early Childhood Child Care Training Award
- Epsilon Sigma Phi – Early Career Award
- Epsilon Sigma Phi – State Team Award
- TAE4-HA State Team Award – Display
- Recognition for dedication to the 4-H program in Delta County
- Outstanding Service to the citizens of Rain County
- Service Award for outstanding service to Rains County Industrial Commission
- USDA-CSREES Natural Resources and Environmental Unit recognition for completion of Institute of Renewable Natural Resources
- Texas Rural Leadership recognition for completion of Leadership Program

AGENDA ITEM 12

Hear update on field response to emergency mental health calls from Gary Griffin, Constable, Pct. #1.

Constable Precinct 1 Gary Griffin addressed the court regarding the effectiveness of M26 Taser guns in responding to mental health calls. Less than lethal force taser guns disrupt the central nervous system by delivering 50,000 volts through 26 watts. In the history of its use, there has been no record of medical injury. This includes instances when deployed on persons with pacemakers, children, pregnant women or people in standing water. This method has been deployed twice in Williamson County. He performed a demonstration on Lieutenant Mike Schnautz.

No action was taken on this agenda item.

AGENDA ITEM 13

Consider approving the Victims Assistance Grant Resolution (VOCA Grant).

This item was removed from the agenda until further notice.

AGENDA ITEM 14

Consider approving variance for the Williamson County Humane Society.

Moved: **Commissioner Heiligenstein**

Seconded: **Judge Doerfler**

Motion: To approve a variance to §9.3 of the Williamson County Subdivision Regulations for the Williamson County Humane Society.

Vote: 4 – 0. **Commissioner Boatright was absent from the dais.**

< Attachment >