

**AGENDA ITEM 28**

Consider approving transfer of Environmental Officer slot from URS to Constable, Pct. #3. (Transfer of slot only.)

Moved: **Commissioner Hays**

Seconded: **Commissioner Limmer**

Motion: To approve the transfer of the Environmental Officer slot from URS to Constable Precinct 3.

Vote: **5 - 0**

< Attachment >

**OFFICE OF CONSTABLE  
BOBBY GUTIERREZ**



**WILLIAMSON COUNTY  
PRECINCT THREE  
STATE OF TEXAS**

August 9, 2002

**312 MAIN STREET  
GEORGETOWN, TEXAS 78626  
OFFICE (512) 943-1434  
FAX (512) 943-1440**

The Hon. Williamson County Commissioner's Court

Dear Gentlemen:

Commissioner Frankie Limmer and I spoke about the need to legally commission Ronny Manning as the Environmental Enforcement Officer. After some discussion about the issues and needs pertaining to the existing services provided by the Environmental Officer, I agreed to consider transferring that area of responsibility to the Pct.3 Constable's Office.

On August 8, 2002, I met with Ronny Manning and Greg Bergeron to better understand the issues associated with that position. We agreed that transferring the Environmental Officer responsibilities to the Pct.3 Constable's would best serve all of Williamson County.


To best serve the needs of Williamson County, I propose the following:

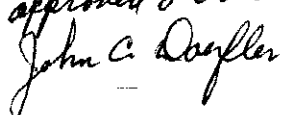
1. The Environmental Enforcement Officer position, presently occupied by Ronny Manning, to be commissioned as a Precinct 3 Deputy Constable as soon as possible. This action will correct the disruption to the current environmental offense enforcement efforts.
2. Deputy Manning will be supervised by the Pct.3 Constable's Office, with all the authority, duties, responsibilities and law enforcement standards afforded to all Pct.3 commissioned personnel
3. Deputy Manning primary and foremost responsibilities will be to respond to complaints, investigations and complete enforcement of all issues and offenses related to Environmental cases county wide. His other duties, responsibilities and authority will be the same as any other Pct.3 Deputy Constable
4. For the remainder of this fiscal year, Deputy Manning will continue to be funded from the budget areas entirely the same. In short, the only difference will be that he becomes a Deputy Constable, and reports to the Pct.3 Constable, but will continue to be funded as is currently approved.
5. Next fiscal year, all funding and equipment associated with the Environmental Officer position will be transferred to the Pct.3 Constable Office. From that point forward, the Pct.3 Constable's Office assumes complete responsibility.
6. The Commissioner's Court strongly considers my FY 2002-2003 budget request for a Civil Deputy/Supervisor position. I am concerned that by adding another position to the office, with totally different responsibilities, will exacerbate my current demand to properly supervise staff and fulfill my requirements to civil law.
7. Attached please find a spreadsheet of budget commodities the Pct.3 Constable's Office, I believe I will need to support the Environmental Officer enforcement responsibilities for FY 2002-2003. My request may be conservative as this area of responsibility is new for me to support.

I respectfully request your consideration and approval on addressing the roles and responsibilities of the Environmental Enforcement Officer for Williamson County.

Please contact me if you need additional information on this matter.

Respectfully submitted,

  
Bobby Gutierrez, Constable Pct.3

*approved 8-20-02*  


ENVIRONMENTAL OFFICER

CONSTABLE PCT.3  
POSITION NEEDS  
BUDGET SUPPLEMENT  
FY 2002-2003

REQUIREMENTS		
	EXISTING SALARY & BENEFITS	
	EXISTING VEHICLE	
	ALL ASSIGNED OFFICE EQUIPMENT	
	ALL ASSIGNED INVESTIGATIVE EQUIP.	
	ASSIGNED MOBILE & PORTABLE RADIOS	
	ALL EQUIPMENT AND FUNDING ASSOCIATED WITH NEXT FISCAL YEAR GRANTS	
LINE ITEM	DESCRIPTION	AMOUNT
3002	VEHICLE EQUIPMENT	\$2,000.00
3003	RADIO EQUIPMENT <\$5000	
3004	AMMUNITION	\$300.00
3005	OFFICE FURNITURE <\$5000	\$1,000.00
3006	OFFICE EQUIPMENT <\$5000	
3008	LAW ENFORCEMENT EQUIPMENT	\$1,500.00
3010	COMPUTER EQUIPMENT <\$5000	
3100	OFFICE SUPPLIES	\$600.00
3301	GASOLINE, OIL	\$2,500.00
3311	UNIFORMS	\$1,500.00
3321	FILM, FILM PROCESSING	\$500.00
3900	MEMBERSHIP DUES	\$50.00
3901	PUBLICATIONS	
4209	CELLULAR PHONE/PAGER	\$600.00
4210	INTERNET/EMAIL SERVICES	\$300.00
4211	TELEPHONE	\$300.00
4212	POSTAGE	\$225.00
4213	WEB PAGE SETUP & MAINT.	
4232	TRAINING, CONF., SEMINARS	\$800.00
4310	ADVERTISING & LEGAL NOTICES	
4350	PRINTED FORMS/BOOKS/BINDERS	\$200.00
4410	BOND PREMIUMS	\$125.00
4414	VEHICLE INSURANCE	
4415	VEHICLE INSURANCE DEDUCT.	
4541	VEHICLE REPAIRS & MAINT.	\$2,000.00
4544	REPAIRS TO OFFICE EQUIPMENT	
4548	RADIO REPAIRS & MAINTENANCE	
4621	COPIER RENTAL & SUPPLIES	
4999	MISCELLANEOUS	\$500.00
5700	VEHICLE	
5730	RADIO EQUIPMENT >\$5000	
5740	COMPUTER EQUIPMENT >\$5000	
5750	OFFICE FURNITURE >\$5000	
5751	OFFICE EQUIPMENT >\$5000	

**AGENDA ITEM 29**

Consider authorizing advertising and setting date to receive bids for Sheriff's Office contract towing for the Southeast Area 1.

Moved: **Commissioner Hays**

Seconded: **Judge Doerfler**

Motion: To authorize advertising and to set the date to receive bids for the Sheriff's Office contract towing for the Southeast Area 1 for September 12, 2002 at 2:00 p.m. in the Commissioners' Courtroom.

Vote: **5 - 0**

**AGENDA ITEM 30**

Discuss and take appropriate action on bids received for the Ambulance - Class 1 for EMS.

Bids were received from the following:

*San Antonio Ambulance Sales, Inc., San Antonio, Texas*

Moved: **Commissioner Limmer**

Seconded: **Commissioner Hays**

Motion: To award the bid for an Ambulance – Class 1 for EMS to San Antonio Ambulance Sales, Inc., in the amount of \$92,471.

Vote: **5 - 0**

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