

AGENDA ITEM 10Consider transferring Minolta Tru Vision Projector from HR to auction.Moved: **Commissioner Boatright**Seconded: **Commissioner Heiligenstein**

Motion: To approve transfer of one Minolta Tru Vision Projector from HR to auction.

Vote: 5 - 0

< Attachment >

CHANGE OF FIXED ASSET STATUSDATE 9/24/2002

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

| <u>Quantity</u> | <u>Description</u> | <u>Model</u> | <u>Serial #</u> |
|-----------------|------------------------------------|---------------|-----------------|
| <u>1</u> | <u>Minolta TruVision Projector</u> | <u>MTP101</u> | <u>0810667</u> |
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FROM (Transferor): Human ResourcesTO (Transferee): Auction

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Lisa R. Zinke
 Transferor - Elected Official/Department Head

 Transferee - Elected Official/Department Head

approved 10-8-02
John C. Daifler