

AGENDA ITEM 15

Consider approving the transfer of various computer equipment from the Auditor's Office to ITS. (List filed with official minutes)

Moved: **Commissioner Boatright**

Seconded: **Commissioner Heiligenstein**

Motion: To approve the transfer of various computer equipment from the Auditor's Office to ITS.

Vote: 4 – 0. **Commissioner Hays was absent from the dais.**

<Attachment>

1/2

CHANGE OF FIXED ASSET STATUS

DATE 4-25-03

The following fixed asset is to be: (Circle one)

TRANSFERRED SOLD DISPOSED DONATED

Fixed Asset:

Quantity	Description	Model	Serial #
<u>1</u>	<u>Dell-CPU</u>	<u>M200A</u>	<u>D1ZJG</u>
<u>1</u>	<u>Dell-CPU</u>	<u>M200A</u>	<u>D1ZJN</u>
<u>1</u>	<u>Dell-CPU</u>	<u>4100</u>	<u>BV0G701</u>
<u>1</u>	<u>Cornetstone-Monitor</u>		<u>T6C-003770</u>

Transferred Asset:

FROM (Transferor): Auditor's Office

TO (Transferee): ITS

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Donated Asset:

Fair Market Value: _____

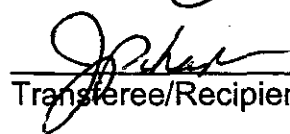
FROM (Donor): _____

TO (Recipient): _____

The Donor requests that this fixed asset be added to the Recipient's inventory.



Transferor/Donor – Elected Official/Department Head



Transferee/Recipient – Elected Official/Department Head

approved 5-13-03
John C. Doerfler