

AGENDA ITEM 11

Consider approving the transfer of 1 inkjet printer from the District Clerk to ITS.

Moved: **Commissioner Limmer**

Seconded: **Commissioner Boatright**

Motion: To approve the transfer of 1 inkjet printer from the District Clerk to ITS.

Vote: 4 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE NOVEMBER 22, 2002

THE FOLLOWING FIXED ASSET IS TO BE: (CIRCLE ONE)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

QUANTITY	DESCRIPTION	MODEL	SERIAL #
1	INKJET PRINTER	HP 2500+	SGOAC830BD

FROM (TRANSFEROR) : DISTRICT CLERK

TO (TRANSFeree) : ITS

THE TRANSFEROR REQUESTS THAT THIS FIXED ASSET BE REMOVED FROM THE INVENTORY FOR HIS/HER OFFICE AND PLACED IN THE INVENTORY FOR THE TRANSFEREE'S OFFICE AS OF THE DATE SHOWN ABOVE.

Donna J. Wilkner
TRANSFEROR - ELECTED OFFICIAL/DEPARTMENT HEAD

J. Limmer
TRANSFeree - ELECTED OFFICIAL/DEPARTMENT HEAD

Approved 12-3-02
John C. Daerfler

AGENDA ITEM 12

Consider approving the transfer of 1 Cornerstone 17-76 Color Monitor from the County Clerk to ITS.

Moved: **Commissioner Limmer**

Seconded: **Commissioner Boatright**

Motion: To approve the transfer of 1 Cornerstone 17-76 Color Monitor from the County Clerk to ITS.

Vote: 4 - 0

< Attachment >

WILLIAMSON COUNTY

CHANGE OF FIXED ASSET STATUS

DATE 11-25-02

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
1	CORNERSTONE 17-76 COLOR MONITOR		A109393

FROM (Transferor): COUNTY CLERK

TO (Transferee): ITS

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Nancy E. Rister
Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

approved 12-3-02
John C. Dayler