

**AGENDA ITEM 18**Consider transferring the following from Veterans Services to Auction:

1 Minolta copier tag #A106751

Moved: Commissioner Hays

Seconded: Judge Doerfler

Motion: To authorize transfer of the following from Veterans Services to Auction:

1 Minolta copier tag #A106751

Vote: 5 - 0

&lt; Attachment &gt;

**CHANGE OF FIXED ASSET STATUS**DATE: 08-09-02

THE FOLLOWING FIXED ASSET IS TO BE: (CIRCLE ONE)

TRANSFERRED

SOLD

DISPOSED

**FIXED ASSET**

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
<u>1</u>	<u>COPIER-MINOLTA EP4230</u>	<u>ASSET#4255</u>	<u>TAG#A106751</u>

\* COPIER HAS BROKEN PARTS THAT ARE NO LONGER AVAILABLE.  
CAN'T BE REPAIRED.

FROM (Transferor): 405 - VETERAN SERVICESTO (Transferee): MAINTENANCE (FOR AUCTION)

The Transferor requests that this fixed asset be removed from the inventory for his/her Office and placed in the inventory for the Transferee's office as of the date shown above.

  
 Transferor - Elected Official/Department Head

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 Transferee - Elected Official/Department Head

approved 8-27-02  
