

AGENDA ITEM 11

Consider transferring 1 Gateway Desktop Computer from District Clerk to IT.

Moved: **Commissioner Hays**

Seconded: **Commissioner Boatright**

Motion: To transfer 1 Gateway Desktop Computer from District Clerk to IT.

Vote: 4 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE 21 Nov 02

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial#
1	Gateway Desktop Computer	GG-300	0010921710

FROM (Transferor): District clerk

TO (Transferee): ITS

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Donna L. Caldwell
Transferor Elected Official/Department Head

John A. Hays
Transferee Elected Official/Department Head

Mike H. Hays

