

**AGENDA ITEM 10**

Consider approving the transfer of an HP Deskjet 690C and an Okidata Microline 320 from Sheriff's Office to Auction.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Limmer**

Motion: To approve the transfer of an HP Deskjet 690C and an Okidata Microline 320 from Sheriff's Office to Auction.

Vote: 5 - 0

< Attachment >

**CHANGE OF FIXED ASSET STATUS**

DATE: 8-5-03

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
<u>1</u>	<u>HP Deskjet 690C</u>		<u>US6551E015</u>
	<u>Broken</u>		

FROM (Transferor): Westside Wcs05 Sheriff's Office

TO (Transferee): dispose | ~~to~~ Auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's Office as of the date shown above.

X [Signature]

Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

\*\*\*\*\*

**CHANGE OF RECORD STATUS**

STORED: \_\_\_\_\_

Description of Records (include dates)

# of boxes \_\_\_\_\_

Time of Storage \_\_\_\_\_

DISPOSED: \_\_\_\_\_

Description of Records (include dates)

# of boxes \_\_\_\_\_

Date of Disposal \_\_\_\_\_

Supervisor \_\_\_\_\_

*approved 9-9-03  
John C. Daupler*

## CHANGE OF FIXED ASSET STATUS

DATE: 8-13-03

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

Quantity	Description	Model	Serial #
<u>1</u>	<u>Okidata - Microline 320</u>	<u>120VAC</u>	<u>208C0800905</u>
	<u>Broken</u>		

FROM (Transferor):

5 HERIFF'S OFFICE  
Warrant Cfg / WCSO

TO (Transferee):

Auditors (Auctioneer)

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's Office as of the date shown above.

X. Paul Elliott  
Transferor - Elected Official/Department Head

\_\_\_\_\_  
Transferee - Elected Official/Department Head

Disposal

\*\*\*\*\*

## CHANGE OF RECORD STATUS

STORED: \_\_\_\_\_

Description of Records (include dates)

# of boxes

Time of Storage

DISPOSED: \_\_\_\_\_

Description of Records (include dates)

# of boxes

Date of Disposal

approved 9-9-03  
John C. Daehler

Supervisor

**AGENDA ITEM 11**

Consider approving the transfer of 3 Dell Dimension PC's from Auction to Juvenile.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Limmer**

Motion: To approve the transfer of 3 Dell Dimension PC's from Auction to Juvenile.

Vote: 5 - 0

< Attachment >

Attn: Julie Kiley

CHANGE OF FIXED ASSET STATUS

DATE 8-26-03

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial#
1	Dell Dimension m200a	PC	D1ZJG
1	Dell Dimension D233	PC	E060K
1	Dell Dimension m200a	PC	D1ZJN

FROM (Transferor): Auction

TO (Transferee): Juvenile

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Transferor Elected Official/Department Head

Transferee Elected Official/Department Head

approved 9-9-03  
John C. Dwyer