

AGENDA ITEM 18Consider transferring the following from Veterans Services to Auction:

1 Minolta copier tag #A106751

Moved: Commissioner Hays

Seconded: Judge Doerfler

Motion: To authorize transfer of the following from Veterans Services to Auction:

1 Minolta copier tag #A106751

Vote: 5 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUSDATE: 08-09-02

THE FOLLOWING FIXED ASSET IS TO BE: (CIRCLE ONE)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
<u>1</u>	<u>COPIER-MINOLTA EP4230</u>	<u>ASSET#4255</u>	<u>TAG#A106751</u>

* COPIER HAS BROKEN PARTS THAT ARE NO LONGER AVAILABLE.
CAN'T BE REPAIRED.

FROM (Transferor): 405 - VETERAN SERVICESTO (Transferee): MAINTENANCE (FOR AUCTION)

The Transferor requests that this fixed asset be removed from the inventory for his/her Office and placed in the inventory for the Transferee's office as of the date shown above.



Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

approved 8-27-02
 John C. Doerfler

AGENDA ITEM 19Consider transferring the following from ITS to Auditor:

1 Dell 17" Monitor serial #MY04D02547603243D4TW

Moved: **Commissioner Hays**Seconded: **Judge Doerfler**

Motion: To authorize the transfer of the following from ITS to Auditor:

1 Dell 17" Monitor serial #MY04D02547603243D4TW

Vote: 5 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE 8/22/02

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial#
	Dell 17" Monitor		MY04D02547603243D4TW

FROM (Transferor): ITSTO (Transferee): Auditor - Payroll

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]
Transferor Elected Official/Department Head

Transferee Elected Official/Department Head

approved 8-27-02
John A. Doerfler