

AGENDA ITEM 21

Consider approval of Addendum #9 - Additional Services for Cedar Breaks.

Moved: **Commissioner Boatright**

Seconded: **Judge Doerfler**

Motion: To approve Addendum #9 for PBS&J, as needed, not to exceed \$105,690 for additional services for Cedar Breaks.

Vote: 4 - 0

< Attachment >

Scope of Services

Exhibit B

Cedar Breaks Road Addendum #9

Construction Phase Services

Project Number: WC 1055

Williamson County

PROJECT DESCRIPTION: Grading, Structures, Base & Surfacing

Project Classification: New Location

EXHIBIT B

Services to be provided by the Engineer

This addendum covers work required for completing construction phase services. These services do not include "Construction Inspection" or "Construction Observation". The "Construction Observer" for the project, John Roberts, P.E. of Kellogg, Brown & Root, contracted by the County will be the main point of contact.

Task 9: Construction Phase Services

- A. Respond to Requests for Information (RFI's) from Contractor (Assume 10)
 - 1. Discuss RFI with Construction Inspector
 - 2. Develop written response and supporting documentation (i.e. copies of redlined plan sheets, design calculations, etc.) and submit to Construction Inspector for processing
- B. Change Orders (Assume 5)
 - 1. Site visits with Construction Inspector and/or Contractor (5)
 - 2. Revisions to plan sheets (assume 4 sheets per change order+beam revisions (30 sheets))
 - 3. Follow up meetings with Construction Inspector and/or Contractor (5)
 - 4. Shop Drawing Reviews (Assume 10)
- C. Utility pothole survey (Assume 20 potholes)
 - 1. Surveyor will tie horizontal and vertical locations of potholes provided by utility companies into the existing D.B. Wood survey
 - 2. Roadway design team input pothole survey information into plan & profile sheets and design cross sections
- D. ROW Staking (North of North Fork San Gabriel to FM 2338)
 - 1. Set 48" Lathes at 100-foot intervals along left and right ROW line within above stated limits
 - 2. Note: This covers setting the Lathes once prior to the start of construction for purpose of constructing fence lines. Any restaking of the ROW during construction will be considered additional work.

*approved 8-6-02
John C. Doerfler*

**ADDENDUM NO. 9
TO ORIGINAL CEDAR BREAKS CONTRACT
ATTACHMENT B-9
COMPENSATION SUMMARY
Cedar Breaks Road
From Middle Fork San Gabriel to FM 2338**

LABOR

Classification	Hours	Rate	Labor
Principal	0	\$150.00	\$0.00
Project Manager	131	\$150.00	\$19,650.00
Senior Engineer	263	\$140.00	\$36,820.00
Design Engineer	28	\$95.00	\$2,660.00
Design EIT	8	\$80.00	\$640.00
RPLS	8	\$95.00	\$760.00
3 Person Survey Crew	64	\$125.00	\$8,000.00
Survey Tech	32	\$75.00	\$2,400.00
CADD Technician	392	\$85.00	\$33,320.00
Clerical	24	\$60.00	\$1,440.00
Total Labor	950		\$105,690.00

PBS&J Expenses \$1,507.50

APPENDIX NO. 9
TO ORIGINAL CEDAR BREAKS CONTRACT
ATTACHMENT B-9
MAN-HOURS
From Middle Fork San Gabriel to FM 1338

	Sub Sheets	Revised Sheets	MANAGEMENT		ENGINEERING			SURVEYING			SUPPORT		Total Hours	Man/ Sheet	Rate Labor Amount
			Principal	Project Manager	Senior Engineer	Design Engineer	EIT	RTLS	Field Crew	Survey Tech	CAD/C Technician	Clerical			
Construction Phase Services															
A. Report to Rectifiers for Information (RTI) from Contractor (Assume 10)															
B. Change Orders (Assume 5)															
1. Site visit with Construction Inspector and/or Contractor (5)				11	13								43		\$5,451.00
2. Revisions to plan sheets (see sheet per change order) (Assume 10 sheets)		30		30	200								260	12	\$65,940.00
3. Follow up meetings with Construction Inspector and/or Contractor (5)				24	16								64		\$7,848.00
C. Shop drawings (Assume 20)				4	20								49		\$5,712.00
D. Utility Estimate Services (Assume 20)													0		\$0.00
1. The horizontal and vertical location of pipelines provided by utility companies					4				24	8			32		\$3,600.00
2. Updating plan & profiles and cross sections with pipeline information									40	24			64		\$7,200.00
E. ROW Staking (North of North Fork San Gabriel to FM 1338)	0	50	0	138	263	28	0	0	64	32	192	24	550		\$65,400.00
TOTAL PROJECT	0	50	0	131	263	28	0	0	64	32	192	24	950		\$115,690.00

RECORDERS MEMORANDUM
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clearly legible for satisfactory recordation.

**ADDENDUM NO. 9
TO ORIGINAL CEDAR BREAKS CONTRACT
ATTACHMENT B-9
PBS&J EXPENSES
Cedar Breaks Road
From Middle Fork San Gabriel to FM 2338**

Direct Cost	Unit	Quantity	Unit Price	Total
CD-ROM	Each	5	\$35.00	\$175.00
11 x 17 Mylar	Each	50	\$7.00	\$350.00
11 x 17 paper	Each	500	\$0.50	\$250.00
Overnight express deliveries	Each	10	\$15.00	\$150.00
Hot shot deliveries (2 hour service)	Each	5	\$17.50	\$87.50
Mileage (20 trips @ 75 miles round trip)	Mile	1,500	\$0.33	\$495.00
Total				\$1,507.50

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From Middle Fork San Gabriel to FM 2338**

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Total Labor	950		\$105,690.00
PBS&J Expenses			\$1,507.50

ADDENDUM NO. 9
TO ORIGINAL CEDAR BREAKS CONTRACT
ATTACHMENT B-9
MAN-HOURS
Cedar Breaks Road
From Middle Fork San Gabriel to FM 1138

Description of Work	Set Sheet	Number Sheet	MANAGEMENT		ENGINEERING			SURVEYING			SURVEYING			SUPPORT		Total Hours	Hourly Rate	New Labor Amount
			Project Manager	Engineer	Designer	Checker	Field Clerk	Surveyor	Field Clerk	Surveyor	Field Clerk	Surveyor	Field Clerk	Surveyor	Field Clerk			
Construction Phase Services - A. Prepare to Receive the Information (RTI) from Contractor (Assume B)																		
B. Design Office (Assume 1)																		
1. Site visit with Contractor to inspect and verify conditions (30 min)			1	15														
2. Review to plan sheet (Assume 4 sheets per sheet) (30 min)			50	250														
3. Follow up meeting with Contractor to inspect and verify conditions (15 min)			24	120														
C. Shop Drawing Review & Processing (Assume 10)			4	20														
D. Utility Profile Survey (Assume 20)																		
1. Two horizontal and vertical location of profiles provided by utility companies				4														
2. Update plan & profile and cross section with profile information																		
E. ROW Station (North of North Fork San Gabriel to FM 1138)																		
	0	50	0	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240
TOTAL PROJECT	0	50	0	134	240	240	240	240	240	240	240	240	240	240	240	240	240	240

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Mileage (20 trips @ 75 miles round trip)	Mile	1,500	\$0.33	\$495.00
Total				\$1,507.50



MEMORANDUM
Williamson County Sheriff's Office
Administration

TO: John Doerfler, Judge
FROM: Sheriff Maspero
DATE: June 3, 2002
SUBJECT: Justification for 1 immediate Construction Security Officer

Attached is a request for an immediate (Construction Security Officer for the Corrections Bureau.)

Currently there is no officer of any type for construction work currently being done in and around secured areas. This allows an unsafe condition to remain undetected with all subcontractors and inmates. These officers would greatly help maintain the security and safety of officers, inmates, visitors and the public. Failure to do so only puts the county at risk.

one officer approved 8-6-02
John C. Doerfler

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MEMORANDUM
Williamson County Sheriff's Office
Corrections Bureau

REQUEST:
1 Safety /Security Officer

The Williamson County Sheriff's Office is requesting 1 addition to form a Safety and Security Team (**see Exhibit A for job description**). This officer would be assigned to the Corrections Bureau/Support Division. As construction has proceeded on the new jail facility, a need has arisen for officers to escort and supervise subcontractors who will be performing their duties in the current jail. This will ensure that there is limited contact between subcontractors and inmates and accountability of equipment brought into the facility.

CONCERN

There is a large probability of contraband being introduced into the jail facility.

- Due to the number of subcontractors who will be working in the current jail facility, the probability of tools being misplaced or items given to inmates is great. Current staffing does not allow for officers being assigned to escort the subcontractors.
- The team will focus on ensuring the safety of the subcontractors, staff, and inmates. The team will ensure that subcontractors will abide by all rules as set forth by the Williamson County Security Requirements (**see Exhibit B**).
- There is a high probability that subcontractors working in the existing facility will know or be related to an individual incarcerated. Without the staff to supervise the subcontractors, we cannot ensure that there is no contact or misconduct between subcontractors and inmates.

PROPOSAL

The Office needs the addition of a officer to form a Safety and Security Team. This will allow to the constant supervision and escort of subcontractors while they are performing their duties. At the completion of construction of the new jail facility, the team would be dissolved and the officers would be reassigned to shift positions to meet the required staffing.

CONCLUSION:

The enormous amount of work and subcontractors required to complete the new jail facility requires additional staff to monitor and escort the subcontractors. This officer would work flexible hours as needed to ensure safety and compliance of rules.

SAFETY & SECURITY TEAM CORRECTIONS

May 2002

Job Title: Safety & Security Officer

Current Position Group/Step and Salary: 18/2

Proposed Position Salary: \$26,776.92

Department: Corrections Bureau

FLSA: NE

GENERAL DESCRIPTION:

Responsible for the safety and security of the facility and for the safety and security of Subcontractors

ORGANIZATIONAL RELATIONSHIPS:

- Reports To: Support Sergeant
- Directs: N/A
- Other: Has frequent contact with county employees, other law enforcement agencies, inmates and the general public.

EXAMPLES OF TASKS:

Essential Duties:

- Ensures all Subcontractors and Management Personnel receive identification badges
- Ensures there is a inventory of all tools carried in and out of the jail
- Ensures sure all missing tools are reported immediately to their supervisor
- Ensures No Alcohol, Prescription Drugs or Tobacco products are taken into the facility
- Ensures no person takes or gives any item to an inmate
- Ensures no verbal interaction takes place between subcontractors and inmates
- Ensures Security Cameras are functioning
- If the subcontractor has a family member arrested or incarcerated in the facility they make sure to notify the officer and Support Sergeant
- Ensures the work is done between the hours of 8am – 5pm

MINIMUM REQUIREMENTS:

- High School graduate or GED
 - County Corrections Officer Certification from TCLEOSE
-

- Must be 21 years of age
- One year experience with the Department as a Corrections Officer

KNOWLEDGE, SKILLS, AND ABILITIES:

- Texas Commission on Jail Standards, Texas Transportation Code
- Department rules of conduct, procedures and county policies

PHYSICAL REQUIREMENTS/ENVIRONMENT FACTORS:

- Works in inclement weather, including extreme heat or cold
- Works various schedules, including weekends and holidays as needed
- Must be able to handle extreme stress in crisis situations
- Constant standing, handling, use of vision, depth perception and hearing
- Frequent reaching, forceful gripping, use of fine dexterity
- Occasional sitting, walking, running, climbing, kneeling, crouching, bending, squatting, lifting, carrying, pushing, pulling and talking
- Job may involve danger due to contact with criminals and other persons with illnesses

LICENSES:

- Must be a Commissioned Corrections Officer Certification form TCLEOSE
 - Must possess a valid Texas Class C Driver's license
-

AGENDA ITEM 22

Discuss and take appropriate action on jail/courthouse annex expansion.

Ed Lee reported that the contractor on the project has made up some of the time on the project that was lost because of rain. He also stated that some of the materials for the project are being stored off-site, and that he has verified that the materials are at the off-site location and that they are insured. He said that Landmark has been slow in providing verification of prior payments to subcontractors.

AGENDA ITEM 23

Discuss and take appropriate action on road bond program.

Mike Weaver provided the court with copies of a road bond cash flow spreadsheet and a draft of a proposed interlocal agreement between Williamson and Travis Counties regarding the forming of a Regional Mobility Authority.

< Attachment >