

AGENDA ITEM 30

Discuss and take appropriate action on The County Best Practices Awards ceremony.

Judge Doerfler announced that County Clerk Nancy Rister will be receiving a County Best Practices Award from the Texas Association of Counties. He noted that she has also been appointed to the County and District Clerk's Association Legislative Committee.

Nancy Rister, County Clerk, discussed her submission for the County Best Practices Award. She won the award for research done to create an accurate liquor map and getting it created in a digitized format for use on the County web site. She will receive the award at the Senate Chamber on Thursday, August 15 from 7:00 to 9:00 p.m.

AGENDA ITEM 31

Consider drawing members for the Grievance Committee.

No action was taken on this agenda item, as all places on the committee are currently filled.

AGENDA ITEM 32

Consider approving amendment to current microfilming contract for County Clerk with Texas State Library & Archives Commission.

Moved: **Commissioner Boatright**

Seconded: **Judge Doerfler**

Motion: To approve an amendment to the current microfilming contract for the County Clerk with the Texas State Library & Archives Commission.

Vote: 4 - 0

AGENDA ITEM 33

Consider approving surveying of 14.62 acres out of the East Williamson County Park tract for the indoor grant.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Limmer**

Motion: To approve surveying of 14.62 acres out of the East Williamson County Park tract for the indoor grant.

Vote: 4 - 0

AGENDA ITEM 34

Consider approving site development permit for Twin Lakes Park - Trail Head parking & YMCA site improvements.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Limmer**

Motion: To approve a site development permit for Twin Lakes Park – Trail Head parking and YMCA site improvements.

Vote: 4 - 0

< Attachment >

CHECK REQUEST FORM

DATE:

4/25

PAYEE:

(complete name & address)

City of Cedar Park
600 N. Bell Blvd.

PAYMENT DESCRIPTION:

(description of expense ie: training)

Site Development Permit
Application

ACCOUNT TO BE CHARGED:

01.0705.0799.004100

RECEIVED

AMOUNT:

\$ 4,911.77

JUL - 2 2002

DATE CHECK TO BE ISSUED:

(2 weeks notice required)

ASAP

AUDITORS OFFICE
Williamson County, Texasapproved 7-02-02
John C. Douglas

HOLD CHECK

(yes/no)

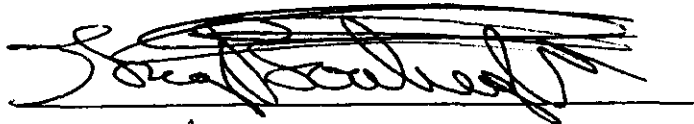
FOR WHOM:

NICKEY LAWRENCE

MAIL CHECK

(yes/no)

APPROVAL SIGNATURE:

approved 7-16-02
John C. DouglasREGISTRATION FORMS OR OTHER RELEVANT DOCUMENTATION IS
REQUIRED.

Site Development Permit Application Checklist

(For projects that are not single family or duplex and require site improvements)

Please note that the checklist is required to be filled out by the applicant or designated agent. Place a check mark on the line in front of the number if you have complied with that item. If the checklist item is not applicable to your application, indicate such. This checklist is provided only as a guide. All site plan requirements cannot be reflected on this checklist. If the applicant has any questions regarding site plan regulations, the applicant should consult the source law or contact City staff. City ordinances can be obtained from the City of Cedar Park and on line at www.ci.cedar-park.tx.us. We recommend that the applicant request a pre-development meeting prior to submission of a commercial building permit application that includes a site plan. Contact Cheri Sine, Administrative Assistant, Planning Dept. (258-4121 ext 4570)

Site Plan: TWIN LAKES PARK - TRAIL HEAD PARKING & YMCA SITE
(Name of Project) IMPROVEMENTS

REQUIRED ITEMS FOR SUBMITTAL PACKAGE:

The following items are required to be included with the Site Plan for the Commercial Building Permit Application to be considered complete. Incomplete applications cannot be accepted for review. Please call to schedule an appointment with Shira Culver, Planning Technician, Planning Dept. (512) 258-4121 ext. 6475 to submit an application:

(NOTE: 7 sets rolled; 1 set collated and folded)

1. 8 copies of the application and checklist form completed and signed.
2. 8 copies of site plan (the plan should be clearly labeled as Site Plan).
3. 8 copies of drainage plan. (If drainage study is included, provide 2 copies)
4. 8 copies of erosion & sediment control plan.
5. 8 copies of utility schematic plan.
6. 8 copies of grading plan.
7. 8 copies of landscape plan (the plan should be clearly labeled as Landscape Plan).
8. 8 copies of tree preservation plan (the plan should be clearly labeled as Tree Preservation Plan).
9. Provide a proof of submittal form that indicates the plans have been submitted to the Texas Department of Licensing and Regulation (TDLR) for review for compliance with the Architectural Barriers Act. (TDLR contact: Rick Baudoin 512-475-2087)
10. A check for fees made out to the City of Cedar Park.

Fee Calculation:

\$200 Professional Recovery Fee

400 \$200 per Phase (not including First Phase)

Review fee: 355,885 total impervious cover (sq ft) (Phase 1, 2 & 3)

\$2,000 \$0.04 per sq ft for the impervious cover from 0-50,000 sq ft, plus

\$1,000 \$0.02 per sq ft for the impervious cover from 50,000-100,000 sq ft, plus

\$1,000 \$0.01 per sq ft for the impervious cover from 100,000 - 200,000 sq ft, plus

4311.77 \$311.77 \$0.002 per sq ft for the impervious cover over 200,000.

4911.77

Total Fee

Example: For a project with 750,000 sq ft of impervious cover the review fee would be calculated as follows: $(50,000 \times \$0.04) + (50,000 \times \$0.02) + (100,000 \times \$0.01) + (550,000 \times \$0.0002) =$

$\$2,000 + \$1,000 + \$1,000 + \$1,100 = \$5,100.$

$\$5,100$ (review fee) + $\$200$ (professional recovery fee) = $\$5,300$ (total fee).

(THE FOLLOWING LINE IS FOR CITY USE ONLY)

ACCEPTED BY:

John C. Daeffler

(Date)

7-16-02

RECORDERS MEMORANDUM

All or parts of the text on this page was not clearly legible for satisfactory recordation.



**Baker-Aicklen
& Associates, Inc.**
Engineers/Surveyors

FAX TRANSMITTAL

FIRM: Williamson Co. From: (512) 260-3701 - fax
ATTN: NICKEY DATE: 6/25/02
Fax No.: 260-4284 TIME: _____
FROM: JOHN MORREY

Original to be mailed? Yes _____ No X

SUBJECT: TRAIL HEAD PARKING & No. Pages w/Cover: 2
YMCA

Message:

Here is a copy of the fee calculation.
Total is 496.77.

Thank you
John

cc: Firm: _____ Attn: _____
Firm: _____ Attn: _____
Firm: _____ Attn: _____
Firm: _____ Attn: _____

AGENDA ITEM 35

Discuss and take appropriate action concerning the park advisory committee.

Commissioner Boatright gave an overview of the budget considerations for maintenance and operation of the Williamson County Regional Park. He stated that the budget included five employees: a maintenance supervisor, who would be required to have 10 years experience in turf management, be a licensed irrigation specialist and have a pesticide license; three maintenance employees under his supervision; and a scheduling and operations manager for the park.

The soccer association has agreed to pay an annual fee for use of the park. The committee had also discussed the possibility of charging an annual parking/use fee, and a charge for parking/use of the facility for users without a permit during tournaments.

Several area parks directors are going to put a budget together to project revenue from annual fees, concessions, and tournaments. Commissioner Boatright would like to meet 40% of the budget with revenues from these items.

Commissioner Boatright asked for feedback from the court on the proposed budget considerations. He said that Randy Morrow with the City of Georgetown suggested a software package that tracks scheduling and revenues for parks. The cost of the software is approximately \$60,000.

Commissioner Boatright said that there would be two public/private agreements for the park, one for concessions and one for operation of the tennis center.

The next committee meeting is scheduled for August 5, 2002 at 7:00 p.m. at the Central Maintenance Facility in Georgetown.

Commissioner Heiligenstein stated that he does not like the idea of charging a parking fee for use of the parks and trails. He said that none of the local city parks charge a fee for parking, and he sees this as different from state park use.

No action was taken on this agenda item.

AGENDA ITEM 36

Consider authorizing advertising and setting date to receive County annual bids.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Limmer**

Motion: To authorize advertising and to set the date to receive County annual bids for August 14, 2002 at 2:00 p.m. in the Commissioners' Courtroom.

Vote: **4 - 0**

< Attachment >