

AGENDA ITEM 20

Consider approving contractual agreement between Williamson County Sheriff's Office and Marlene S. McMichael for assisting in obtaining grant funds for the Sheriff's Office Training Center from the State of Texas.

Moved: Commissioner Hays

Seconded: Commissioner Limmer

Motion: To approve a contractual agreement between the Williamson County Sheriff's Office and Marlene S. McMichael for assisting in obtaining grant funds for the Sheriff's Office Training Center for the State of Texas.

Vote: 4 - 0

< Attachment >



JOHN A. MASPERO
WILLIAMSON COUNTY SHERIFF

508 South Rock Street
 Georgetown, Texas 78626
 Phone (512) 943-1300 • Fax (512) 943-1444

RICHARD ELLIOTT
 Chief Deputy

ROBERT L. CHAPMAN
 Asst Chief Deputy - Law Enforcement

JACK HALL
 Asst Chief Deputy - Corrections


CONTRACTUAL AGREEMENT BETWEEN
WILLIAMSON COUNTY SHERIFF'S OFFICE
AND
MARLENE S. MCMICHAEL

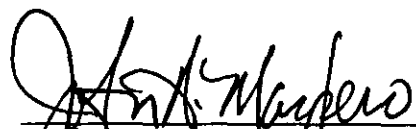
This letter is to formalize an agreement between Marlene S. McMichael on behalf of Snead Research Lab (SRL) and the Williamson County Sheriff's Office to assist in obtaining grant funds for the Williamson County Sheriff's Office Training Center from the State of Texas.

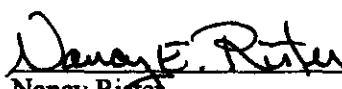
I anticipate that the project will take a minimum of 20 to 30 hours per month. Those services are normally billed at \$80 per hour. Rather than billing on an hourly basis, I propose a contract to begin November 1, 2002 and run through February 28, 2003 for \$4,000 plus expenses. Expenses would include personal car mileage, travel, meals, and out-of-pocket expenses directly related to the performance of those services. These expenses would be those as allowed by the Williamson County Budget Order. Administrative expenses will be covered by SRL.

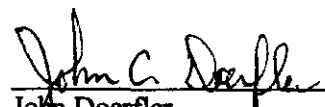
By the middle of February 2003, we should be able to evaluate whether or not federal funding is likely and, therefore, whether or not there is a need for a continued effort at the state level. The first few months of this project will be the most time intensive, so re-evaluation after four months would be appropriate and most cost-effective. In the meantime, a flat fee as a retainer will be more economical for the County.

I will provide you details of meetings and communication with elected state officials and their staffs in the form of weekly reports. Those reports will also include an accounting of time spent on the project.

 11-26-02
 Marlene S. McMichael Date
 For Snead Research Lab

 11/14/02
 John A. Maspero, Sheriff Date
 Williamson County

 11-21-02
 Nancy Rister Date
 County Clerk

 11-19-02
 John C. Doerfler Date
 County Judge

AGENDA ITEM 21

Discuss and consider authorizing a change in County Policy concerning car allowances for Sheriff's Office.

County Sheriff John Maspero addressed the court concerning the proposed change in County policy. He stated that he would like to pay for his own vehicle, insurance, maintenance, and mileage inside the county, with a car allowance from the County of \$610.55 per month on a five-year basis.

Commissioner Boatright stated that this type of allowance was used by the Commissioners in the past and did not work very well. He said he felt there would be an accountability issue involved.

Moved: **Commissioner Limmer**

Seconded: **Commissioner Hays**

Motion: To table this agenda item until further notice.

Vote: **3 – 1. Judge Doerfler voted against the motion.**

< Attachment >

Car Allowance Information 11/2002

Costing is based on 5 year (60 month) use of vehicle

		Personal Costs over 5 years	County Costs over 5 years
1.	Average Cost of Vehicle	\$ 25,363.00	\$ 25,383.00
2a.	Fuel-Average 12,000 miles per year at 1.35 per mile	\$ 4,050.00	
2b.	Fuel-Average 12,000 miles per year at 1.25 per mile		\$ 3,750.00
3.	Insurance	\$ 4,535.00	\$ 1,500.00
4.	Routine maintenance including tires, oil, etc.	\$ 6,000.00	\$ 6,000.00
Monthly amount based on 5 year amortization of all costs		\$ 665.80	\$ 610.55

1) Cost of current vehicle driven by Sheriff

2) Based on 20 miles per gallon

3) Insurance to cover county vehicle is \$300 per year, \$907 per year for Sheriff

4) Average maintenance expense

**Resale of Ford Expedition after 5 yrs and 60,000 miles not included in this calculation*