

AGENDA ITEM 7

Consider transferring the following from JP #4 to auction:

Xerox Telecopier, HP Desk Scan II, Savin 9022 Copier, and a Xerox Copy Stand

Moved: **Commissioner Heiligenstein**

Seconded: **Commissioner Boatright**

Motion: To approve transfer of the following from JP #4 to auction:

Xerox Telecopier, HP Desk Scan II, Savin 9022 Copier, and a Xerox Copy Stand

Vote: **3 - 0. Commissioner Hays was absent from the dais.**

< Attachment >

Williamson County
Office of the County Auditor

To: Judge Doerfler

From: Melanie M. Denny 

Date: October 31, 2002

Re: Asset Changes

Please add the following asset changes to the consent agenda:

Justice of the Peace #4:

Transfer the following assets to Auction:

1. Xerox Telecopier, Tag #A108209
2. HP Desk Scan II, Serial #SG6BT2107X
3. Savin 9022 Copier, Tag #A108211
4. Xerox Copy Stand, Tag #A108212

Constable #1:

Transfer Wooden Chair, Tag #A104844, to Auction.

See Attached Change in Fixed Asset Status Forms for detail.

approved 11-5-02
John C. Doerfler

Telephone: (512) 943-1579
Fax: (512) 943-1567

Melanie Denny
GASB 34 Accountant

710 Main Street, Suite 303
Georgetown, Texas 78626-5701

Change of Fixed Asset Status

Date: 7-15-02

The following fixed asset is to be:

Sold At Next Auction

Fixed Asset

Asset #
3137
8739

Quantity	Description	Model	Serial	Tag #
1	telecopier	Xerox	2HB-010071	A108209
1	HP Desk Scan II		566BT21074	

From (Transferor): JP4 - 454To (Transferee): County Auction

The Transferor requests that this fixed asset be removed from the inventory of his/her office and placed in the inventory for the Transferee's office as of the date shown above.

X 
Transferor - Elected Official/Department Head

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Transferee - Elected Official/Department Head

Change of Fixed Asset Status

Date: ~~8-13-02~~ 10-7-02

The following fixed asset is to be:

Sold At Next Auction

Fixed Asset

Asset #

Quantity	Description	Model	Serial	Tag #
1	Savin 9022	Xerox copy machine		A108211
1	Stand	Xerox copy		A 108212

From (Transferor):

JP4

To (Transferee):

County Auction

The Transferor requests that this fixed asset be removed from the inventory of his/her office and placed in the inventory for the Transferee's office as of the date shown above.



Transferor - Elected Official/Department Head

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Transferee - Elected Official/Department Head

AGENDA ITEM 8

Consider transferring the following from Constable Pct. #1 to auction:

1 wooden chair

Moved: **Commissioner Heiligenstein**

Seconded: **Commissioner Boatright**

Motion: To approve transfer of the following from Constable Pct. #1 to auction:

1 wooden chair

Vote: 3 – 0. **Commissioner Hays** was absent from the dais.

< Attachment >

OFFICE OF CONSTABLE GARY GRIFFIN

Justice Precinct One
County of Williamson
State of Texas



211 Commerce Cove
Round Rock, Texas 78664
Office (512) 248-3239

CHANGE OF FIXED ASSET STATUS

October 25, 2002

The following fixed asset is to be transferred

FIXED ASSET

(1) One, Wooden chair / County ID#A104844

FROM: Constable Precinct One
TO: Auction

The Transferor requests that this fixed asset be removed from the inventory for his office and placed in the inventory for the transferee's office as of the date shown above.

Transferor 

Transferee _____