

AGENDA ITEM 10

Consider authorizing the transfer of the following assets from the Magistrate's Office to ITS:

- 1 Monitor model CPD-GF100 Serial #7012553,
- 1 Gateway model P3000 Serial # 0008406308,
- 1 Gateway model 2000 Keyboard Serial #50440010.

Moved: **Commissioner Hays**

Seconded: **Commissioner Limmer**

Motion: To authorize the transfer of the following assets from the Magistrate's Office to ITS:

- 1 Monitor model CPD-GF100 Serial #7012553,
- 1 Gateway model P3000 Serial # 0008406308,
- 1 Gateway model 2000 Keyboard Serial #50440010.

Vote: 3 - 0. **Commissioner Boatright and Commissioner Heiligenstein were absent from the dais.**

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE 4-8-02

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial#
1	MONITOR	CPD-GF100	7012553
1	Gateway	P3000	0008406308
1	Gateway	2000 Keyboard	50440010

FROM (Transferor): MAGISTRATE OFFICE

TO (Transferee): WILLIAMSON COUNTY ITS

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]
Transferor Elected Official/Department Head

Otis Campbell IT
Transferee Elected Official/Department Head

approved 4-23-02
John C. Daehler