

AGENDA ITEM 21

Consider awarding bid for plumbing services to Fox Services.

Bids were received from the following:

Fox Service Company, Austin, Texas

Roto-Rooter Service Company, Austin, Texas

Wattinger Service Company, Inc., Austin, Texas

Moved: **Commissioner Boatright**

Seconded: **Commissioner Heiligenstein**

Motion: To award the bid for plumbing services to Fox Service Company.

Vote: 3 – 0. **Commissioner Hays was absent from the dais.**

< Attachment >

**NOTICE TO THE PUBLIC
WILLIAMSON COUNTY COMMISSIONER'S COURT
DECEMBER 10, 2002**

21. Consider awarding bid for plumbing services to Fox Services.

	HOURS	FOX SERVICE CO.	WATTINGER SERVICE CO.	ROTO-ROOTER
		HOURLY RATE	HOURLY RATE	HOURLY RATE
Master Plumber	Regular Hours	\$56.00	\$68.00	\$85.00
	After Hours	\$95.00	\$102.00	\$95.00
	Weekends	\$95.00	\$102.00	\$95.00
	Holidays	\$120.00	\$136.00	\$95.00
Journeyman Plumber	Regular Hours	\$56.00	\$65.00	\$75.00
	After Hours	\$95.00	\$97.50	\$85.00
	Weekends	\$95.00	\$97.50	\$85.00
	Holidays	\$95.00	\$130.00	\$85.00
Helper	Regular Hours	\$36.00	\$53.00	\$60.00
	After Hours	\$60.00	\$79.50	\$70.00
	Weekends	\$60.00	\$79.50	\$70.00
	Holidays	\$60.00	\$106.00	\$70.00
Heavy Equipment **	Discount Percentage (%)	15 %	Cost Plus 25 %	15 %
Parts ***	Discount Percentage (%)	15 %	Cost Plus 25 %	15 %

****Heavy Equipment** - Discount-from-regular rate

*****Parts** - Discount-from-List

**WILLIAMSON COUNTY
PURCHASING DEPARTMENT**

COPY**BID INSTRUCTIONS/REQUIREMENTS**

Bids must be received in the Williamson County Auditor's Office prior to **2:00 PM on Wednesday, December 4, 2002**. At which time the Bids will be opened in the Williamson County Auditor's Office on the 3rd floor of the County Courthouse. Bids received after that time will not be opened and will be considered void and unacceptable. As to each item bid, the Court may either reject all bids or award a contract to the lowest and best bid.

SEALED BIDS may be hand-delivered to:
Williamson County Auditor's Office
Attn: Ginny Atkinson - Purchasing
Third (3rd) floor - Suite 303
Williamson County Courthouse (on the square)
710 Main Street, Georgetown, Texas

OR

SEALED BIDS may be mailed to:
Williamson County Auditor's Office
Attn: Ginny Atkinson - Purchasing
710 Main St. - Suite 303
Georgetown, Texas 78626

FACSIMILE AND ELECTRONIC MAIL TRANSMITTALS WILL BE ACCEPTED.

- ❖ PLEASE GO TO THE COUNTY PROCUREMENT WEB SITE FOR INSTRUCTIONS ON SUBMITTING A FACSIMILE OR ELECTRONIC MAIL BID. FAILURE TO FOLLOW THESE INSTRUCTIONS MAY CAUSE YOUR BID TO BE REJECTED.

<http://www.williamson-county.org/Procurement/info.html#EBids>

BIDS SUBMITTED BY FACSIMILE OR ELECTRONIC MAIL ARE NOT REQUIRED TO BE SUBMITTED IN TRIPLICATE OR A SEALED ENVELOPE.

ALL BIDS MUST BE SUBMITTED ON THE FORMS PROVIDED IN THIS BID DOCUMENT.

ALL INFORMATION REQUIRED BY THE BID FORM MUST BE FURNISHED OR THE BID MAY BE DEEMED NON RESPONSIVE. WHERE THERE IS AN ERROR IN THE EXTENSION OF PRICE, THE UNIT PRICE SHALL GOVERN.

ALL BIDS MUST BE SUBMITTED IN TRIPLICATE (1 ORIGINAL COMPLETE BID SET & 2 COPIES - BID SETS MUST BE MARKED ORIGINAL OR COPY). A BID SET CONSISTS OF COUNTY BID FORM, BID SPECIFICATIONS, BID SHEETS, & ANY OTHER DOCUMENTATION REQUIRED BY THE BID.

ALL BIDS MUST BE RETURNED IN A SEALED ENVELOPE, MARKED WITH THE BID NAME, BID NUMBER, AND BID OPENING DATE & TIME. IF AN OVERNIGHT DELIVERY SERVICE IS GOING TO DELIVER THE BID THE BID NAME, BID NUMBER, AND BID OPENING DATE & TIME MUST ALSO APPEAR ON THE OUTSIDE OF THE DELIVERY SERVICE ENVELOPE.

1. It is the intent of the Commissioners' Court to award contracts separately for each item, for each department, and for each distinct geographical area served by a department. However, any bidder who wishes to restrict his bid to particular departments or areas must expressly do so. For purposes of this notice, each Commissioner or Justice Precinct is a separate department.
 - (1) Unless the bid received expressly states that the bidder will accept only the award of all items proposed, each item in the bid will be considered separately and will be rejected or awarded on a low item basis.
 - (2) Unless the bid expressly states that the bidder will accept only an award for the entire county government, contracts will be awarded separately for the requirements of each county department to the bidder who is lowest and best for that individual department.
 - (3) Similarly, unless the notice or bid expressly states otherwise, bids will be considered separately for each distinct geographic area served by each department and will be awarded to the lowest and best bidder who can provide service to the department in that particular area. The definition of these geographic areas, unless expressly stated in this notice or the bid, shall be at the discretion of Commissioners' Court at the time a bid is awarded.
2. No more than one bid will be awarded for any item for a single department and area. All bids may be rejected for some items, departments or areas, even though awards are made for others. The convenience of having a single source for similar items will be taken into consideration together with price in determining the lowest and best bid.
3. All of the items listed are to be Free On Board to final destination (FOB DESTINATION) with all transportation charges if applicable to be included in the price, unless otherwise specified in the invitation for bid. The title and risk of loss of the goods shall not pass to the County until receipt and acceptance takes place at the FOB point.
4. All of the items listed are to be on a "per unit" basis, stating a firm price per unit or unit quantity of each item. This price must be good from the date of Bid opening for a fixed period of time. Unless the Bid expressly states otherwise, this period shall be until the end of the current fiscal year on September 30, 2003. Bids which do not state a fixed price, or which are subject to change without notice, will not be considered. The Court may award a contract for the period implied or expressly stated in the lowest and best bid, but for no longer than the current fiscal year.
5. At the end of the current fiscal year, the Commissioners Court reserves the right to extend this contract, by mutual agreement of both parties, as it deems to be in the best interest of the county. This extension will be in twelve (12) month increments for up to an additional twenty four (24) months, with the terms and conditions remaining the same; and with a price escalation at renewal time each year of no more than the consumer price index for that year. The total period of this contract, including all extensions will not exceed a maximum combined period of thirty-six (36) months. The extension of this contract is contingent on the appropriation of necessary funds by Commissioners Court for the fiscal year in question. Upon the failure of Commissioners Court to so appropriate in any year, the Contractor may elect to terminate this agreement, with no additional liability to the County. The County and the Contractor agree that termination shall be the Contractors sole remedy under this circumstance.
6. The estimated quantity of each item listed in the notice is only an estimate -- the actual quantity to be purchased may be more or less. The County is not obligated to purchase any minimum amount, and the County may purchase any reasonable amount greater than the estimate for the same unit price. Any limit on quantities available must be stated expressly in the bid.

7. It is understood that the Commissioners Court of Williamson County, Texas, reserves the right to accept or reject any and/or all bids for any or all materials and/or services covered in this bid request, and to waive informalities or defects in the bid or to accept such bid it shall deem to be in the best interest of Williamson County.
8. Awards should be made approximately thirty (30) days after the bid opening date. To obtain results, or if you have any questions, please contact Ginny Atkinson at (512) 943-1554 or by e-mail at gatkinson@williamson-county.org.
9. Funding: Funds for payment have been provided through the Williamson County budget approved by Commissioners Court for the October 1, 2002/September 30, 2003 fiscal year.
10. Late BID: Bids received after submission deadline will not be opened and will be considered VOID AND UNACCEPTABLE. Williamson County is not responsible for lateness of mail, carrier service, etc.
11. Altering BID: Bids cannot be altered or amended after submission deadline.
12. Sales Tax: Williamson County is by statute, exempt from the State Sales Tax and Federal Excise Tax.
13. Contract: This Bid, when properly accepted by Williamson County, shall constitute a contract equally binding between the successful bidder and Williamson County. No different or additional terms will become part of this contract.
14. Changes: No oral statement of any person shall modify or otherwise change, or affect the terms, conditions, plans and/or specifications stated in the various bid Packages and or bid Instructions/Requirements.
15. Delivery Times and Locations: The commodity and/or service covered by this bid shall be as stated in the various bid Packages.
16. Payments: Payment shall be made by check from the County upon satisfactory completion and acceptance of items and submission of the invoice to the ordering department for work specified by this Contract Document. All payments owed will be paid no later than thirty (30) days after the goods or services are received OR the date that the invoice is received by the Auditor's Office whichever is later. As a minimum, invoices shall include:
 - (1) Name, address, and telephone number of Contractor and similar information in the event the payment is to be made to a different address
 - (2) County contract, Purchase Order, and/or delivery order number
 - (3) Identification of items or service as outlined in the contract
 - (4) Quantity or quantities, applicable unit prices, total prices, and total amount
 - (5) Any additional payment information which may be called for by the contractPayment inquiries should be directed to the Auditor's Office, Accounts Payable Department: Donna McKittrick, 943-1558 or Kathy Blankenship, 943-1557.
17. Conflict of Interest: No public official shall have interest in a contract, in accordance with Vernon's Texas Codes Annotated, Local Government Code Title 5, Subtitle C, Chapter 171.
18. Ethics: The bidder shall not accept or offer gifts or anything of value nor enter into any business arrangement with any employee, official or agent of Williamson County.

19. **Minimum Standards for Responsible Bidders:** A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder must meet the following requirements:
- a. have adequate financial resources, or the ability to obtain such resources as required;
 - b. be able to comply with the required or proposed delivery schedule;
 - c. have a satisfactory record of performance;
 - d. be otherwise qualified and eligible to receive an award.

Williamson County may request representation and other information sufficient to determine bidder's ability to meet these minimum standards listed above.

20. **References:** Williamson County **REQUIRES** bidder to supply with this bid, a list of at least three (3) references where like services have been supplied by their firm. Include name of firm, address, telephone number and name of representative.
21. Bidder shall: provide with this bid response, all documentation required by this bid. Failure to provide this information may result in rejection of the bid.
22. **Termination for Default:** Williamson County reserves the right to enforce the performance of this contract in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default of this contract. Non-Performance of the bidder in terms of specifications shall be a basis for the termination of the contract by the County. The County shall not pay for commodities/services which are unsatisfactory. Vendors will be given a reasonable opportunity before termination to correct the deficiencies. This, however, shall in no way be construed as negating the basis for termination for non-performance.
23. **Contract Administration:** Under this contract, Joe Latteo, Facilities Director, Williamson County, shall be the contract administrator with designated responsibility to ensure compliance with contract requirements, such as but not limited to, acceptance, inspection and delivery. The contract administrator will serve as liaison between Williamson County Commissioners Court and the successful bidder.
24. **Purchase Order:** A purchase order(s) shall be generated by Williamson County to the successful bidder as products and/or services are required. The purchase order number must appear on all itemized invoices and/or request for payment.
25. **Silence of Specifications:** The apparent silence of these specifications as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.
26. **BIDS MUST BE:** legible and of a quality that can be reproduced.
27. BID forms that are included in the bid package shall be used. **CHANGES to bid forms made by bidders shall DISQUALIFY THE BID.** Exceptions to the bid forms and or specifications shall be made on an attachment to the bid package. Call Ginny Atkinson (512) 943-1554 for explanation if exceptions are needed.
28. The Texas Labor Code, S406.096, requires workers' compensation insurance coverage for all persons providing services on a building or construction project for a governmental entity. The rule requires a governmental entity to timely obtain certificates of coverage and retain them for the duration of the project. The rule also sets out the language to be included in bid specifications and in contracts awarded by a governmental entity and the information required to be in the posted notice to employees. The rule is adopted under the Texas Labor Code, S402.061. The information provided below is a result of this rule. By submitting your bid to the county, you are acknowledging that this rule is a part of these bid specifications, and that you will observe and abide by all of the requirements outlined in the rule. You are further agreeing that should your bid or proposal be accepted by the

Williamson County Commissioners' Court, the necessary certificates of coverage showing workers' compensation coverage, will be provided to the following name and address, prior to beginning work:

Ginny Atkinson
Williamson County Auditor's Office
Purchasing
710 Main Street - Suite 303
Georgetown, TX. 78626

If you have any questions related to this ruling and/or requirement, you are encouraged to contact either the Williamson County Purchasing Department at (512) 943-1554, or you may call the Texas Workers' Compensation Commission at (512) 440-3789.

WORKERS' COMPENSATION INSURANCE COVERAGE.

- A. Definitions: Certificate of coverage ("certificate")-A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement (TWCC-81, TWCC-82, TWCC-83, or TWCC-84), showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

Duration of the project - includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.

Persons providing services on the project ("subcontractor" in §406.096) - includes all persons or entities performing all or part of the services the contractor has undertaken to perform on the project, regardless of whether that person contracted directly with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" include, without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

- B. The contractor shall provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.
- C. The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract.
- D. If the coverage period shown on the contractor's current certificate of coverage ends during the duration of the project, the contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.
- E. The contractor shall obtain from each person providing services on a project, and provide to the governmental entity:

(1) a certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project;

(2) no later than seven (7) days after receipt by the contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.

- F. The contractor shall retain all required certificates of coverage for the duration of the project and for one year thereafter.
- G. The contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.
- H. The contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Workers' Compensation Commission, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.
- I. The contractor shall contractually require each person with whom it contracts to provide services on a project, to:
 - (1) provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all of its employees providing services on the project, for the duration of the project;
 - (2) provide to the contractor, prior to that person beginning work on the project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project;
 - (3) provide the contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
 - (4) obtain from each other person with whom it contracts, and provide to the contractor:
 - (a) a certificate of coverage, prior to the other person beginning work on the project; and
 - (b) a new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
 - (5) retain all required certificates of coverage on file for the duration of the project and for one year thereafter;
 - (6) notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and
 - (7) contractually require each person with whom it contracts, to perform as required by paragraphs (1) - (7), with the certificates of coverage to be provided to the person for whom they are providing services.

- J. By signing this contract or providing or causing to be provided a certificate of coverage, the contractor is representing to the governmental entity that all employees of the contractor who will provide services on the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.
- K. The contractor's failure to comply with any of these provisions is a breach of contract by the contractor which entitles the governmental entity to declare the contract void if the contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.
29. **THE TEXAS HAZARD COMMUNICATION ACT**, Chapter 502 of the Health and Safety Code, Sec. 502.006, states that a chemical manufacturer or distributor shall provide appropriate Material Safety Data Sheets (MSDS) to employers who acquire hazardous chemicals in this state with each initial shipment and with the first shipment after a MSDS is updated. The MSDS must conform to the most current requirements of the OSHA standard in 29 CFR 1910.1200. By submitting your bid to the County you are acknowledging that this regulation is a part of this bid and that you will provide appropriate MSDS with each initial shipment and with the first shipment after a MSDS is updated.
30. **THE WILLIAMSON COUNTY HAZARD COMMUNICATION PROGRAM POLICY** Under Revised Texas Hazard Communication Act (THCA) of 1993 states that it is the responsibility of all contractor/sub-contractors who bring hazardous chemicals onto county property to provide appropriate MSDS to the county at the work site. When exposure to a hazardous chemical is expected each contractor/sub-contractor shall be responsible for the appropriate training of their employees. For a copy of the Williamson County Hazard Communication Program Policy contact the Williamson County Unified Road & Bridge System Safety/Training Coordinator at 512/930-3330. By submitting your bid to the County you are acknowledging that this policy is a part of this bid and that you will provide appropriate MSDS to the county work site and provide for appropriate training as applicable.

**PUBLIC NOTICE
WILLIAMSON COUNTY
INVITATION FOR BIDS**

The Williamson County Commissioner's Court invites the submission of sealed Bids for:

PLUMBING SERVICES

Sealed Bids will be publicly opened and read aloud in the Williamson County Auditor's Office, 3rd Floor, Williamson County Courthouse, Georgetown, Texas on Wednesday, December 4, 2002 at 2:00 PM.

Detailed specifications may be obtained by calling Ginny Atkinson at (512) 943-1554 or by visiting the Williamson County Procurement web site.

<http://www.williamson-county.org/Procurement>

The Williamson County Commissioner's Court reserves the right to accept the lowest and best Bid as deemed by the Court, or reject any and/or all Bids.

**Issued by order of the Williamson County Commissioner's Court on November 12, 2002.
John C. Doerfler, County Judge.**

BID CHECK LIST

Please check the following prior to sealing and submitting your Bid.

1. Official Williamson County Bid Form Completed, signed, and enclosed?

YES X NO

2. All Bid specification sheets completed (including company name at bottom of each sheet) and attached?

YES X NO

3. Have you included and marked (original or copy) three (3) complete Bid sets as required?

YES X NO

4. Have you written the name of your business on the front of the sealed envelope?

YES X NO

5. Have you written the Bid name, Bid number, and Bid opening date & time on the front of the sealed envelope?

YES X NO

6. Are you using an overnight delivery service to deliver your bid? If you are have you written the Bid name, Bid number, and Bid opening date & time on the outside of the delivery service envelope?

YES X NO

Handwritten: Fox Service Co


WILLIAMSON COUNTY BID FORM
PLUMBING SERVICES

BID NUMBER: 03WCA049

BID OPENING DATE & TIME: DECEMBER 4, 2002 - 2:00 PM

CONTRACT PERIOD: DATE OF AWARD THRU SEPTEMBER 30, 2003

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with the terms and conditions of the attached Invitation for Bid, Specifications, and Special Provisions for the amount(s) shown on the accompanying bid sheet(s). By signing below, you have read the entire document and agreed to the terms therein.

NAME OF BIDDER: Fox Service CoMailing Address: P.O. 19047City: Austin State: TX Zip: 78760Email Address: rpederso@foxservice.comTelephone: (512) 442-6782 Fax: (512) 445-4548Signature of Person Authorized to Sign BID:  Date of BID: 12-4-02Name and Title of Signer: Randy Pederson Plumbing Division Mgr.
(Please Print or Type)**PLEASE COMPLETE THE FOLLOWING:**Prompt Payment Discount: 0 % 0 days. (If no discount is offered, Net 30 will apply.)☐ "all or none" basis. (Will accept award of "all" items only. If left blank, low item will apply.)☐ low item basis. (Will accept award on "any or all" items.)

List Additional Limitations if applicable: _____

DO NOT SIGN OR SUBMIT THIS FORM
WITHOUT READING ENTIRE DOCUMENT

THIS FORM MUST BE COMPLETED, SIGNED AND RETURNED WITH BID

WILLIAMSON COUNTY
BID SPECIFICATIONS/BID SHEETS
PLUMBING SERVICES

BID NUMBER: 03WCA049**BID OPENING DATE & TIME: DECEMBER 4, 2002 – 2:00 PM**

THE SERVICE WILL BE ON AN 'ON CALL' BASIS FOR ALL WILLIAMSON COUNTY BUILDINGS.

POINT OF CONTACT FOR CONTRACT ADMINISTRATION: JOE LATTEO, DIRECTOR
WILLIAMSON COUNTY FACILITY MAINTENANCE DEPARTMENT, 512/930-4417.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR RESPONDING TO TELEPHONE CALLS FROM WILLIAMSON COUNTY MAINTENANCE DEPARTMENT PERSONNEL ONLY.

1. Contractor will supply all necessary personnel, tools, and equipment to accomplish installation, service, and/or repair of plumbing equipment to include gas pipe, copper lines up to 6 inch in diameter and septic systems on an 'ON CALL' basis. All costs associated with the installation, service, and/or repair of plumbing equipment to include gas pipe, copper lines up to 6 inch in diameter and septic systems must be included in the hourly rate. EXCEPT for repair parts and materials supplied by the Contractor which will be billed separately from the labor.
2. Response time after receiving an emergency call for service will be no longer than two (2) hours from the time contact has been made with the Contractor or the Contractors answering service until time of arrival at the specified service call location. Non-emergency work must be performed within one week unless prior coordination has been made with the Williamson County Facility Maintenance Department.
3. The hourly rate for the service call will commence when the Contractor arrives at the specified location and contacts the appropriate County personnel.
4. Contractor will be fully licensed to perform Plumbing work in the State of Texas. A COPY OF ALL BUSINESS LICENSES MUST BE INCLUDED AND ATTACHED TO THIS INVITATION TO BID.
5. Contractor will be required to furnish a copy of Certificate of Insurance from an admitted company or an eligible surplus lines carrier, as defined in the Texas Insurance Code, Article 1.14-2. A COPY MUST BE INCLUDED AND ATTACHED TO THIS INVITATION FOR BID.
6. Contractor will be required to furnish Statutory Workers Compensation.
7. Plumber's Helper: When service conditions require a Helper, a licensed Plumber must supervise the helper.



PLUMBING SERVICES
ATTACHMENT

VENDOR NAME:

Fox Service Co.

PAGE 1 of 2

8. Contractor will bid an hourly rate for normal working hours (7:00 AM - 5:00 PM); after hours (5:00 PM - 10:00 PM); and Weekends and Holidays. Hourly rates will be bid for performance of work in the following categories:

a. A Master Plumber:

HOURS	HOURLY RATE
Regular Hours	56. ⁰⁰
After Hours	95. ⁰⁰
Weekends	95. ⁰⁰
Holidays	120. ⁰⁰

b. A Journeyman Plumber:

HOURS	HOURLY RATE
Regular Hours	56. ⁰⁰
After Hours	95. ⁰⁰
Weekends	95. ⁰⁰
Holidays	120. ⁰⁰

c. A Helper:

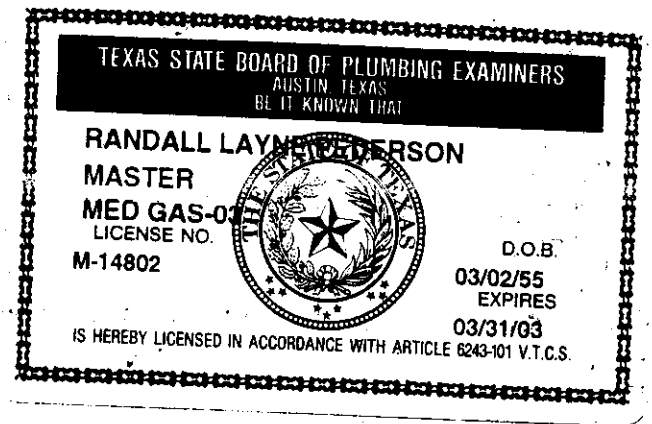
HOURS	HOURLY RATE
Regular Hours	36. ⁰⁰
After Hours	60. ⁰⁰
Weekends	60. ⁰⁰
Holidays	60. ⁰⁰

9. **Permits:** After coordinating with the Williamson County Facility Maintenance Department the contractor will be responsible for obtaining all necessary permits.
10. **Heavy Equipment** such as but not limited to backhoes, cranes, etc. will be charged at Discount-from-regular rate. The Discount percentage (%) will be 15%. The County reserves the right to conduct random audits on the above pricing.
11. **Parts:** prices for parts will be Discount-from-List. The Discount percentage (%) will be 15%. The County reserves the right to conduct random audits on the above pricing.
12. Award of this contract will be based on the lowest hourly rates, ability to meet response time requirements, Discount-from-regular rate percentage, and the Discount-from-List percentage.

PLUMBING SERVICES
ATTACHMENT

VENDOR NAME:

Randy Palm
Fox Service Co. PAGE 2 of 2



TEXAS STATE BOARD OF PLUMBING EXAMINERS
 PO Box 4200 • Austin, Texas 78765-4200
 • (800) 845-6584 • (512) 458-2145
 • FAX (512) 450-0637
 www.tsbpe.state.tx.us



CERTIFICATE OF INSURANCE

The Master Plumber shall furnish the Texas State Board of Plumbing Examiners with a currently completed Certificate of Insurance not later than 15 days after the expiration of this Certificate of Insurance. This Certificate of Insurance expires on the date that the below named policy expires. This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This Certificate of Insurance neither affirmatively or negatively amends, extends, or alters the coverage afforded by the policy specified herein.

Master Plumber: <u>Randy Layne Pederson</u>	Master Plumber License #: <u>M-14802</u>
Business Name: <u>Fox Service Co., Inc.</u>	Insurance Company: <u>Old Republic Lloyds Ins Co</u>
Business Address: <u>4300 S. Congress Avenue</u> <u>Physical Number and Street</u>	Policy Number: <u>CGL4465744</u> <u>(Binders not accepted)</u>
<u>P.O. Box 19047</u>	Term Dates: <u>08/31/2002</u> / <u>08/31/2003</u> <u>Effective</u> / <u>Expiration</u>
Mailing Address (if different) <u>Austin, TX 78760</u>	List all exclusions (other than standard) and all deductibles on the back of this page, or state here "THERE ARE NONE." <u>"There are None"</u>
City, State, Zip Code	
Business Phone: <u>512</u> <u>442-6782</u>	

Name of Insurance Agency: <u>Consolidated Insurance Agency</u>	Name of Agent: <u>E. Peter Pincoffs</u>
Insurance Agency Address: <u>3108 North Lamar Blvd.</u>	Agent Phone: <u>(512) 453-0031</u>
City: <u>Austin</u>	State: <u>TX</u>
	Zip Code: <u>78705</u>

By my signature below, as an authorized Insurance agent licensed to do business in the State of Texas, I hereby sign this certificate of insurance stating that the above policy meets the following minimum standards:

- (1) provides for commercial general liability insurance for the above named Master Plumber for claims for property damage or bodily injury, regardless of whether the claim arises from a negligence claim or on a contract claim; and
- (2) is in a coverage amount of not less than \$300,000 for all claims arising in any one-year period.

E. Peter Pincoffs
 Signature of Insurance Agent licensed
 to do business in Texas

E. Peter Pincoffs
 Printed Name

08/31/2002
 Date

CERTIFICATE HOLDER:

Texas State Board of Plumbing Examiners
 P.O. Box 4200
 Austin, Texas 78765-4200
 PHONE: (512) 458-2145 FAX (512) 450-0637

CANCELLATION

Should any of the above described policies be cancelled or reduced, the Insurance agent shall notify the Texas State Board of Plumbing Examiners (Certificate Holder) not more than 10 days after non-renewal or cancellation by the insured.

AGENDA ITEM 22

Consider authorizing January 3, 2003 at 2:00 p.m. as date to receive Request for Qualifications for architectural services on Georgetown Inner Loop Annex.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Limmer**

Motion: To authorize January 3, 2003 at 2:00 p.m. as date to receive Request for Qualifications for architectural services on Georgetown Inner Loop Annex.

Vote: 3 – 0. **Commissioner Hays was absent from the dais.**

AGENDA ITEM 23

Discuss and take appropriate action on Commissioners Court meeting for December 31, 2002.

Jane Tableriou noted that the swearing-in ceremony for elected officials will be held on January 2, 2003 at 9:00 a.m.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Limmer**

Motion: To cancel the Commissioners' Court meeting for December 31, 2002.

Vote: 4 – 0

AGENDA ITEM 24

Discuss and consider the one time voluntary contribution of \$2,200.00 to NASCO for Annual Membership Dues.

Commissioner Tim Brown of Bell County discussed the request for a one time voluntary contribution of \$2200. Commissioner Hays noted that the County's annual NASCO dues are \$11,000.

Moved: **Commissioner Hays**

Seconded: **Commissioner Heiligenstein**

Motion: To approve an additional one time voluntary contribution of \$2,200 to NASCO for Annual Membership Dues.

Vote: 4 – 0

< Attachment >