

AGENDA ITEM 15

Consider approving transfer of computer equipment from HR to the Jail. (List filed with Official Minutes.)

Moved: Commissioner Boatright

Seconded: Commissioner Heiligenstein

Motion: To approve transfer of computer equipment from HR to the Jail.

Vote: 5 - 0

< Attachment >

Retransfer to the
Jail

Carrie Arhoun

CHANGE OF FIXED ASSET STATUS

DATE November 6, 2002

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
1	Dell Trinitron Monitor	D8257M	8164897
1	Dell QuietKey Keyboard	RT7D5JTW	3882A694
1	Microsoft IntelliMouse	63618-0cm	35859665
1	Dell Dimension PC	XPS D266	980414
1	Surge Arrest Surge Protector	PRO8T2	2990402019189

FROM (Transferor): Human Resources

TO (Transferee): Jail - booking desk

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Lisa R. Zinkle

Transferor - Elected Official/Department Head

John C. Dangler

Transferee - Elected Official/Department Head

approved 11-26-02
John C. Dangler