

AGENDA ITEM 8

Consider transferring various computer printers, chairs, and table from 911 Communications to auction.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Heiligenstein**

Motion: To approve transfer of various computer printers, chairs and table from 911 Communications to auction.

Vote: 5 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE 9-27-02

The following fixed asset is to be: (Circle one)

TRANSFERRED

SOLD

DISPOSED

DONATED

Fixed Asset:

Quantity

Description

Model

Serial #

1	Okidata Printer	320	507D1504991
1	Okidata Printer	320	702A1176743
1	Okidata Printer	320	907B2477358
1	Brown Laminate Table		
1	Office Chair w/ Rollers		
1	Brown Chair		

Transferred Asset:

FROM (Transferor): ~~AUCTION~~ 911 Comm

TO (Transferee): AUCTION

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Donated Asset:

Fair Market Value: _____

FROM (Donor): _____

TO (Recipient): _____

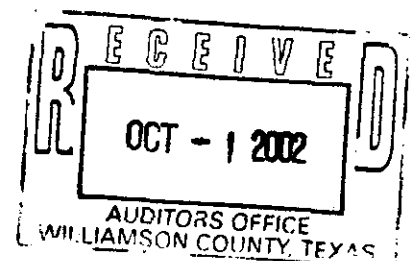
The Donor requests that this fixed asset be added to the Recipient's inventory.

Melissa Pogue

Transferor/Donor – Elected Official/Department Head

approved 10-8-02
John C. Dwyer

Transferee/Recipient – Elected Official/Department Head



AGENDA ITEM 9

Consider transferring 13 rolling chairs from District Attorney to Maintenance.

Moved: Commissioner Boatright

Seconded: Commissioner Heiligenstein

Motion: To approve transfer of 13 rolling chairs from District Attorney to Maintenance.

Vote: 5 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUS

DATE: 9-25-02

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

2) See note
XFR TO
AGENT.

FIXED ASSET

Quantity:	Description:	Model:	Serial#
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13 Blue cloth, rolling chairs

FROM (Transferor): District Attorney's Office, Department 440

TO (Transferee): *Facilities Maintenance*

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Approved 10-8-62
John C. Easler

John Bradley, District Attorney
Transferor - Elected Official/Department Head

Transferee - Elected Official/Department Head

AGENDA ITEM 10Consider transferring Minolta Tru Vision Projector from HR to auction.Moved: **Commissioner Boatright**Seconded: **Commissioner Heiligenstein**

Motion: To approve transfer of one Minolta Tru Vision Projector from HR to auction.

Vote: 5 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUSDATE 9/24/2002

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

<u>Quantity</u>	<u>Description</u>	<u>Model</u>	<u>Serial #</u>
<u>1</u>	<u>Minolta TruVision Projector</u>	<u>MTP101</u>	<u>0810667</u>

FROM (Transferor): Human ResourcesTO (Transferee): Auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Lisa R. Zinke
 Transferor - Elected Official/Department Head

 Transferee - Elected Official/Department Head

approved 10-8-02
John C. Daifler

AGENDA ITEM 11

Consider the donation of a motorized photocopy stand from the Round Rock Police Department to the Williamson County Crime Scene Unit.

Moved: **Commissioner Boatright**

Seconded: **Commissioner Heiligenstein**

Motion: To approve the donation of a motorized photocopy stand from the Round Rock Police Department to the Williamson County Crime Scene Unit.

Vote: **5 - 0**

< Attachment >

**MEMORANDUM**

Williamson County Sheriff's Department
Headquarters Division

TO: Commissioners Court
FROM: Crime Scene Specialist Jennifer Smith
DATE: September 30, 2002
SUBJECT: Request for acceptance of asset transfer

Dear Sirs,

Round Rock Police Department has graciously offered the Williamson County Crime Scene Unit a fully motorized photo copy stand. This item would be a tremendous asset to our lab and enable us take 1 to 1 35mm photographs of evidence. Captain Bratton has stated verbally and in writing that we may utilize the copy stand until it breaks or we have no further use with no cost or liability to the county. We respectfully request for acceptance for the use of this asset. The approximate dollar value of this item is \$1,500.00.

approved 10-8-02
John C. Daehler

Sincerely,

Jennifer Smith
Jennifer Smith
Crime Scene Specialist
Williamson County S.O.

Shawn Newsom
Shawn Newsom
Captain, Major Crimes
Williamson County S.O.

[Signature]

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