

**AGENDA ITEM 18**

Discuss and take appropriate action on hiring an assistant to be shared by Commissioners of Precincts 3 and 4.

Commissioner Limmer discussed the need for someone to help with hazardous waste disposal issues and county road projects. He stated that he hopes to find someone with knowledge in city affairs as well as county affairs and some knowledge of hazardous waste.

Moved: **Commissioner Limmer**

Seconded: **Commissioner Heiligenstein**

Motion: To approve authorizing Commissioners Limmer and Hays to advertise for an assistant.

*Commissioner Limmer withdrew his motion and Commissioner Heiligenstein withdrew his second.*

Moved: **Commissioner Heiligenstein**

Seconded: **Commissioner Boatright**

Motion: To table the agenda item for one week, pending clarification on job description, salary range and duties and responsibilities.

Vote: 5 - 0

**AGENDA ITEM 19**

Discuss and consider continued participation in State Travel Management Program.

Bob Space gave an update on the situation with the State Travel Management Program. The County paid for the 2001/2002 fiscal year, but, due to some problems with paperwork, the account was never set up. Mr. Space suggested that active promotion of the program would be necessary to make the program viable. Commissioner Heiligenstein stated that employees should be required to use the program in order for it to work successfully. Mr. Space stated that he will ask the State Travel Management Program to apply the payment from last year for an account for this year.

Moved: **Commissioner Heiligenstein**

Seconded: **Commissioner Boatright**

Motion: To refer the matter back to Purchasing to perform an analysis on cost savings to determine whether it is worthwhile to pursue enrollment in the program, as well as to request credit for last year's payment to be applied to this year.

Vote: 5 - 0

The agenda item will be added to the October 15, 2002 agenda.

**AGENDA ITEM 20**

Discuss and take appropriate action on re-award of various annual bids for fiscal year 2003.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Limmer**

Motion: To re-award the bid for pharmaceutical services at the jail to Y & S Pharmaceutical Services.

Vote: 5 - 0

**AGENDA ITEM 21**

Consider authorizing advertising and setting date to receive bids for County Road 200.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Heiligenstein**

Motion: To authorize advertising and to set the date to receive bids on County Road 200 for October 30, 2002 at 2:00 p.m. in the Commissioners' Courtroom.

Vote: 5 - 0