

AGENDA ITEM 12

Consider transferring a variety of computer PC's, monitors, keyboards, and mouse from ITS to the Sheriff's Office.

Moved: **Commissioner Limmer**

Seconded: **Judge Doerfler**

Motion: To approve the transfer of a variety of computer PC's, monitors, keyboards, and mouse from ITS to the Sheriff's Office.

Vote: 4 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE 10-17-02

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial#
<u>See attached</u>			

FROM (Transferor): ITS

TO (Transferee): Sheriff's Dept

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]
Transferor Elected Official/Department Head

[Signature]
Transferee Elected Official/Department Head