

AGENDA ITEM 31

Clarify policy regarding advance provision of back up information on Commissioners' Court Agenda items.

Moved: **Commissioner Heiligenstein**

Seconded: **Judge Doerfler**

Motion: Effective August 19, 2003, the policy of Commissioners' Court is to require back up information by noon the Thursday prior to the date in which information is to be considered. Contracts being entered into by Commissioners' Court shall be fully executed prior to consideration by the Commissioners' Court.

Vote: 5 - 0

< Attachment >

Williamson County Commissioner's Court

Weekly Agenda Policy

The following procedures for agenda items was approved by Commissioner's Court on Tuesday, August 12, 2003, to be effective August 19, 2003.

- 1. All items must be into the Judge's office by 12 noon on Thursday.***
- 2. All original documentation should be in the Judge's office by 12 noon on Thursday. (Item will not be placed on agenda without paperwork being in the office)***
- 3. All required bid information, including complete specifications should be submitted to the to the Purchasing Dept. at least one week prior to being placed on agenda.***
- 4. All documents should be signed by all parties before being submitted for court approval unless prior approval by Judge's office is obtained.***
- 5. The County Judge shall have the discretion of placing an item on agenda without supporting documents being submitted by noon Thursday.***
- 6. Packets will be distributed to court members on Friday morning.***
- 7. Packets for the media will be available by Friday afternoon at 2pm. (Media personnel will be responsible for picking up packets. Packets will not be faxed)***
- 8. Items can only be placed on the agenda by a Commissioner or the County Judge.***

AGENDA ITEM 32

Discuss and take appropriate action on road bond program.

Mike Weaver addressed the court regarding the road bond program.

There was no action taken on this agenda item.

AGENDA ITEM 33

Consider and adopt resolution to loan \$300,000.00 to the Central Texas Regional Mobility Authority for the development of US 183-A turnpike project and other administrative and operational activities.

This item was tabled until further notice.

AGENDA ITEM 34

Discuss and take appropriate action on jail/courthouse annex expansion.

Ed Lee updated the court on the jail/courthouse annex expansion.

COMMISSIONERS' COURT ADJOURNED TO EXECUTIVE SESSION AT 12:15 P.M. ON TUESDAY, AUGUST 12, 2003.

AGENDA ITEM 35

Discuss real estate (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney.)

No action was taken in Executive Session.

AGENDA ITEM 36

Discuss personal injury and vehicle damage claim by Amanda Vancil (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney.)

No action was taken in Executive Session.

AGENDA ITEM 37

Discuss pending litigation: David W. Miller VS. Sheriff of Williamson County (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney.)

No action was taken in Executive Session.

AGENDA ITEM 38

Discuss vehicle damage claim against URS by several individuals as a result of road work done on CR 110 from June 26, 2003 to July 1, 2003 (EXECUTIVE SESSION as per VTCA Govt. Code sec. 551.071 consultation with attorney.)

No action was taken in Executive Session.

COMMISSIONERS' COURT RECONVENED FROM EXECUTIVE SESSION AT 12:45 P.M. ON TUESDAY, AUGUST 12, 2003.

AGENDA ITEM 39

Discuss and take appropriate action on real estate.

There was no action taken on this agenda item.