

**AGENDA ITEM 12**

Consider approving the transfer of various office equipment from Auditor to auction. (List filed with official minutes.)

Moved: **Commissioner Boatright**

Seconded: **Judge Doerfler**

Motion: To approve the transfer of various office equipment from Auditor to auction.

Vote: 5 - 0

< Attachment >

### CHANGE OF FIXED ASSET STATUS

DATE 4-1-03

The following fixed asset is to be: (Circle one)

TRANSFERRED

SOLD

DISPOSED

DONATED

Fixed Asset:

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
1	Panasonic 7000 Typewriter	KX-E7000	A111390 (City Tag)
1	Dell Monitor (Color)	D1025TM	1114235
1	Dell Inspiron 5000e Laptop	PPM	DS/N TW-0954VN-125141-0A1 1924
1	Dell Docking station	TSR9PN3	
1	Dell Laptop Carrying case (black)		

Transferred Asset:

FROM (Transferor): Auditors Office

TO (Transferee): to be sold @ county auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.


Donated Asset:

Fair Market Value: \_\_\_\_\_

FROM (Donor): \_\_\_\_\_

TO (Recipient): \_\_\_\_\_

The Donor requests that this fixed asset be added to the Recipient's inventory.

  
\_\_\_\_\_  
Transferor/Donor – Elected Official/Department Head

\_\_\_\_\_  
Transferee/Recipient – Elected Official/Department Head

*approved 4-8-03*  
*John C. Doerfler*

**AGENDA ITEM 13**

Consider approving the transfer of computer equipment from the Treasurer's office to auction.

Moved: Commissioner Boatright

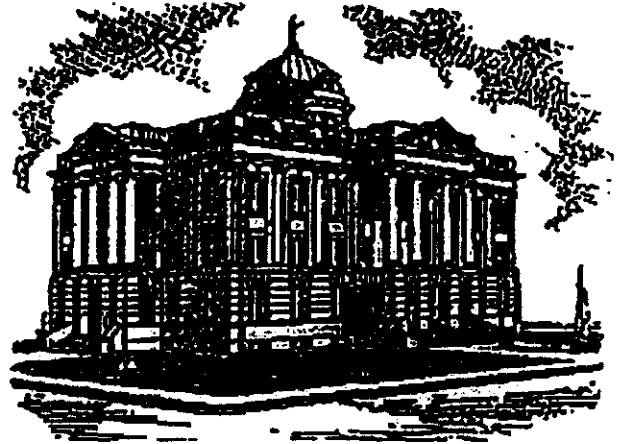
Seconded: Judge Doerfler

Motion: To approve the transfer of computer equipment from the Treasurer's office to auction.

Vote: 5 - 0

< Attachment >

WILLIAMSON COUNTY  
JUDGE'S OFFICE  
710 MAIN STREET, SECOND FLOOR  
GEORGETOWN, TEXAS 78626



## AGENDA ITEM REQUEST FORM

REQUESTING DEPARTMENT: TREASURER DATE: 4-3-03

NAME OF REQUESTOR: William L. Shoud

REQUESTED AGENDA DATE: 4-8-03

REQUESTED ITEM(S): Transfer of PC + Monitor + Keyboard  
+ Speakers to IT Auction

Dell Monitor - Model #D1028L S/N 84779-DNRUM-98

Dell Pentium II - S/N FAU6R

Multimedia Speaker System - HK195

Dell Keyboard - Model #SK-1000REW

Mouse - PN X03-65047

approved 4-8-03  
John C. Doerfler

**AGENDA ITEM REQUEST DEADLINE - 12 NOON ON THURSDAY**