

AGENDA ITEM 15

Consider approving the transfer of various computer equipment from the Auditor's Office to ITS. (List filed with official minutes)

Moved: **Commissioner Boatright**

Seconded: **Commissioner Heiligenstein**

Motion: To approve the transfer of various computer equipment from the Auditor's Office to ITS.

Vote: 4 – 0. **Commissioner Hays was absent from the dais.**

<Attachment>

1/2

CHANGE OF FIXED ASSET STATUS

DATE 4-25-03

The following fixed asset is to be: (Circle one)

TRANSFERRED

SOLD

DISPOSED

DONATED

Fixed Asset:

Quantity	Description	Model	Serial #
1	Dell-CPU	M200A	D1ZJG
1	Dell-CPU	M200A	D1ZJN
1	Dell-CPU	4100	BV0G701
1	Cornerstone-Monitor		T6C-003770

Transferred Asset:

FROM (Transferor): Auditor's Office

TO (Transferee): ITS

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Donated Asset:

Fair Market Value: _____

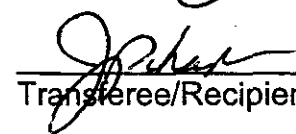
FROM (Donor): _____

TO (Recipient): _____

The Donor requests that this fixed asset be added to the Recipient's inventory.



Transferor/Donor – Elected Official/Department Head



Transferee/Recipient – Elected Official/Department Head

approved 5-13-03
John C. Doerfler

2/2

CHANGE OF FIXED ASSET STATUS

DATE 4-25-03

The following fixed asset is to be: (Circle one)

TRANSFERRED

SOLD

DISPOSED

DONATED

Fixed Asset:

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
<u>2</u>	<u>Small Speaker's for CPU</u>		<u>N/A</u>
<u>1</u>	<u>Box Speaker for CPU</u>		<u>N/A</u>
<u>2</u>	<u>Keyboards</u>		<u>N/A</u>
<u>2</u>	<u>Mouse / mice</u>		<u>N/A</u>

Transferred Asset:

FROM (Transferor): Auditors OfficeTO (Transferee): ITS

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Donated Asset:

Fair Market Value: _____

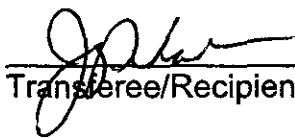
FROM (Donor): _____

TO (Recipient): _____

The Donor requests that this fixed asset be added to the Recipient's inventory.



Transferor/Donor – Elected Official/Department Head



Transferee/Recipient – Elected Official/Department Head

Revised May 29, 2002

approved 5-13-03
John C. Daefler

AGENDA ITEM 16

Consider approving the transfer of various equipment from URS to auction. (List filed with official minutes)

Moved: **Commissioner Boatright**

Seconded: **Commissioner Heiligenstein**

Motion: To consider the transfer of various equipment from URS to auction.

Vote: **4 – 0. Commissioner Hays was absent from the dais.**

<Attachment>

Williamson County
Office of the County Auditor

To: Judge Doerfler

From: Melanie M. Denny 

Date: May 8, 2003

Re: Asset Changes

Please add the following asset changes to the consent agenda:

Transfer various equipment from URS to Auction.

See Attached Change in Fixed Asset Status Form for detail.

approved 5-13-03
John C. Doerfler