

AGENDA ITEM 8

Consider approving the transfer of various office equipment from County Clerk to IT for auction. (List filed with official minutes)

Moved: **Commissioner Boatright**

Seconded: **Judge Doerfler**

Motion: To approve the transfer of various office equipment from County Clerk to IT for auction. (List filed with official minutes)

Vote: 4 – 0. **Commissioner Limmer was absent from the dais.**

< Attachment >

WILLIAMSON COUNTY

CHANGE OF FIXED ASSET STATUS

DATE 2/26/2003

THE FOLLOWING ~~FIXED~~ ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

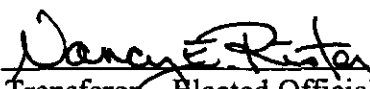
FIXED ASSET

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
1	Sharp Calculator	7C03151X	
1	Swintec Calculator	4600DP	0175233
1	Orange extension cord		
1	Black power cord		
1	IBM Selectric Typewriter		

FROM (Transferor): County Clerk – (Criminal Division/Annex)

TO (Transferee): _____

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.


Transferor – Elected Official/Department Head

Transferee – Elected Official/Department Head

Approved 3-11-03
