

AGENDA ITEM 10

Consider transferring 1 Wallingford PC, 1 Fujitsu AT keyboard, 1 Microsoft PS/2 mouse, and 1 Acer UVGA Monitor from IT to Sheriff's Office.

Moved: **Commissioner Hays**

Seconded: **Commissioner Boatright**

Motion: To transfer 1 Wallingford PC, 1 Fujitsu AT keyboard, 1 Microsoft PS/2 mouse, and 1 Acer UVGA Monitor from IT to Sheriff's Office.

Vote: 4 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE 11-18-02

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial#
1	Wallingford PC		9701208L13
1	Fujitsu AT Keyboard	tag#A105200	
1	Microsoft Mouse (PS/2)		
1	Acer UVGA Monitor	34T	9701208L03

FROM (Transferor): ITS

TO (Transferee): Sheriff's Dept.

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

[Signature]
Transferor Elected Official/Department Head

[Signature]
Transferee Elected Official/Department Head

[Signature]

